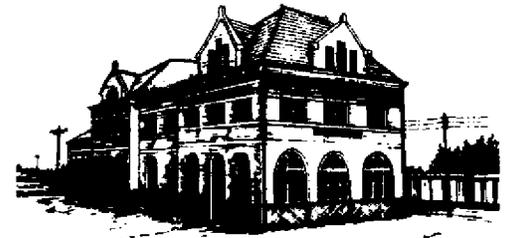


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon & Todd Nielsen

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, December 20, 2011
6:00 p.m.
Last updated: 12/16/2011 12:35 PM

1. **Call Meeting to Order**
2. **City Clerk to Administer Oath of Office**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Consideration of Agenda**
6. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 1. **Minutes:** December 6, 2011 – Regular Meeting
 2. **Claims and Fund Transfers:**
 - i. Total Claims - \$301,222.57
 - ii. Transfers - \$5,000.00
7. **Public Forum –** *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
8. **New Business**
 1. Resolution to change the Council Meeting time for the meeting held on January 3, 2012, to 5:15 pm due to Caucuses being held that night
 2. Resolution to appoint Connie Kinkade to the Historic Preservation Commission with term ending March 3, 2012
 3. Resolution to approve Airport Capital Improvement Plan for Federal Fiscal Year 2013 based on recommendation of the Airport Commission
 4. Resolution to accept a \$3,500 Volunteer Fire Assistance Grant Award on behalf of the Fire Department
 5. Resolution to approve payment of \$57.85 to Habitat for Humanity for the NSP House Project at 801 W. Jefferson
 6. Resolution to approve fee schedule for research and reproduction of public records

7. Public Hearing on progress of the NSP Program – Jeremy Rounds

8. Resolution to approve Drawdown Request #5 of \$2,706 for CDBG Housing – 09-HSG-022

9. Other

10. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL DECEMBER 6, 2011

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Wynn, White, Winborn, Shelton, Wilson and Koets. Wagner was absent.

Wilson moved seconded by Shelton to approve the agenda. All voted aye. Wagner was absent. Motion declared carried.

Wilson moved seconded by Shelton to approve the consent agenda, which included approval of minutes of November 15, 2011, regular meeting, claims of \$451,140.03 and liquor license renewal for American Legion. All voted aye. Wagner was absent. Motion declared carried.

During Public Forum, Ellen Gerharz, Executive Director of Creston Chamber of Commerce, extended an invitation to everyone to attend the Chamber's upcoming Holiday Open House on Wednesday, December 7, from 10 am to 4 pm.

Annette Pingree, owner of 500 N. Vine, approached Council requesting more time to try and get her property sold since she does not have the funding to tear it down or fix it to a safe and habitable condition. The house has been put on the list for the City to pursue acquisition through Iowa Code 657A.10A.

A resolution was offered by White seconded by Wilson to send out Requests for Proposals to engineering firms for the Cottonwood Subdivision Development and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White, Winborn, Shelton and Wilson voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to reappoint Martin Shawler to the Planning & Zoning Board with term expiring November 13, 2016, and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Koets and Wynn voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Shelton seconded by Wilson to reappoint Chris Moore and Lacey Christensen to the Airport Commission with terms expiring November 13, 2017, and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Shelton, Wilson and Koets voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Winborn to approve pursuing the following abandoned properties per Iowa Code 657A.10A – 311 N. Sycamore, 500 N. Vine, 600 W. Montgomery, 310 S. Walnut and 308 Livingston Avenue.

After much discussion, it was agreed to remove 500 N. Vine from the proposed resolution with the understanding that if the property hasn't been taken care of by the property owner by February 2012, it will go back on the list for the City to pursue.

An amended resolution was offered by Wilson seconded by Winborn to approve pursuing the following abandoned properties per Iowa Code 657A.10A – 311 N. Sycamore,

600 W. Montgomery, 310 S. Walnut and 308 Livingston Avenue and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Shelton, Wilson and Koets voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve an Addendum to Offer for Real Estate for the property located at 407 S. Vine in conjunction with the NSP and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White and Wilson voted aye. Winborn and Shelton voted nay. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve a NSP Forgivable Loan Agreement with Buyer for 407 S. Vine property and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Koets, Wynn and White voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Winborn seconded by Wilson to set a Public Hearing for December 20, 2011, at 6 p.m. for progress on the Neighborhood Stabilization Program and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Shelton, Wilson and Koets voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Winborn to accept the Engineer's Statement of Completion and Final Payment of \$8,881.83 to Winterstien Construction for the Fuel Dispensing System Upgrade and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White, Winborn, Shelton and Wilson voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve payment of \$910.79 to Habitat for Humanity for the NSP House Project at 801 W. Jefferson and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Koets and Wynn voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve a drawdown request of \$23,174.00 for the NSP/Habitat for Humanity House Project at 801 W. Jefferson, and Administrative, Technical and Lead Hazard Services and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Koets, Wynn and White voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve Drawdown Request #4 of \$5,647.00 for the CDBG Housing – 09-HSG-022 and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Shelton, Wilson and Koets voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to authorize the Mayor to sign a contract with ACCO Unlimited Corporation for Bulk System Usage Agreement based on recommendation of the Park & Recreation Board and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Koets, Wynn and White voted aye. Wagner was absent. Resolution declared passed.

Under Other, Councilperson Winborn invited everyone to attend the "Ballin' in Blue" basketball game at Creston High School tonight. This event is for autism awareness and to support the Autism Society Iowa programs.

Mayor Woods recognized all of the high school students who attended tonight's Council Meeting and thanked them for coming.

Wilson moved seconded by Winborn to adjourn the meeting. All voted aye. Wagner was absent. Motion declared carried. Council adjourned at 6:20 p.m.

Mayor

Attest:

City Clerk

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------------------|----------------------------|-------------------------------|----------------------------|--------------------------|
| POLICE PROTECTION | GENERAL FUND | HENRY, PAT | MEAL REIMBURSEMENT | 18.52 |
| | | CRESTON PUBLISHING CO | LEGAL ADS/NOTICES-NOV'11 | 70.05 |
| | | LAW ENFORCEMENT SYSTEMS INC | TRAFFIC CITATIONS | 217.00 |
| | | PETTY CASH - MAINTENANCE | #2926-MOUNT SNOW TIRES | 28.00 |
| | | | #2927-MOUNT SNOW TIRES #19 | 28.00 |
| | | PETTY CASH - POLICE | #792813-POSTAGE | 4.56 |
| | | | #792814-POSTAGE | 11.18 |
| | | VER MEER, PAUL | CELLPHONE REIMBURSEMENT | 60.00 |
| | | | TOTAL: | 437.31 |
| | | FIRE PROTECTION | GENERAL FUND | CRESTON CITY WATER WORKS |
| CRESTON PROF FIREFIGHTERS | 4-PAILS ABC EXTING. POWDE | | | 340.00 |
| EMERGENCY SERVICES MARKETING CORP. | SUBSCRIPTION RENEWAL | | | 300.00 |
| JACKSON, TODD | CELLPHONE REIMBURSEMENT | | | 60.00 |
| MCI MEGA PREFERRED | LONG DISTANCE | | | 2.61 |
| MUNICIPAL EMERGENCY SERVICES | JOB SHIRTS | | | 531.08 |
| PETTY CASH - FIRE | #1608-RUGS FOR BAY | | | 50.82 |
| | #1609-BINDERS FOR TRAINING | | | 29.32 |
| | #1610-CLEANING SUPPLIES | | | 10.03 |
| | #1611-STAMPS | | | 8.80 |
| TRUE VALUE HARDWARE & RENTAL | CORDLESS DRILL | | | 119.97 |
| | TOTAL: | | | 1,465.59 |
| BUILDNG & HSNQ SAFETY | GENERAL FUND | | | CRESTON PUBLISHING CO |
| | | GREATER REG MEDICAL CNTR | RNDM DRUG SCRNS-LYBARGER | 26.00 |
| | | LYBARGER, GARY | CELLPHONE REIMBURSEMENT | 60.00 |
| | | | TOTAL: | 89.00 |
| L CONTROL | GENERAL FUND | BIERLE, DOUG | CELLPHONE REIMBURSEMENT | 60.00 |
| | | HODGE, JUSTIN | CELLPHONE REIMBURSEMENT | 60.00 |
| | | | TOTAL: | 120.00 |
| STREET LIGHTING | GENERAL FUND | ECHO GROUP INC | 6-PHOTO CELLS | 56.10 |
| | | | LIGHT BULB FOR WELCOME | 15.99 |
| | | | 4-SPOT LIGHTS FOR DEPOT | 82.32 |
| | | | TOTAL: | 154.41 |
| AIRPORT | GENERAL FUND | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 61.96 |
| | | SOUTHWEST IOWA RURAL ELECTRIC | ELECTRIC-AIRPORT | 38.00 |
| | | WEST AVIATION INC | PER FBO CONTRACT | 1,354.17 |
| | | | FUEL PROFIT-NOV'11 | 636.37 |
| | | | TOTAL: | 2,090.50 |
| SOLID WASTE CLCT/DSPSL | GENERAL FUND | ROBERTS, JAMES | REIMBURSEMENT FOR HEATER | 21.12 |
| | | WASTE MANAGEMENT | GARBAGE COLLECT-NOV'11 | 36,625.77 |
| | | | TOTAL: | 36,646.89 |
| LIBRARY SERVICES | GENERAL FUND | CRESTON CITY WATER WORKS | WATER-LINCOLN SCHOOL | 9.07 |
| | | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 40.89 |
| | | ALLIANT ENERGY-INT PWR&LGH | 1001 W JEFFERSON-GAS | 95.64 |
| | | MCI MEGA PREFERRED | LONG DISTANCE | 9.83 |
| | | | TOTAL: | 155.43 |
| | GENERAL FUND | HUFF, MARK | CELLPHONE REIMBURSEMENT | 60.00 |
| | | AD-VANCE CHEMICAL CO LTD | 5-PAILS GROUND STERILANT | 293.88 |
| | | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 38.52 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------|--------------------------------|----------------------------|-----------|
| | | PETTY CASH - RECREATION | #1717-KEYS MADE | 4.46 |
| | | | #1718-PARTS FOR CHAINSAW | 19.09 |
| | | SERVICE TECHS INC | 2-CHAINSAW CHAINS | 104.00 |
| | | TRUE VALUE HARDWARE & RENTAL | RENTAL OF POST HOLE DIGER | 55.00 |
| | | | TOTAL: | 574.95 |
| RECREATION | GENERAL FUND | AD-VANCE CHEMICAL CO LTD | 5-PAILS GROUND STERILANT | 293.87 |
| | | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 20.45 |
| | | PETTY CASH - RECREATION | #1716-POSTAGE | 2.61 |
| | | | TOTAL: | 316.93 |
| CEMETERY | GENERAL FUND | HODGE, BRUCE | CELLPHONE REIMBURSEMENT | 60.00 |
| | | NEWTON OVERHEAD DOORS | INSTALL NEW TRACK ON DOOR | 187.52 |
| | | B M SALES | 1-CASE TOILET PAPER | 74.80 |
| | | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 61.96 |
| | | HAWKEYE TRUCK EQUIPMENT | SPRINGS FOR SNOW BLADE | 22.88 |
| | | MCI MEGA PREFERRED | LONG DISTANCE | 2.46 |
| | | WASKE, BOB | WELDING ON SNOWBLOWER | 50.00 |
| | | | TOTAL: | 459.62 |
| FINANCIAL ADMINISTRATN | GENERAL FUND | TAYLOR, MICHAEL | MILEAGE REIMBURSEMENT | 77.14 |
| | | CRESTON CHAMBER OF COMMERCE | 2012 MEMBERSHIP | 218.00 |
| | | | 2ND ANNUAL FUNDING-FY'12 | 2,500.00 |
| | | CRESTON CITY WATER WORKS | WATER-407 S VINE | 9.07 |
| | | CRESTON PUBLISHING CO | LEGAL ADS/NOTICES-NOV'11 | 265.27 |
| | | | 5-DAY DEMO AD/LEGAL NOTIC | 72.56 |
| | | H&H COMMERCIAL SERVICES | DEMO @ 411 1/2 N WALNUT | 7,650.00 |
| | | | DEMO HOUSE @ 406 N V | 8,000.00 |
| | | HABITAT FOR HUMANITY | SUPPLIES FOR 801 W JEFFERS | 57.85 |
| | | HEARTLAND TECHNOLOGY SOLUTIONS | MONTHLY FIREWALL MGMT | 129.00 |
| | | ALLIANT ENERGY-INT PWR&LGHT | 407 S VINE-ELECTRIC/GAS | 43.11 |
| | | MCI MEGA PREFERRED | LONG DISTANCE-CITY HALL | 32.74 |
| | | | LONG DISTANCE-FAXES | 2.71 |
| | | MID-IOWA ENVIRONMENTAL | REMOVAL/DIPOSAL ASBESTOS | 900.00 |
| | | | REMOVAL/DISPOSAL ASBESTOS | 600.00 |
| | | OFFICE MACHINES | RED PENS | 5.99 |
| | | PETTY CASH - FINANCE | #1324-RECORDING FEES | 24.00 |
| | | | #1325-PARTIAL RELEASE | 14.00 |
| | | | #1327-RECORDING FEES | 26.00 |
| | | SHRED-IT DES MOINES | 1-BAG SHRED | 54.40 |
| | | SICOG | ADMIN SERVICES-NSP | 16,201.00 |
| | | | LEAD HAZARD & TECH SVCS-NS | 6,062.00 |
| | | SOUTHERN PRAIRIE YMCA | SEMI-ANNUAL PMT SCHOLARSHI | 5,000.00 |
| | | | TOTAL: | 47,944.84 |
| LEGAL SERVICES | GENERAL FUND | AHLERS AND COONEY, P.C. | PROF SVCS PARK LANE DEV. | 970.93 |
| | | GUARANTY ABSTRACT CO | PINGREE TITLE SEARCH | 115.00 |
| | | | KISSELL TITLE SEARCH | 115.00 |
| | | | OSMUN TITLE SEARCH | 115.00 |
| | | | HARDISTY TITLE SEARCH | 115.00 |
| | | | MASON TITLE SEARCH | 115.00 |
| | | | DUNNING TITLE SEARCH | 115.00 |
| | | | VETERANS ADMIN TITLE SEARC | 115.00 |
| | | | TOTAL: | 1,775.93 |
| CITY HALL | GENERAL FUND | CRESTON CITY WATER WORKS | WATER-CITY HALL | 22.68 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|-------------------------------------|---------------------|------------------------------------|----------------------------|-----------|
| | | CRESTON PROF FIREFIGHTERS | CLASS K EXTINGUISHER | 110.00 |
| | | INNOVATIVE INDUSTRIES INC | JANITORIAL SVC-NOV'11 | 380.00 |
| | | IOWA FIRE EQUIPMENT | ANNUAL SPRINKLER MAINT. | 453.80 |
| | | J&J PLUMBING | REPAIR CIRCULATING PUMP | 220.94 |
| | | OFFICE MACHINES | TP-PAPER TOWELS | 206.35 |
| | | | TOTAL: | 1,393.77 |
| INSURANCE (GENERAL) | GENERAL FUND | TYLER INSURANCE SERVICES INC | ADDITIONAL COVERAGE | 30.00 |
| | | | TOTAL: | 30.00 |
| COMMUNITY CENTER MAINT | COMMUNITY CENTER | SOUTHERN PRAIRIE YMCA | SEMI-ANNUAL PMT ARTS & WEL | 10,000.00 |
| | | | TOTAL: | 10,000.00 |
| ROAD MAINTENANCE | ROAD USE TAX | HAYS, JOHN | CELLPHONE REIMBURSEMENT | 60.00 |
| | | ARAMARK (LAUNDRY ACCTS) | LAUNDRY SERVICE | 33.73 |
| | | BAKER, MIKE | CELLPHONE REIMBURSEMENT | 60.00 |
| | | COUNTRYSIDE PRODUCTS | 89 GAL PROPANE | 222.50 |
| | | CRESTON AUTO PARTS INC | SOLVENT-GREASE | 44.84 |
| | | | GRINDER WHEEL | 26.05 |
| | | FARMERS COOPERATIVE CO | 6 BOTTLES TORDON | 78.96 |
| | | GREATER REG MEDICAL CNTR | RNDM DRUG SCRNS-JEN/LOU/PA | 78.00 |
| | | GRIMES ASPHALT & PAVING CORP | 6.85 TON COLD PATCH | 876.80 |
| | | JOHNSTON, JACK | CELLPHONE REIMBURSEMENT | 60.00 |
| | | MCI MEGA PREFERRED | LONG DISTANCE | 2.54 |
| | | PETTY CASH - FINANCE | #1326-GOV'T ID | 1.00 |
| | | PETTY CASH - MAINTENANCE | #2928-BOLTS FOR LOADER | 0.92 |
| | | | #2929-GAS FOR CHAIN SAW | 6.81 |
| | | | #2930-CLEVIS PIN | 1.51 |
| | | | #2931-KEYS FOR SALT SHED | 1.98 |
| | | | #2932-TIRES | 20.00 |
| | | SERVICE TECHS INC | IGNITION MODULE | 96.82 |
| | | | PARTS FOR CHAINSAW | 44.00 |
| | | | OIL AND GAS MIX | 79.95 |
| | | | CHAIN-SHARPEN CHAIN | 24.00 |
| | | AGRILAND FS INC | 950.1 G UNL @ 2.951 | 2,803.75 |
| | | | 600 G DSL #1 @ 3.511 | 2,106.60 |
| | | | 600 G DSL #2 @ 3.211 | 1,926.60 |
| | | ZIEGLER INC | TURN LIGHT-LOADER | 24.60 |
| | | | TOTAL: | 8,681.96 |
| SNOW AND ICE CONTROL | ROAD USE TAX | HALLETT MATERIALS | 50.11 T ICE CONTROL SAND | 508.63 |
| | | | 29.56 T ICE CONTROL SAND | 300.04 |
| | | | TOTAL: | 808.67 |
| ADMIN-STREETS(ENGINR) | ROAD USE TAX | KRUSE, KEVIN | CELLPHONE REIMBURSEMENT | 60.00 |
| | | | TOTAL: | 60.00 |
| SELF FUNDING INSURANCE | PAYROLL TAX BENEFIT | TOTAL ADMINISTRATIVE SERVICES CORP | SVC PERIOD 02/01/12-02/29/ | 100.00 |
| | | | TOTAL: | 100.00 |
| MC KINLEY PARK RENOVAT | RESTRICTED GIFTS-M | PETTY CASH - RECREATION | #1719-POSTAGE | 17.60 |
| | | | TOTAL: | 17.60 |
| RY SEWER/WASTWTR SEWER OPERATING FU | | BRISTOW, JIM | CELLPHONE REIMBURSEMENT | 60.00 |
| | | WASTE MANAGEMENT | DUMPSTER-NOV'11 | 75.14 |
| | | ELECTRIC PUMP INC | USED VOLUTE-OSAGE STATION | 500.00 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------|------|-----------------------------------|---------------------------|----------|
| | | ENVIRONMENTAL EXPRESS | GLUCOSE & GLUMATIC ACID | 70.38 |
| | | ENVIRONMENTAL RESOURCE ASSOCIATES | QTRLY AUDITS | 261.06 |
| | | GRAINGER | CIRCULATOR PUMP | 339.98 |
| | | | COUPLER PUMP | 32.04 |
| | | HACH COMPANY | CHEMICALS | 126.08 |
| | | HOEPKER, EVELYN | REIMBURSEMENT | 250.00 |
| | | HYGIENIC LABORATORY | 2-NH3'S | 36.00 |
| | | | 2-NH3'S | 36.00 |
| | | | BOD'S | 72.00 |
| | | | 2-BOD'S, NH3'S | 72.00 |
| | | | NUTRIENT DEMAND | 36.00 |
| | | ECHO GROUP INC | HEATER ELEMENT | 253.72 |
| | | | ELECTRIC CONDUIT-FITTINGS | 93.19 |
| | | MCI MEGA PREFERRED | LONG DISTANCE | 11.38 |
| | | NAPA | 1 BAG ZIP TIES | 23.49 |
| | | | CREEPER-IMPACT WRENCH | 230.99 |
| | | | BATTERY, HOLD DOWN STRAPS | 125.96 |
| | | | METRIC WRENCHES-DRILL BIT | 93.99 |
| | | OFFICE MACHINES | CLASP ENEVELOPES | 7.39 |
| | | PETTY CASH - SANITATION | #497355-SUPPLIES | 17.98 |
| | | QUALITY CONTROL EQUIPMENT CO | SAMPLER REPAIR | 534.17 |
| | | TRUE VALUE HARDWARE & RENTAL | SHOP VAC-18 GALLON | 159.99 |
| | | UPS | POSTAGE | 19.73 |
| | | USA BLUE BOOK | PIPE PLUG | 25.16 |
| | | | TOTAL: | 3,563.82 |

| | | | | |
|----------------|--|-----------------|---------------------------|--------|
| ANIMAL CONTROL | ANIMAL SHELTER *AG CRESTON VET CLINIC PC | | EXAM END KITTEN-BULK SUPP | 83.30 |
| | | | TREATMENT OF RINGWORM | 110.80 |
| | | | PARVO TEST-7 POUND DOGS | 166.56 |
| | | JONES, MICHELLE | REIMBURSEMENT | 111.49 |
| | | | TOTAL: | 472.15 |

===== FUND TOTALS =====

| | | |
|-------|---------------------------|------------|
| 001 | GENERAL FUND | 93,655.17 |
| 006 | COMMUNITY CENTER | 10,000.00 |
| 110 | ROAD USE TAX | 9,550.63 |
| 112 | PAYROLL TAX BENEFIT | 100.00 |
| 166 | RESTRICTED GIFTS-MCKNLY P | 17.60 |
| 610 | SEWER OPERATING FUND | 3,563.82 |
| 953 | ANIMAL SHELTER *AGENCY FU | 472.15 |
| ----- | | |
| | GRAND TOTAL: | 117,359.37 |
| ----- | | |

CITY OF CRESTON
 MANUAL CHECKS/DEBITS – PERIOD ENDING 12/20/11

| | | | |
|----------------------------------|----------------|---------------------|------------|
| NO DEPT ENTERED | | | |
| ELECTRONIC FEDERAL TAX | TAX DEPOSIT | | 15,466.46 |
| TOTAL ADMINISTRATIVE SVC | FLEX | | 1,116.06 |
| NO DEPT ENTERED | TOTAL | \$ 16,582.52 | |
| | | | |
| FINANCIAL ADMINISTRATION | | | |
| CRESTON CITY WATER WORKS | PASS THRU-CDBG | | 115,825.00 |
| FINANCIAL ADMINISTRATION | TOTAL | \$115,825.00 | |
| | | | |
| STREET DEPARTMENT | | | |
| HAYS, JOHN | REIMBURSEMENT | | 140.00 |
| STREET DEPARTMENT | TOTAL | \$ 140.00 | |
| | | | |
| SELF FUNDING INSURANCE | | | |
| TRISTAR BENEFIT ADMINIS. (2) | INV CHECK RUN | | 51,315.68 |
| SELF FUNDING INSURANCE | TOTAL | \$ 51,315.68 | |
| | | | |
| MANUAL CHECK/DEBITS TOTAL | | \$183,863.20 | |

FUND TRANSFERS FOR PERIOD ENDING:

POSTING DATE

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

| AMOUNT | FROM | TO | -G/L ACCT- | DR | CR |
|-------------|-----------------------------------|------------------|--------------|--------------|--------------|
| \$ 5,000.00 | 126 TIF-JAMES SBDV(25%-LMI) | 001 GENERAL FUND | 126 6910 | 5,000.00 | |
| | | | 126 1110 | | 5,000 |
| | FOR: SEMI-ANNUAL PMT-SCHOLARSHIPS | | 001 1110 | 5,000.00 | |
| | VENDOR: SOUTHERN PRAIRIE YMCA | | 001 4830 | | 5,000. |
| \$ 5,000.00 | TOTAL - TRANSFERS | | HASH TOTALS: | \$ 10,000.00 | \$ 10,000.00 |

December 14, 2011

On September 15, we notified you that we were beginning an Area Mail Processing (AMP) feasibility study at the Creston, IA, Customer Service Mail Processing Center (CSMPC). The Hawkeye District office has completed its review and submitted it to the Western Area Office for consideration.

We welcome public input and will hold a meeting to explain the proposal on Friday, December 30th, 7:00pm at the following location; Supertel Inn & Conference Center, 800 Laurel, in Creston.

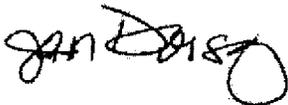
Attached please find a summary brief of the AMP proposal. One week prior to the meeting, we will post presentation materials along with the summary brief on our website, <http://about.usps.com/streamlining-operations/area-mail-processing.htm>.

We also will accept any public comment on the study up to 15 days after the meeting. Comments may be mailed to:

Manager, Consumer and Industry Contact
Hawkeye District
7900 Hickman Rd
Des Moines IA 50324-4400

If you have any questions concerning this AMP proposal, please contact Steven Carter at 515-251-2303.

Sincerely,



Jan Dorsey
Manager, Marketing

Attachment

AREA MAIL PROCESSING (AMP) FEASIBILITY STUDY
Creston, IA, CSMPC to Des Moines, IA, P&DC

December 14, 2011

An Area Mail Processing (AMP) study was initiated to evaluate moving the mail processing operations from the Creston, IA, Customer Service Mail Processing Center (CSMPC) to the Des Moines, IA, Processing and Distribution Center (P&DC). The initial results of the study support the business case for consolidation. This study, currently in review at United States Postal Service Headquarters and its Area Office, is subject to change.

A public meeting will be held to share the initial results of the study and allow members of the community to ask questions and provide feedback. The public's input will be considered prior to a final decision. The meeting will be held on Friday, December 30, at 7 p.m., at the Supertel Inn & Conference Center, 800 Laurel, in Creston. Below are preliminary highlights from the study:

Business Case:

Proposed annual savings in the draft AMP feasibility study are approximately \$128,685. Below is a breakdown of this savings estimate:

| | |
|--------------------------------|----------|
| Annual Mail Processing Savings | \$60,856 |
| Annual Maintenance Savings | \$27,233 |
| Annual Transportation Savings | \$40,596 |

Postal Employees:

Due to the consolidation, no decrease of positions is projected. All bargaining employee reassignments will be made in accordance with the respective collective bargaining agreements.

Local Customer Considerations:

- Retail and other services currently available at the Creston facility will not change at this time.
- Business mail acceptance will remain the same.
- Local collection box pick-up times may change as a result of the AMP.
- A local postmark will be available for stamped First-Class Mail.
- Delivery times of mail to residences and businesses will not change as a result of the AMP.
- The proposed consolidation would support a 2- to 3-day service standard for First-Class Mail.

Commercial Mailers:

- Mailers who presort mail will continue to receive appropriate postage discounts.
- Mailers who drop ship to Destination Sectional Center Facility (DSCF) for ZIP(s) 508 can expect changes if the AMP is approved.

Written comments may be sent to:

Manager, Consumer and Industry Contact
Hawkeye District
7900 Hickman Road
Des Moines IA 50324-4400

All comments must be postmarked by January 14, 2012.

REC'D DEC 07 2011



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
ROGER L. LANDE, DIRECTOR

FYI

December 2, 2011

Mike Taylor, City Administrator
City of Creston
P.O. Box 449
Creston, IA 50801-0449

RE: Proposed Polymer Addition - Creston WWTF
Antidegradation Analysis Approval

Dear Mr. Taylor:

The Iowa Department of Natural Resources has completed a review of the above-referenced antidegradation alternatives analysis, which was received on 11/30/11. We are in agreement that the selected alternative is the least degrading reasonable alternative identified and that the analysis is in accordance with the Iowa Antidegradation Implementation Procedure. We hereby approve the analysis.

The following is a brief summary of the selected alternative within the approved analysis:

Alternative # 2: Polymer Addition. Addition of Aqua Hawk 850 polymer to the treated wastewater stream prior to final settling. The polymer addition will be on an as-needed basis to enhance final settling and prevent effluent TSS violations. The maximum dosage of Aqua Hawk 850 will be 5 mg/L (per previous email correspondence).

Our approval is limited to the selected alternative under the conditions described above and in the alternatives analysis.

Please contact me at (515) 281-6759 or larry.bryant@dnr.iowa.gov if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Bryant".

Larry Bryant
IDNR Wastewater Engineering Section
Water Quality Bureau

cc: Forrest Aldrich/Veenstra & Kimm
City of Creston DNR WW File # 6-88-16-0-01
Jim Bristow/City of Creston
DNR Field Office 4
Wendy Hieb/DNR NPDES
Brandy Beavers/DNR NPDES

**OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESTON MUNICIPAL AIRPORT**

| |
|--|
| Five-Year Capital Improvement Program |
|--|

Replace Runway Lighting System
FFY13 - Federal Fiscal Year Starting October 1, 2012

| <i>Item No.</i> | <i>Description</i> | <i>Quantity</i> | <i>Units</i> | <i>Unit Cost</i> | <i>Total Cost</i> |
|---|---|-----------------|--------------|------------------|---------------------|
| 1. | Safety Plan, Traffic Control and Mobilization | 1 | LS | \$7,500.00 | \$7,500.00 |
| 2. | L-861 Base Mounted Light Fixtures: | | | | |
| a. | Runway Fixtures | 52 | EA | \$1,000.00 | \$52,000.00 |
| b. | Taxiway Fixtures | 24 | EA | \$1,000.00 | \$24,000.00 |
| c. | Threshold Fixtures | 16 | EA | \$1,000.00 | \$16,000.00 |
| 3. | Edge Light Circuit: | | | | |
| a. | L-824 #8 5KV Cable | 15,000 | LF | \$1.00 | \$15,000.00 |
| b. | #6 Bare Counterpoise | 15,000 | LF | \$1.00 | \$15,000.00 |
| c. | 2 Inch PVC Conduit in Trench | 15,000 | LF | \$2.00 | \$30,000.00 |
| 4. | Reconnect Existing VASI and REIL's: | | | | |
| a. | #4 600 Volt Cable | 30,000 | LF | \$1.00 | \$30,000.00 |
| b. | Trenching and Conduit | 5,200 | LF | \$3.00 | \$15,600.00 |
| 5. | Demolition and Removal of Existing System | 1 | LS | \$5,000.00 | \$5,000.00 |
| 6. | Miscellaneous Construction | | 15% | | \$31,515.00 |
| 7. | Legal, Administration and Engineering | | 20% | | \$48,385.00 |
| Total - Entrance Road Improvements | | | | | \$290,000.00 |

**Environmental Study and Archaeological Survey for
Runway 16/34 Expansion and 185th Street Extension**
FFY13 - Federal Fiscal Year Starting October 1, 2012

| | | | | | |
|----|---|---|----|-------------|-------------|
| 1. | Environmental Study and Archaeological Survey | 1 | LS | \$50,000.00 | \$50,000.00 |
|----|---|---|----|-------------|-------------|

Runway 16-34 Expansion - Land Acquisition
 FFY14 - Federal Fiscal Year Starting October 1, 2013

| <i>Item No.</i> | <i>Description</i> | <i>Quantity</i> | <i>Units</i> | <i>Unit Cost</i> | <i>Total Cost</i> |
|-------------------------------|--------------------------------|-----------------|--------------|------------------|---------------------|
| 1. | Property Acquisition: | | | | |
| a. | Environmental Study | 1 | LS | \$25,000.00 | \$25,000.00 |
| b. | Land in Fee | 80 | AC | 4,000.00 | \$320,000.00 |
| c. | Survey & Descriptions | 1 | LS | 15,000.00 | \$15,000.00 |
| d. | Appraisals & Review Appraisals | 1 | LS | 15,000.00 | \$15,000.00 |
| e. | Negotiations | 1 | LS | 20,000.00 | \$20,000.00 |
| f. | Legal | 1 | LS | 30,000.00 | \$30,000.00 |
| g. | Miscellaneous | | 20% | | \$80,000.00 |
| TOTAL LAND ACQUISITION | | | | | \$500,000.00 |

Runway 16-34 Expansion - Grading and Drainage
 FFY15 - Federal Fiscal Year Starting October 1, 2014

| <i>Item No.</i> | <i>Description</i> | <i>Quantity</i> | <i>Units</i> | <i>Unit Cost</i> | <i>Total Cost</i> |
|-----------------------------------|---------------------------------------|-----------------|--------------|------------------|-----------------------|
| 1. | Fencing: | | | | |
| a. | Fence Removal | 14,000 | LF | \$2.50 | \$35,000.00 |
| b. | Fence Construction | 14,000 | LF | \$5.00 | \$70,000.00 |
| c. | Gates | 2 | EA | \$500.00 | \$1,000.00 |
| 2. | Farm Pond Mitigation | 1 | EA | \$50,000.00 | \$50,000.00 |
| 3. | Grading: | | | | |
| a. | Excavation and Grading | 200,000 | CY | \$3.00 | \$600,000.00 |
| b. | Borrow Excavation | 300,000 | CY | \$6.00 | \$1,800,000.00 |
| 4. | Storm Water Detention | 1 | LS | \$150,000.00 | \$150,000.00 |
| 5. | Seeding, Fertilizing and Mulching | 80 | AC | \$1,000.00 | \$80,000.00 |
| 6. | Surface Drainage: | | | | |
| a. | Extend Existing Culvert | 80 | LF | \$50.00 | \$4,000.00 |
| b. | Install New Cross Culvert | 500 | LF | \$50.00 | \$25,000.00 |
| c. | Pipe Aprons | 4 | EA | \$750.00 | \$3,000.00 |
| 7. | Miscellaneous Construction | | 10% | | \$281,800.00 |
| 8. | Engineering, Legal and Administration | | 20% | | \$600,200.00 |
| TOTAL GRADING AND DRAINAGE | | | | | \$3,700,000.00 |

Runway 16-34 Expansion - Paving and Lighting
 FFY16 - Federal Fiscal Year Starting October 1, 2015

| <i>Item No.</i> | <i>Description</i> | <i>Quantity</i> | <i>Units</i> | <i>Unit Cost</i> | <i>Total Cost</i> |
|-----------------|--|-----------------|--------------|------------------|-----------------------|
| 1. | Pavement Removal: | | | | |
| a. | Pavement Removal and Disposal | 10,000 | SY | \$3.00 | \$30,000.00 |
| b. | Grading/Backfill | 4,500 | CY | \$6.00 | \$27,000.00 |
| 2. | Runway Widening and Overlay: | | | | |
| a. | Sawcut Existing Edge | 7,600 | LF | \$1.00 | \$7,600.00 |
| b. | Excavation and Grading | 4,500 | CY | \$4.00 | \$18,000.00 |
| c. | Subgrade Preparation | 13,500 | SY | \$1.50 | \$20,250.00 |
| d. | P-154 Subbase | 3,800 | TN | \$15.00 | \$57,000.00 |
| e. | P-401 Surface | 13,700 | TN | \$100.00 | \$1,370,000.00 |
| 3. | Runway Extension: | | | | |
| a. | Subgrade Preparation | 20,500 | SY | \$1.50 | \$30,750.00 |
| b. | P-154 Subbase | 6,100 | TN | \$15.00 | \$91,500.00 |
| c. | P-401 Surface | 11,000 | TN | \$100.00 | \$1,100,000.00 |
| 4. | Subsurface Drainage: | | | | |
| a. | Longitudinal Subdrain | 11,000 | LF | \$15.00 | \$165,000.00 |
| b. | Subdrain Outlet | 12 | EA | \$750.00 | \$9,000.00 |
| 5. | Pavement Marking | 40,000 | SF | \$0.75 | \$30,000.00 |
| 6. | Medium Intensity Runway Lighting System: | | | | |
| a. | Edge Lights, Cable, Conduit, etc. | 1 | LS | \$240,000.00 | \$240,000.00 |
| b. | Electrical Vault | 1 | LS | \$75,000.00 | \$75,000.00 |
| 7. | Miscellaneous Construction | | 10% | | \$327,110.00 |
| 8. | Engineering, Legal and Administration | | 20% | | \$701,790.00 |
| | TOTAL PAVING AND LIGHTING | | | | \$4,300,000.00 |

10 Stall T-Hangar and Taxiway

FFY17 - Federal Fiscal Year Starting October 1, 2016

| <i>Item No.</i> | <i>Description</i> | <i>Quantity</i> | <i>Units</i> | <i>Unit Cost</i> | <i>Total Cost</i> |
|-----------------|-------------------------|-----------------|--------------|------------------|-------------------|
| 1. | Excavation and Grading: | 2,000 | C.Y. | \$6.00 | \$12,000.00 |
| 2. | 4" Granular Base | 420 | Ton | \$18.00 | \$7,560.00 |
| 3. | 5" P.C.C. Paving | 2,000 | S.Y. | \$35.00 | \$70,000.00 |

| | | | | |
|---|----|--------|-------------|---------------------|
| 4. Nested T-Hangar | 10 | Stalls | \$40,000.00 | \$400,000.00 |
| 5. Seeding and Fertilizing | 1 | Acre | \$2,500.00 | \$2,500.00 |
| 6. Miscellaneous Construction | | L.S. | | \$73,434.00 |
| 7. Engineering, Legal and Administration | | L.S. | | \$84,506.00 |
| Total - 6 Stall T-Hangar and Taxiway | | | | \$650,000.00 |

AKIN BUILDING CENTERS

604 Sheldon
Creston, Iowa 50801

(641)-782-3310 Phone
(641)-782-3234 Fax

To: Attn: Mike Taylor **From:** Deanna

Fax: 641-782-6377 **Pages:** 2 with cover sheet

Phone: **Date:** 12/8/11

Re: Bills for Habitat for next City Council Mtg **CC:**

Urgent For Review Please Comment Please Reply Please Recycle

Mike-

Attached are the bills for the next city council meeting. I have sent copies to Jeremy as well.

Let me know if you have any questions.

Thanks!

Deanna Petersen
Akin Building Center
604 Sheldon Ave
Creston, IA 50801
641-782-3310
641-782-3234

A handwritten note consisting of the number "57.85" with a dollar sign "\$" to its left, all enclosed within a hand-drawn oval.

RESOLUTION NO. 1-- – 12

RESOLUTION TO APPROVE THE REPRODUCTION OF PUBLIC RECORDS AND FOR RELATED SERVICES PERFORMED BY THE CITY OF CRESTON:

WHEREAS, the City Council of the City of Creston supports the principle that good government welcomes citizen participation, and;

WHEREAS, every citizen has a right to examine and request copies of public records and documents, as provided by state law and to seek answers to questions about their government, and;

WHEREAS, the Iowa Code provides that a city may offset expenses for providing such work by requesting that such work be paid for reasonably by the person desiring to examine or copy such records or ask such questions, and;

WHEREAS, the City Council of the City of Creston recognizes the need to ensure the protection of public records, provide equal access for all citizens and to maintain orderly, efficient and cost-effective administration.

BE AND IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESTON, IOWA, THAT THE FOLLOWING POLICY AND FEES ARE IN EFFECT:

General:

- a. All requests for records shall be made during normal business hours.
- b. Normal response time for retrievals shall be as soon as possible, but will not exceed 20 working days.
- c. The city staff shall use the attached request form for the clarification and record keeping purposes.
- d. The cost of each black and white copy will be 25 cents per page; each color copy will be 50 cents per page. Each side constitutes separate pages. If filling the request involves research or supervision on the part of the staff, there will be a \$5 minimum charge imposed after the first five (5) minutes up to thirty (30) minutes of research. Any time over thirty (30) minutes will be charged \$35 per hour plus any additional

expenses incurred by the City. Requests for copies in excess of 50 pages require a 50% deposit.

- e. The City shall provide copies in the same manner and format as they are kept in the City's offices. If additional calculations or information not contained in or on the documents themselves are requested, the fees shall be indicated to the requestor prior to filling the request.

Administration, Finance and City Clerk:

- a. The law does not require special processing, research, analysis or tabulation. Should such requests be made, they will be forwarded to the appropriate department head for approval. Should the requestor and the City agree to contract for such special processing, a fee of \$35 per hour will be charged. The department head will estimate the cost of the total project and a down payment of 50% of this estimate will be required prior to starting work. The remainder will be paid on delivery of the final project.
- b. The cost of CD or other digital duplicates of Council Meetings will be \$10.00.
- c. The cost of each incoming or outgoing faxes will be 25 cents per page. Each side constitutes separate pages.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

PASSED AND APPROVED the 20th day of December 2011.

| ROLL CALL VOTE | AYE | NAY | ABSENT | ABSTAIN |
|-----------------------|------------|------------|---------------|----------------|
| Larry Wynn | | | | |
| Randy White | | | | |
| Loyal Winborn | | | | |
| Betty Shelton | | | | |
| Marsha Wilson | | | | |
| Larry Wagner | | | | |
| Terri Koets | | | | |

ATTEST:

WARREN WOODS
MAYOR, CITY OF CRESTON

LISA WILLIAMSON
CITY CLERK

RESOLUTION NO. 1-- – 12

RESOLUTION TO ACCEPT A VOLUNTEER FIRE ASSISTANCE GRANT AWARD IN THE AMOUNT OF \$3,500 TO THE CITY OF CRESTON FOR THE CRESTON FIRE DEPARTMENT PROVIDED BY THE US FOREST SERVICE & IDNR FORESTRY BUREAU:

WHEREAS, Fire Chief Todd Jackson reviewed a notice on behalf of the Iowa Department of Natural Resources Forestry Bureau to award the City of Creston a VFA Grant in the amount of three thousand five hundred dollars (\$3,500.00) to assist with the purchase of wildfire hand and line tools, protective clothing, communications equipment and water handling equipment, and;

WHEREAS, the Creston City Council agreed to abide by the grant agreement provided.

BE AND IT IS HEREBY RESOLVED the Creston City Council approves the acceptance of the three thousand five hundred dollars (\$3,500.00) grant and shall abide by the grant agreement provided by the Iowa Department of Natural Resources.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

**COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR PAYMENT - Housing**

Recipient: City of Creston
 Contract Number: 09-HSG-022
 Report Number: 5
 Period Ending: 12/15/11

| ACTIVITY CODE/TITLE | | Expended Since Last Report | Less Program Income Applied | CDBG Reimbursable | CDBG Requested to Date |
|------------------------------------|------------------|----------------------------|-----------------------------|-------------------|------------------------|
| 97 Rehabilitation | \$300,000 | \$2,706 | | | \$64,064 |
| | | | | | |
| | | | | | |
| | | | | | |
| 0181 ADMIN | \$20,000 | \$0 | | | \$0 |
| TOTALS | \$320,000 | \$2,706 | | | \$64,064 |
| Less: IDED Funds Received | | | | | \$55,711 |
| Less: IDED Payments Pending | | | | | \$5,647 |
| NET REQUEST | | | | | \$2,706 |

| LOCAL FINANCIAL INFORMATION | | | | General Administration | | |
|-----------------------------|-----------------|----------------------------|------------------|----------------------------|--------------|----------------|
| ACTIVITY CODE | Current Budget | Expended Since Last Report | Expended to Date | Technical Services | | |
| 97-Rehabilitation | \$24,000 | \$1,500 | \$9,000 | Lead Administration | | |
| | | | | | | |
| | | | | 406 N. Poplar | | \$4,206.00 |
| | | | | 406 N. Poplar / Lead | | \$0.00 |
| | | | | | | |
| | | | | Interest on Line of Credit | | \$0.00 |
| TOTAL | \$24,000 | \$1,500 | \$9,000 | | Total | \$4,206 |

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

| | | | | | | | | | | | | | | | | |
|--|------------|---------------------------------------|---|--|--|-----------------------|-----------------------------------|------------------|----------------|---------|-----------------|-----------------|-------------|--------|----|-----|
| BUDGET FY FY 12 | | General Accounting Expenditure | | | | | DOCUMENT NUMBER | | | | | | | | | |
| | | DATE 12/15/11 | | ACCTS PERIOD (mm/yy) 12/11 | | | | | | | | | | | | |
| VENDOR CODE | | | AGENCY NAME | | | | | | | | | | | | | |
| VENDOR NAME AND ADDRESS City of Creston City Hall 116 W. Adams St. - PO Box 449 Creston, IA 50801 | | | BILL TO ADDRESS (ORDERING AGENCY) Iowa Department of Economic Development 200 E. Grand Ave. Des Moines, Iowa 50309 | | | | SHIP TO ADDRESS | | | | | | | | | |
| TERMS | | FOB | | ORDER APPROVED BY | | | GOODS RECEIVED/SERVICES PERFORMED | | | | | | | | | |
| QUANTITY | | | | VENDOR'S INVOICE NUMBER Report Number: 5 | | | DATE INITIALS | | | | | | | | | |
| ORDERED | RECEIVED | START OF | | | | | UNIT PRICE | TOTAL PRICE | | | | | | | | |
| | | | Request for Payment under CDBG Housing Contract Number: 09-HSG-022 | | | | | \$2,706.00 | | | | | | | | |
| DOCUMENT TOTAL | | | | | | | \$2,706.00 | | | | | | | | | |
| CLAIMANT'S CERTIFICATION | | | | | AGENCY CERTIFICATION | | | | | | | | | | | |
| I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. DATE 12/20/11 TITLE Mayor | | | | | I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: CODE OR CHAPTER SECTION(S) | | | | | | | | | | | |
| CLAIMANT'S SIGNATURE | | | | | AUTHORIZED SIGNATURE | | | | | | | | | | | |
| <small>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</small> | | | | | | | | | | | | | | | | |
| DOC TYPE (GAX) GAX | DOC NUMBER | | DOC DATE | | ACCTS PRD | BUDGET FY | ACTION NEWMOO | PO SHIP INSTR | GAX TYPE | INT IND | INT SELLER FUND | INT SELLER AGCY | | | | |
| VENDOR CODE 0 | | ADDR OVERRIDE | | F/A INDICATOR | EFT IND Y | TEXT -po's only (Y/N) | | TEXT (po's only) | | | | | | | | |
| REF DOC TYPE | | REF DOC NUMBER | | REF DOC LINE | | COM LN | VEND INVOICE # | | COMMODITY CODE | | GS CONTRACT | | | | | |
| LINE | FUND | ACCT | ORG | BUD | ACTY | FUNC | OBJ | SUB | JOB NUMBER | REQ CAT | QUANTITY | ID | DESCRIPTION | AMOUNT | PD | P/P |
| 01 | 0340 | 269 | 4810 | | | | 4125 | | | | | | | | | |
| 02 | | | | | | | | | | | | | | | | |
| 03 | | | | | | | | | | | | | | | | |
| 04 | | | | | | | | | | | | | | | | |
| 05 | | | | | | | | | | | | | | | | |
| 06 | | | | | | | | | | | | | | | | |
| 07 | | | | | | | | | | | | | | | | |

DOCUMENT TOTAL 0.00

GAX

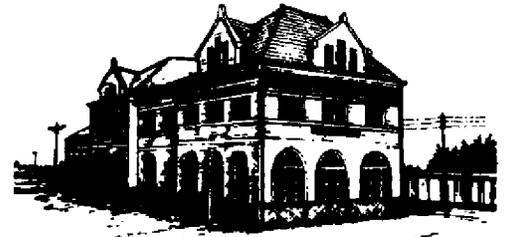
WARRANT #

AUDITED BY

PAID DATE

City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

Airport Commission Meeting

Place: Council Chambers
Date: 11/21/11
Time: 6pm

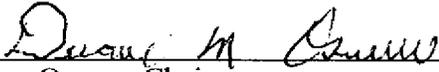
The Airport Commission Special Meeting of November 21, 2011, was called to order by Chair Duane Osmun at 6pm. Other Commission Members present were: Dr. Chuck Hoyt, Kim Whittington, Lacy Christensen and Larry Wagner (Council Liaison). Also in attendance were: Larry West, Mike Taylor, Kevin Glick, George Francis, Leslie Wurster, Lisa Quam and Ron Gordon.

Hoyt moved seconded by Christensen to approve the agenda, all voted aye. Motion carried.

Discussed:

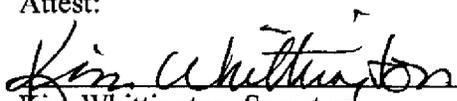
1. Lease agreement, based on sq. footage. Per West, the current rate of 11.4cents per square foot, for the 80x100 building proposed by Quam/Wurster.
2. Discussed that Quam/Wurster will not directly compete with current business generated at the airport. Transients are to deal with Larry West first, as not to compete.
3. Discussed that ALL rental agreements are the same.
4. Board recommends that Quam/Wurster propose a Private Hanger with NO BUSINESS being run out of the Hanger to the City Council. If there is a business to be run out of the hanger, then the contract fees will be re-negotiated.
5. Quam/Wurster are ready to go forward and submit the form 7460-1 to the FAA for evaluation.
6. Airport Commission is to get a copy of the new agreement from Attorney to look over and discuss with Quam/Wurster.

Osmun moved seconded by Whittington to adjourn.



Duane Osmun, Chair

Attest:



Kim Whittington, Secretary

AIRPORT COMMISSION MEETING

PLACE: MERL SITE / RESTORED DEPOT

DATE: NOVEMBER 14, 2011

TIME: 6:00 P.M.

The Airport Commission meeting of NOVEMBER 14, 2011,
was called to order by DUANE OSMUN at 6:00 p.m.

Other commission members present were CHRISTENSEN, HOYT

The following were also in attendance: BILL GRABBE,
LARRY WEST, DENNY/LISA QUAM
GREG/LESLIE WURSTER.

HOYT moved seconded by CHRISTENSEN
to approve the agenda. All voted aye. Motion declared carried.

HOYT moved seconded by CHRISTENSEN
to approve the minutes of OCTOBER, 10-2011 All voted aye. Motion declared
carried.

CHRISTENSEN moved seconded by HOYT
to review and approve claims for period ending, OCTOBER 10, 2011,
NOVEMBER 2, 2011. All voted aye.
Motion declared carried.

ITEM NO 5- PUBLIC FORUM- NONE

ITEM No. 6 - REVIEW AND APPROVE
PROPOSED ENGINEERING SERVICE
AGREEMENT FROM CLAPSADDLE - GARBER
ASSOCIATION FOR THE ENTRANCE
ROAD IMPROVEMENT PROJECT.
SEE ATTACHED SERVICE AGREEMENT.
AFTER SOME DISCUSSION MOTION WAS
MADE BY CHRISTENSEN AND SECOND
BY HOYT TO RETAIN CLAPSADDLE /
GARBER AS ENGINEERS FOR ROAD
PROJECT
ALL VOTED AYE MOTION CARRIED.
ITEM No 7 HANGER PLANS & DETAILS
SEE ATTACHED CONCERNING PARAGRAPH
9-10 AND 4. THERE WAS DISCUSSION

_____ moved seconded by _____

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

_____ P.M.

Attest:

Kim Whittington, Secretary

Duane Osmun, Chairman

THAT THINGS SEEMED TO BE
AT A STANDSTILL.

POSSIBLY WE NEEDED A SPECIAL
AIRPORT MEETING WITH ALL
CONCERNED PARTIES TO DISCUSS
THE MATTER. NOTHING FURTHER.

ITEM NO 8. NO ACTION TAKEN.

ITEM NO 9 - SOME WIRES WERE
CUT DURING INSTALLATION OF
METER PIT BY SIRWA. COST OF
REPAIR WAS \$600.00. ARRANGEMENTS
TO INCLUDE THIS 600.00 AS PART
OF OUR GRANT WERE MADE. CITY
WOULD PAY THE 600.00 AND BE
REIMBURSED BY FAA.

_____ moved seconded by _____

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

_____ P.M.

Attest:

Kim Whittington, Secretary

Duane Osmun, Chairman

ALSO IN OTHER ITEMS.
BILL GRABBE DISCUSSED WITH THE
BOARD OUR CAPITAL IMPROVEMENT
PROGRAM - SEE ATTACHED COPY.
FURTHER DISCUSSION - INDICATES
WE NEED TO REPLACE OUR RUNWAY
LIGHTING SYSTEM AS IT IS IN
EXTREME NEED OF REPAIR. THIS
IS A VERY CRITICAL SITUATION
THE ATTACHED CAPITAL IMPROVEMENT
PLAN SHOWS THE RUNWAY LIGHTING
SYSTEM - ENVIRONMENT - ARCHAEOLOGICAL
SURVEYS PLANNED AHEAD OF OTHER
PROJECTS IN ORDER TO ANSWER
THIS MATTER.

CHRISTENSEN moved seconded by HOYT

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

7:00 P.M.

Attest:

Duane Osmun
Kim Whittington, Secretary

Duane Osmun
Duane Osmun, Chairman

Park and Recreation Board
Meeting Minutes
Tuesday, November 29, 2011

The Board met in regular session for the month of November. Attending were: John Kawa, Gary Borcharding, Jane Brown and Mark Huff.

The Board approved the minutes of the October 25, 2011 meeting.

Motion--Kawa

Second-- Brown

All voted aye. Motion carried.

The Board reviewed claims/ payments through November 16, 2011.

The Board approved payments to the following from the McKinley Park Restricted Gift Fund.

Old Time Power Club-----\$941.79

United Brick and Tile-----\$39.15

Motion--Kawa

Second--Brown

All voted aye. Motion carried

The Board recommended the city council approved contract with ACCO for the chlorine tanks at the pool.

The Board discussed the FY 2012/2013 budget; Huff asked the Board if they had any projects or improvements they wanted to include in the budget.

The Board approved the closing of Spillway Road (west side of the lake) during the winter months.

Motion--Kawa

Second--Brown

All voted aye. Motion carried

The Board approved the request from the Union County Treasurer to use parking lot at the soccer complex for testing. A 28E agreement will be sent to the city from the Union County Treasurers.

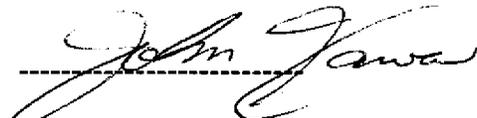
Motion--Kawa

Second--Brown

All voted aye. Motion carried.

The next meeting is scheduled for Tuesday, December 13, 2011 at 5:30 pm in the Restored Depot.

The meeting adjourned at 6:35 pm.



John Kawa, Chairman



Jane Brown, Secretary