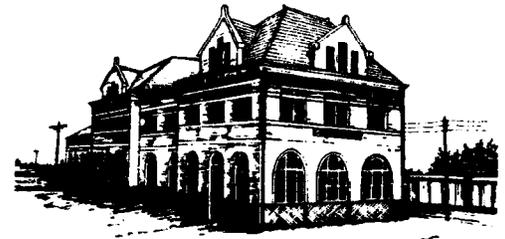


City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods  
**COUNCIL:** Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terry Koets  
**CITY CLERK:** Lisa Williamson  
**CITY ADMINISTRATOR:** Mike Taylor  
**CITY ATTORNEY:** Skip Kenyon

**Regular Meeting Agenda**  
**City Hall/Restored Depot**  
**Council Chambers**  
**March 2, 2010**  
**6:00 p.m.**  
**Last updated: 02/26/2010 3:15 PM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda** – *NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
  - a. Minutes of February 16, 2010 – Regular Meeting; February 23, 2010 – Special Meeting
  - b. Claims and Fund Transfers:
    - i. Total Claims - \$339,231.42
    - ii. Fund Transfers - \$952.00
  - c. Licenses/Permits:
    - i. Liquor – Side Tracked, Elm’s Club
    - ii. Beer/Wine – St. Malachy, Kum & Go #501
6. **Public Forum** – *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
  - a. Establish Second Reading of Ordinance 10-122 – Amending Code of Ordinance of the City of Creston, Iowa, 1996, by adding a new section pertaining to Disorderly Houses and by deleting the Subsection on Houses of Ill Fame
  - b. Resolution to approve drawdown request of \$18,340.00 from NSP grant funding (801 W. Jefferson purchase)
  - c. Resolution to approve Construction Agreement with Union County for Green Valley Road Reconstruction
  - d. Motion to authorize the Mayor to sign letter requesting the approval of the amendment of the Neighborhood Stabilization Map
  - e. Motion to authorize the City to explore the possibility of using NSP funds previously designated for new construction to be used as a financing mechanism to build two homes

- f. Resolution to approve contract with Mid-Iowa Environmental Corporation for asbestos-removal on the three demo houses for NSP
- g. Motion to authorize the Mayor to sign letter requesting a budget revision for the Community Development Block Grant awarded for the 2009 East Side Sewer Project
- h. Resolution to reappoint Dianne Osmun to the Historic Preservation Commission
- i. Resolution to approve 28E Agreement for Drug Task Force
- j. Motion to approve letter of support for the rehabilitation and update of Creston Park Apartments

**8. Other Items**

- a. Census Day is April 1, 2010 – Be sure to complete and return your census form!

**9. Adjournment**

## REGULAR MEETING OF THE CRESTON CITY COUNCIL FEBRUARY 16, 2010

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Wynn, Wilson, Wagner and Koets. White, Winborn and Shelton were absent.

Mayor Woods noted a correction on the agenda for the amount being requested for a drawdown from CDBG funding for \$116,029.20 to \$124,094.00.

Councilperson Winborn arrived at 6:02 p.m.

Wilson moved seconded by Wagner to approve the agenda. All voted aye. White and Shelton were absent. Motion declared carried.

Wilson moved seconded by Wagner to approve the consent agenda, which included approval of minutes of regular meeting on February 2, 2010, claims of \$130,562.04 and liquor license for Walmart. All voted aye. White and Shelton were absent. Motion declared carried.

During Public Forum, Ellen Gerharz talked about and handed out the 2010 Iowa Travel Guide and the 2010 Southern Iowa Tourism Guide, and pointed out the advertisement the Chamber had placed in the Travel Guide for Southwest Iowa.

A resolution was offered by Wilson seconded by Wagner to approve a request from the Chamber of Commerce to use Hotel/Motel Funds to purchase new Christmas lights and ribbons and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Wilson, Wagner, Koets and Wynn voted aye. White and Shelton were absent. Resolution declared passed.

A resolution was offered by Winborn seconded by Wynn to set date to receive sealed bids for the Cottonwood Street Reconstruction Project on March 11, 2010, no later than 10:00 a.m. in the office of the City Clerk, Creston, Iowa and authorize the Mayor and Clerk to execute the proper documentation. Wilson, Wagner, Koets, Wynn and Winborn voted aye. White and Shelton were absent. Resolution declared passed.

A resolution was offered by Wynn seconded by Winborn to set a Public Hearing and Consideration of Bids for March 16, 2010 at 6:00 p.m. at City Hall for the Cottonwood Street Reconstruction Project and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, Winborn and Wilson voted aye. White and Shelton were absent. Resolution declared passed.

Wynn moved seconded by Wilson to establish the First Reading of Ordinance 10-122 – Amending the Code of Ordinance of the City of Creston, Iowa, 1996, by adding a new section pertaining to Disorderly Houses and by deleting the Subsection on Houses of Ill Fame. Koets, Wynn, Winborn, Wilson and Wagner voted aye. White and Shelton were absent. First Reading declared established.

A resolution was offered by Wilson seconded by Wynn to approve Partial Payment Estimate No. 4 of \$116,029.20 to Haven's Construction for work completed on East Side Sewer Project and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, Winborn and Wilson voted aye. White and Shelton were absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Wagner to approve a drawdown request of \$124,094.00 from CDBG Funding for the East Side Sewer Project and authorize the Mayor and Clerk to execute the proper documentation. Wynn, Winborn, Wilson, Wagner and Koets voted aye. White and Shelton were absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Koets for Council Support to have properties located at 213 Peterson Street, 917 N. Oak Street and 505 N. Elm Street appraised as part of the NSP and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Wilson, Wagner, Koets and Wynn voted aye. White and Shelton were absent. Resolution declared passed.

A resolution was offered by Wynn seconded by Winborn to reappoint Lores Stewart to the Board of Commissioners of the Southern Iowa Regional Housing Authority to expire on April 9, 2013 and authorize the Mayor and Clerk to execute the proper documentation. Wilson, Wagner, Koets, Wynn and Winborn voted aye. White and Shelton were absent. Resolution declared passed.

Under Other Items, Mayor Woods reminded everyone that Census Day is April 1, 2010 and to be sure to complete and return their census forms.

Mediacom's Channel 17 will become digital, which will free up bandwidth for other channels in high definition.

The Library Board is moving ahead to make plans to possibly obtain the Lincoln School Building.

Council received a flyer in their packet regarding Wind Energy. Mike Taylor told Council the City should be thinking of formulating an ordinance for this.

Wilson moved seconded by Wagner to adjourn the meeting. All voted aye. White and Shelton were absent. Motion declared carried. Council adjourned at 6:22 P.M.

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Mayor

Attest:

---

City Clerk

SPECIAL MEETING OF THE CRESTON CITY COUNCIL FEBRUARY 23, 2010

The Creston City Council met in special session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: White, Winborn, Wilson, Wagner and Koets. Wynn and Shelton were absent.

Wilson moved seconded by Wagner to approve the agenda. All voted aye. Wynn and Shelton were absent. Motion declared carried.

A resolution was offered by Wagner seconded by Wilson to adopt the proposed budget for Fiscal Year 2011 and set a Public Hearing for March 9, 2010 at 6:00 p.m. and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Wilson, Wagner and Koets voted aye. Wynn and Shelton were absent. Resolution declared passed.

Wagner moved seconded by White to adjourn the meeting. All voted aye. Wynn and Shelton were absent. Motion declared carried. Council adjourned at 6:14 P.M.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-FEB'10	1,716.24
			TOTAL:	1,716.24
LIANCE PROTECTION	GENERAL FUND	CRESTON AUTO PARTS INC	FRONT DISC PADS-'09'	55.20
			2-FRONT ROTORS ON '09'	225.60
			8-SPARK PLUGS FOR '06	23.36
			INTAKE MANIFOLD-'06 CAR	243.47
		CRESTON AUTOMOTIVE	DIAGNOSTIC ON '06' SPOTLG	71.59
			DIAGNOSTICS ON '06 SPTLGH	71.59
		NAPA	SPOT LIGHT BULB	5.39
		PETTY CASH - POLICE	#079-CLEANING SUPPLIES	11.24
			#080-POSTAGE	4.19
		WAL-MART COMMUNITY	5 IN CAR VHS TAPES	8.48
			ENVELOPES	8.32
			NIKON CAMERA-MEM CARD	133.88
			TOTAL:	862.31
DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR	LEC BILLING-JAN'10	4,257.16
			TOTAL:	4,257.16
FIRE PROTECTION	GENERAL FUND	FIRE SERVICE TRAINING BUREAU	FIRE SCHOOL	300.00
			REGISTRATION FEE	25.00
		MCI MEGA PREFERRED	LONG DISTANCE	2.56
		PETTY CASH - FIRE	#1467-DISH SOAP	3.84
			#1468-POSTAGE DUE	0.44
			#1469-POSTAGE	8.87
			#1470-PLATES	10.00
			#1471-POSTAGE	4.95
			#1472-SPRING CLIPS FOR SCB	13.44
			#1473-SPRAY PAINT	5.66
			#1474-PIPE THREAD TAPE	0.79
			TOTAL:	375.55
BUILDNG & HSNQ SAFETY	GENERAL FUND	HEARTLAND TECHNOLOGY SOLUTIONS	GARY'S COMPUTER	575.00
		M&M PONTIAC-BUICK-GMC INC	RPR GARY'S CAR	609.23
			TOTAL:	1,184.23
ANIMAL CONTROL	GENERAL FUND	HARTMAN, LAURA	SUCCESSFUL ADOPTION	20.00
		WAL-MART COMMUNITY	WIPER BLADES	17.94
			TOTAL:	37.94
AIRPORT	GENERAL FUND	CLAPSADDLE-GARBER ASSOCIATES INC	ENG SVCS-AIRPORT LAYOUT	2,400.00
			ENG SVCS-EQUIPMENT	1,290.00
		MCI MEGA PREFERRED	LONG DISTANCE	0.20
		NAPA	BATTERY	52.56
		SIRWA	WATER-AIRPORT	30.75
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			TOTAL:	5,127.68
LIBRARY SERVICES	GENERAL FUND	FOLLETT SOFTWARE COMPANY	5000 BARCODES	358.74
		INGRAM	BOOKS	370.71
			RETURNED BOOKS	20.87-
		MCI MEGA PREFERRED	LONG DISTANCE	5.17
		KONE INC (MOLINE)	ELEVATOR MAINT.	175.59
		OFFICE DEPOT	PRINTER TONER-LIBRARY	162.82
		OFFICE MACHINES	THERMAL PAPER	196.58

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		OMAHA WORLD-HERALD	1 YEAR SUBSCRIPTION	98.80
		WAL-MART COMMUNITY	VACUUM	89.76
			TOTAL:	1,437.30
PARKS	GENERAL FUND	BYERS, JUSTIN G	RE-KEY DOORS-RNBW;BNDShEL	106.81
			RE-KEY DOORS-RNBW;BNDShEL	3.81
		CRESTON CITY WATER WORKS	WATER-HISTORICAL COMPLEX	7.12
		HEARTLAND TECHNOLOGY SOLUTIONS	REMOTE LABOR-LOGGING ON	28.75
		ALLIANT ENERGY-INT PWR&LGHT	MCKINLEY PARK VFW/FLAGS	102.21
		MICHAEL TODD & CO INC	1-CUTR PLOW; 8- PLOW BOLT	239.01
		NAPA	WIPER BLADES-ANTENNA	44.73
			TOTAL:	532.44
RECREATION	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	600 MCKINLEY PARK SEC LIGH	12.29
			TOTAL:	12.29
CEMETERY	GENERAL FUND	BARKER IMPLEMENT & MOTOR CO INC	1-CABLE FOR SNOWBLOWER	26.20
		MCI MEGA PREFERRED	LONG DISTANCE	3.14
		SIRWA	WATER-CEMETERY	30.75
			TOTAL:	60.09
SWIMMING POOL	GENERAL FUND	HUFF, MARK	REIMBURSEMENT	63.07
		CRESTON CITY WATER WORKS	WATER-POOL	7.12
		IOWA DEPT OF PUBL HEALTH	REGISTER POOL	105.00
			TOTAL:	175.19
ADMINISTRATIVE	GENERAL FUND	CITY OF AMES	REGISTER-MORTAR MATTERS	35.00
		OFFICE MACHINES	HP 96 BLACK INK CART	33.99
			TOTAL:	68.99
FINANCIAL ADMINISTRATN	GENERAL FUND	HEARTLAND TECHNOLOGY SOLUTIONS	REMOTE LABOR-IP/SONIC WAL	86.25
			REMOTE LABOR-BACKUP	57.50
		MCI MEGA PREFERRED	LONG DISTANCE-CITY HALL	28.33
			LONG DISTANCE-FAXES	1.29
		NEOPOST INC	ANNUAL POSTAGE ACH FEE	15.00
		RAY AND ASSOCIATES INC	NEG/CONS SVCS-FEB'10	691.67
		SHRED-IT DES MOINES	1-BAG SHRED	50.00
			TOTAL:	930.04
LEGAL SERVICES	GENERAL FUND	NIELSEN & NIELSEN PC	PROF SVCS-WILSON MATTER	28.50
		KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS-JAN/FEB'10	892.50
			TOTAL:	921.00
CITY HALL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-CITY HALL	29.46
			TOTAL:	29.46
INSURANCE (GENERAL)	GENERAL FUND	EMC INSURANCE COMPANIES	WORKERS COMPENSATION	2,227.41
			TOTAL:	2,227.41
NON-DEPARTMENTAL	ROAD USE TAX	AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-FEB'10	553.76
			TOTAL:	553.76
P & M MAINTENANCE	ROAD USE TAX	ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	32.17
		CRESTON AUTO PARTS INC	O-RING SET	102.75
			OIL FILTER-SNOW PLOW	22.49
			1-CASE CLEANER	76.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CRESTON CITY WATER WORKS	WATER-SHOP	30.48
			WATER-BARN	11.43
		GRIMES ASPHALT & PAVING CORP	8.3 TON COLD PATCH	913.00
		GUARANTY ABSTRACT CO	ABSTRACTING SVCS	115.00
			ABSTRACTING SVCS	115.00
			ABSTRACTING SVCS	115.00
		IDE WELDING	REPAIR GRADER BLADE	120.26
		MCI MEGA PREFERRED	LONG DISTANCE	2.57
		NAPA	BULK OIL	1,514.60
			2-OIL FILTERS	50.56
			HOSES, FITTINGS, LATCH	118.87
			FUEL FILTERS	97.19
		O'HALLORAN INTERNATIONAL INC	5-WIPER ARMS	204.55
		PETTY CASH - MAINTENANCE	#2774-RIBBON FAX MACHINE	23.49
			#2775-O'RINGS	1.16
			#2776-'S' HOOKS	2.78
			#2777-BOLTS	1.78
		PETTY CASH - STREET	#1698-DAY PLANNER	18.29
		AGRILAND FS INC	865 G DSL @ 2.261	1,955.77
			865 G DSL @ 2.101	1,817.36
			656 G UNL @ 2.291	1,502.90
		SCHILDBERG CONSTRUCTION COMPANY INC	103.35 TON CLASS D ROCK	1,069.68
			TOTAL:	10,035.44
SNOW AND ICE CONTROL	ROAD USE TAX	MICHAEL TODD & CO INC	CUTR BLDE; 8-PL BOLT	400.46
		PETTY CASH - MAINTENANCE	#2773-CHAIN LINKS	2.98
			TOTAL:	403.44
FUNDING INSURANCE PAYROLL TAX BENEFI		AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-FEB'10	14,604.04
		TOTAL ADMINISTRATIVE SERVICES CORP	SVC PERIOD 04/10-04/30/10	97.00
			TOTAL:	14,701.04
LIBRARY (RESTRICTED GIF RESTRICTED GIFTS-L		TEUTSCH, SUE	2-YR SUBSCRIPTION	22.90
		CENGAGE LEARNING	CHILTON-BOOKS	153.27
		GALE CENGAGE LEARNING	EDITORS CHOICE-BOOKS	56.72
			EDITORS CHOICE-BOOKS	70.40
		INGRAM	ISSB BOOKS	15.52
			ISSB BOOKS	158.59
			BOOKS	9.19
			ISSB BOOKS	14.92
			CHILDRENS BOOKS	950.75
			CHILDRENS BOOKS	137.19
		WAL-MART COMMUNITY	BOOK	17.34
			TOTAL:	1,606.79
NON-DEPARTMENTAL	SEWER OPERATING FU	AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-FEB'10	280.00
			TOTAL:	280.00
SANITARY SEWER/WASTWTR	SEWER OPERATING FU	BRISTOW, JIM	REIMBURSEMENT	24.31
		DANIELSON, MICHAEL E	REIMBURSEMENT	25.41
		CRESTON CITY WATER WORKS	WATER-WWTP	277.00
		D J GONGOL & ASSOC INC	RAW SLUDGE PUMP RPR	661.50
		ELLIOTT EQUIPMENT CO	1-AC/DC CONVERTER	107.82
		HACH COMPANY	CHEMICALS	195.69
		MCI MEGA PREFERRED	LONG DISTANCE	11.61
		NAPA	PARTS FOR SNOW PLOW	80.74

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			WASHERS-PLUG IN	14.02
		OFFICE MACHINES	BROTHER PRINT CART	63.99
		PETTY CASH - SANITATION	#497247-FUEL	10.00
			#497248-POSTAGE	2.78
			#497249-HOTEL REIMBURSEMEN	114.24
		UPS	POSTAGE	13.00
			POSTAGE	19.50
		VEENSTRA & KIMM INC	ENG SVCS GENERAL SVCS	928.00
			TOTAL:	2,549.61
ANIMAL CONTROL	ANIMAL SHELTER	*AG CRESTON VET CLINIC PC	EXAMINE POUND DOG	105.31
			SPAY DOG-L HARTMAN	115.95
			LEUK TEST/EXAM-CAT	69.85
			PAY 1/2 SPAY DOG	69.97
			EMERGENCY MEDICAL-R GARRI	99.95
			TOTAL:	461.03

===== FUND TOTALS =====

001	GENERAL FUND	19,955.32
110	ROAD USE TAX	10,992.64
112	PAYROLL TAX BENEFIT	14,701.04
167	RESTRICTED GIFTS-LIBRARY	1,606.79
610	SEWER OPERATING FUND	2,829.61
953	ANIMAL SHELTER *AGENCY FU	461.03
-----		
	GRAND TOTAL:	50,546.43
-----		

CITY OF CRESTON  
 MANUAL CHECKS/DEBITS – PERIOD ENDING 03/02/10

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	13,654.07
IOWA DEPT OF REVENUE	STATE TAXES	6,005.00
IPERS	PENSION	9,097.10
TOTAL ADMINISTRATIVE SVC	FLEX	906.11
COLLECTION SERVICES		259.75
NO DEPT ENTERED	<b>TOTAL</b>	<b>\$ 29,922.03</b>
FINANCIAL ADMINISTRATION		
CRESTON CITY WATERWORKS	PASS THRU	92,005.00
WAYNE MANUFACTURING CO	BOWS	952.00
FINANCIAL ADMINISTRATION	<b>TOTAL</b>	<b>\$ 92,957.00</b>
SEWER OPERATING		
HAVENS CONSTRUCTION	PMT #4-'09 SEWER	116,029.20
SEWER OPERATING	<b>TOTAL</b>	<b>\$116,029.20</b>
SELF FUNDING INSURANCE		
AMERICAN ADMINIS – CLAIMS (2)	INV CHECK RUN	49,776.76
SELF FUNDING INSURANCE	<b>TOTAL</b>	<b>\$ 49,776.76</b>
<b>GRAND TOTALS</b>		<b>\$288,684.99</b>

FUND TRANSFERS FOR PERIOD ENDING:

03/03/10

POSTING DATE

ACTG PER

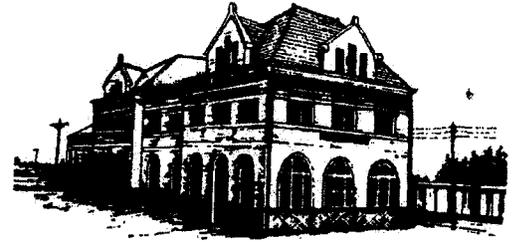
GLJ NO.

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 952.00	009 HOTEL-MOTEL TAX	001 GENERAL FUND	009 6910	952.00	
			009 1110		952
	FOR: REPLACEMENT BOWS-50% DOWN PMT		001 1110	952.00	
	VENDOR: WAYNE MANUFACTURING CO		001 4830		952
\$ 952.00	TOTAL - TRANSFERS		HASH TOTALS:	\$ 1,904.00	\$ 1,904.

*CRESTON POLICE DEPARTMENT*

302 N. Pine Street Creston, IA 50801-0449  
Phone 641-782-8402 • Fax 641-782-8404



*Creston's Restored Depot and City Hall*

To: Lisa Williamson, City Clerk

From: Paul Ver Meer, Chief of Police

Subj: Elms Club Liquor License

Date: February 25, 2010

Lisa,

As you requested I have looked into any past violations by the establishment that would block their request for a new liquor license. I have found no alcohol violations for the establishment within the past year. I find no reason why a license should not be issued to the Elms Club.

Respectfully,

Paul Ver Meer  
Chief of Police

TO THE CITY COUNCIL-FIRE CHIEF'S REPORT

Class C Liquor License, Outdoor Service and Sunday Sales Permits

Fire Chief's Recommendation for Application By:

Elm's Club Contact person: Gas King

Address: 108 N. Elm St. Telephone: 782-2615

Remarks by Fire Chief: Minor code violations  
to be corrected

Recommendation to City Council:

Approval of Application X Disapproval of Application\* \_\_\_\_\_  
\*Explain reason in remarks above

02/25/10  
Date

[Signature]  
Fire Chief's - Signature

\*\*\*\*\*

Application received by City Clerk's Office: \_\_\_\_\_

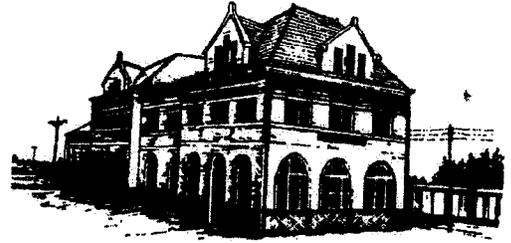
Application will be presented to City Council: \_\_\_\_\_

Please file report with City Clerk's Office by: \_\_\_\_\_

Applicant's license expires: \_\_\_\_\_

*CRESTON POLICE DEPARTMENT*

302 N. Pine Street Creston, IA 50801-0449  
Phone 641-782-8402 • Fax 641-782-8404



*Creston's Restored Depot and City Hall*

To: Lisa Williamson, City Clerk

From: Paul Ver Meer, Chief of Police

Subj: Kum & Go Store #501

Date: February 22, 2010

Lisa,

As you requested I have looked into any past violations by the establishment that would block their request for a new liquor license. I have found no alcohol violations for the establishment within the past year. I find no reason why a license should not be issued to Kum & Go #501.

Respectfully,

Paul Ver Meer  
Chief of Police

TO THE CITY COUNCIL-FIRE CHIEF'S REPORT

Class C Liquor License, Outdoor Service and Sunday Sales Permits

Fire Chief's Recommendation for Application By:

Kwik & Go # 501 Contact person: Heidi Lowe

Address: 301 W. Taylor St. Telephone: 782-5529

Remarks by Fire Chief: Minor infractions - to be corrected.

Recommendation to City Council:

Approval of Application X Disapproval of Application\* \_\_\_\_\_  
\*Explain reason in remarks above

02/25/10  
Date

[Signature]  
Fire Chief's - Signature

\*\*\*\*\*

Application received by City Clerk's Office: \_\_\_\_\_

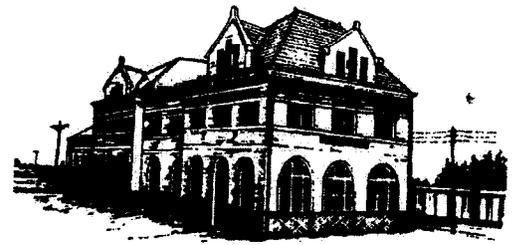
Application will be presented to City Council: \_\_\_\_\_

Please file report with City Clerk's Office by: \_\_\_\_\_

Applicant's license expires: \_\_\_\_\_

*CRESTON POLICE DEPARTMENT*

302 N. Pine Street Creston, IA 50801-0449  
Phone 641-782-8402 • Fax 641-782-8404



*Creston's Restored Depot and City Hall*

To: Lisa Williamson, City Clerk

From: Paul Ver Meer, Chief of Police

Subj: Side Track Lounge Liquor License

Date: February 19, 2010

Lisa,

As you requested I have looked into any past violations by the establishment that would block their request for a new liquor license. I have found no alcohol violations for the establishment within the past year. I find no reason why a license should not be issued to the Side Track Lounge.

Respectfully,

Paul Ver Meer  
Chief of Police

TO THE CITY COUNCIL-FIRE CHIEF'S REPORT

Class C Liquor License, Outdoor Service and Sunday Sales Permits

Fire Chief's Recommendation for Application By:

Side tracked again Contact person: Deb Weiss Haer

Address: 206 W. Union St Telephone: 782-8534

Remarks by Fire Chief: minor Code violations, to  
be corrected.

Recommendation to City Council:

Approval of Application X Disapproval of Application\* \_\_\_\_\_  
\*Explain reason in remarks above

2-25-10  
Date

[Signature]  
Fire Chief's - Signature

\*\*\*\*\*

Application received by City Clerk's Office: \_\_\_\_\_

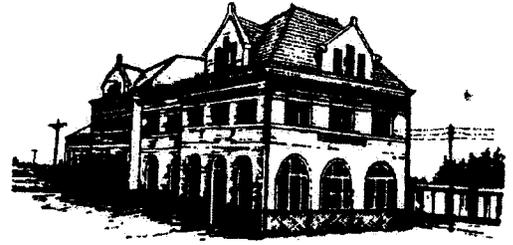
Application will be presented to City Council: \_\_\_\_\_

Please file report with City Clerk's Office by: \_\_\_\_\_

Applicant's license expires: \_\_\_\_\_

*CRESTON POLICE DEPARTMENT*

302 N. Pine Street Creston, IA 50801-0449  
Phone 641-782-8402 • Fax 641-782-8404



*Creston's Restored Depot and City Hall*

To: Lisa Williamson, City Clerk

From: Paul Ver Meer, Chief of Police

Subj: St. Malachy Foundation

Date: February 16, 2010

Lisa,

As you requested I have looked into any past violations by the establishment that would block their request for a liquor license. I have found no alcohol violations for the establishment within the past year. I find no reason why a license should not be issued to the St. Malachy Foundation.

Respectfully,

Paul Ver Meer  
Chief of Police

TO THE CITY COUNCIL—FIRE CHIEF'S REPORT

Class C Liquor License, Outdoor Service and Sunday Sales Permits

Fire Chief's Recommendation for Application By:

St. Malachy Foundation Contact person: Cheri Finken

Address: 602 Sheldon Ave. Telephone: 782-7125

Remarks by Fire Chief: No violations found

Recommendation to City Council:

Approval of Application  Disapproval of Application\*

\*Explain reason in remarks above

02/25/10  
Date

[Signature]  
Fire Chief's - Signature

\*\*\*\*\*

Application received by City Clerk's Office: \_\_\_\_\_

Application will be presented to City Council: \_\_\_\_\_

Please file report with City Clerk's Office by: \_\_\_\_\_

Applicant's license expires: \_\_\_\_\_

**ORDINANCE NO. 10-122**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY ADDING A NEW SECTION PERTAINING TO DISORDERLY HOUSES AND BY DELETING THE SUBSECTION ON HOUSES OF ILL FAME**

Be It Enacted by the City Council of the City of Creston, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Creston, Iowa, 1996 is amended by adding a new Section in Chapter 40, numbered 40.08, entitled DISORDERLY HOUSES, which is hereby adopted to read as follows:

**40.08 DISORDERLY HOUSES.**

1. **Definition.** The term "disorderly house" means any structure or any room therein, or any part of the premises adjacent thereto, in or upon which occurs any disorderly conduct as defined in Section 723.4 of the Code of Iowa as it now reads or may hereafter be amended or any violation of the provisions of Section 40.03 of this Code of Ordinances or any of the other following prohibited activities:
  - A. The open storage, use or consumption of a controlled substance as defined in Chapter 124 of the Code of Iowa, under which possession of such substance would be an offense;
  - B. Gambling in violation of Chapter 99B of the Code of Iowa;
  - C. Dispensing, selling or consumption of an alcoholic beverage in violation of Chapter 123 of the Code of Iowa;
  - D. Acts of prostitution, pimping or pandering as defined in Chapter 725 of the Code of Iowa.
2. **Keeping a Disorderly House.** It is unlawful for any person to knowingly keep a disorderly house as defined in subsection 1. For purposes of this section, "keep" means ownership or having control of a structure or room therein or any part of the adjacent premises. A person shall not be guilty of this offense if that person had taken steps reasonably calculated to abate, eliminate or prevent further acts of disorderly conduct at that time and place including, but not limited to, calling the police or other law enforcement agency and reporting the disorderly conduct which was occurring.
3. **Frequenting or Being Found in a Disorderly House.** It is unlawful for any person to frequent or be found in a disorderly house as defined in this section. As used herein, a structure, room or adjacent premises may only be defined as a disorderly house at such time disorderly conduct and other acts, which are included in the definition of disorderly house, may be occurring upon the premises.

4. Violation. A violation of this section will constitute a simple misdemeanor with a scheduled fine of one hundred dollars (\$100). Second and subsequent violations will have a scheduled fine of two hundred fifty dollars (\$250).

**SECTION 2. SUBSECTION REPEALED.** The Code of Ordinances of the City of Creston, Iowa, 1996, is hereby amended by repealing Chapter 50, Section 02, Subsection 20, which was deemed to be a nuisance to the City.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect \_\_\_\_\_, 2010, from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_ day of \_\_\_\_\_, 2010, and approved this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
WARREN WOODS  
Mayor, City of Creston

ATTEST:

\_\_\_\_\_  
LISA WILLIAMSON  
Clerk, City of Creston

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 10-122 on the \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
LISA WILLIAMSON  
Clerk, City of Creston

## **RESOLUTION NO. 118 – 10**

### **RESOLUTION TO APPROVE DRAWDOWN REQUEST OF \$18,340.00 FROM NSP GRANT FUNDING:**

**WHEREAS**, the Creston City Council previously approved and accepted a grant award of \$380,000 for the purposes of stabilization and revitalization of neighborhoods, known as the Neighborhood Stabilization Program, and;

**WHEREAS**, one requirement of the grant is to purchase a property that is in foreclosure, and;

**WHEREAS**, per Resolution No. 90 – 10, dated December 15, 2009, the Creston City Council agreed to have foreclosed property legally known as Lot Twelve (12) in Subdivision of Lot Two Hundred Forty (240) West Creston, Section "A", an Addition to the City of Creston, Union County, Iowa, also known as 801 W. Jefferson Street, Creston, Union County, Iowa, appraised by Potthoff Appraisals for \$325.00, and;

**WHEREAS**, per Resolution No. 100 – 10, dated January 14, 2010, the Creston City Council authorized the City Administrator to participate in a Sheriff's Sale for the above listed real estate, and;

**WHEREAS**, the City Administrator purchased the above listed real estate with the highest bid being \$18,001.00, and;

**WHEREAS**, the recording and transfer fees total \$14.00, and;

**WHEREAS**, per Resolution No. 98 – 09, dated June 2, 2009, the Creston City Council approved having Southern Iowa Council of Government (SICOG) as administrator of the grant, and;

**WHEREAS**, the Creston City Council agrees it is in the best interest of all parties involved to authorize SICOG to process a drawdown request of \$18,340.00 from the NSP Grant Fund.

**BE AND IT IS HEREBY RESOLVED** that the Creston City Council approves the request for a drawdown of \$18,340.00 from the NSP Grant Fund to be processed by SICOG.

# STATE OF IOWA

# GAX

BUDGET FY <b>2010</b>		<b>General Accounting Expenditure</b>				DOCUMENT NUMB	
		DATE 2/10/10		ACCTG PERIOD (mm/yy) 01/10			
VENDOR CODE			AGENCY NAME				
VENDOR NAME AND ADDRESS City of Creston 116 W Adams Creston, IA 50801			BILL TO ADDRESS (ORDERING AGENCY) Iowa Department of Economic Development 200 E. Grand Ave. Des Moines, Iowa 50309			SHIP TO ADDRESS	
TERMS		FOB		ORDER APPROVED BY		GOODS RECEIVED/SERVICE PERFORMED	
QUANTITY				VENDOR'S INVOICE NUMBER <b>Report Number: 1</b>		DATE INITIALS	
ORDERED	RECEIVED	UNIT OF MEASURE	Request for Payment - Federal NSP Contract Number: <u>08-NSP-005</u>				TOTAL PRICE  18,340

<b>CLAIMANT'S CERTIFICATION</b>						<b>DOCUMENT TOTAL</b>		<b>18,340</b>
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						<b>AGENCY CERTIFICATION</b>		
DATE <b>2/26/10</b> TITLE <b>Mayor</b>						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNT CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: <b>CODE OR CHAPTER SECTION(S)</b>		
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE		

THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY															
DOC TYPE (GAX)	DOC NUMBER	DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SEL AGC					
<b>GAX</b>															
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)								
				<b>Y</b>											
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE	GS CONTRACT								
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D
01	0340	269	4520				4125								
02															
03															
04															
05															
06															
07															

<b>DOCUMENT TOTAL</b>													
<b>GAX</b>		WARRANT #			AUDITED BY				PAID DATE				



**RESOLUTION FOR CONSTRUCTION AGREEMENT  
BETWEEN  
CITY OF CRESTON AND UNION COUNTY**

Consenting to and approving the plans for the improvement of Secondary Road P27 within the City of Creston, Iowa.

WHEREAS, it is proposed to improve by pavement rehabilitation within the City of Creston, Iowa in accordance with plans filed in the office of the City Clerk of said City of Creston as follows:

Pavement Removal, Earthwork, Subbase Construction, Hot Mix Asphalt Paving, and Granular Shoulders along with other incidental construction identified as Project Number STP-S-C088(42)—5E-88, and

WHEREAS, the Council has informed itself as to the proposed improvement and has examined the plans thereof,

NOW, THEREFORE, BE IT RESOLVED by the Creston City Council as follows:

1. The Council hereby approves the plans for Division I of said project and consents to the improvement in accordance with the plans.
2. The Council hereby agrees to provide the required funds for the construction of the Division I portion of Project Number STP-S-C088(42)—5E-88.
3. The City of Creston will take such legal steps and procedures to a conclusion such legal action and /or proceedings as are now or may hereafter be required.
  - a. To legally establish the grade lines of the street in accordance with, and as shown by the project plans, and to cause any damage accruing therefrom to be determined and paid pursuant to Section 364.15, Code of Iowa.
  - b. To take such steps as may be necessary to secure the consent to the removal of any trees that may interfere with the construction of the project.
  - c. To remove existing and prevent future encroachments and obstructions upon streets or highways covered by the project.
  - d. To remove, or cause to be removed, without expense to the County, all water hydrants, curb boxes, electroliers and cables,



TOTAL ESTIMATED QUANTITIES-DIV I						
REF. NO.	CODE NO.	ITEM	UNIT	QUANTITY	PRICE	TOTAL
1	2102-2710070	EXCAVATION, CLASS 10 ROADWAY AND BORROW	C.Y.	2312.00	\$2.72	\$6,288.64
2	2115-0100200	MODIFIED SUBBASE, PLACE ONLY	C.Y.	1615.00	\$3.87	\$6,250.05
3	2121-7425020	GRANULAR SHOULDERS, TYPE B	TONS	1132.15	\$23.67	\$26,797.99
4	2301-1082080	STANDARD OR SLIP FORM P.C.C. PAVEMENT, CLASS M, CLASS 2 DURABILITY, 8.0 IN.	SY	349.22	\$46.26	\$16,154.92
5	2303-0021500	HOT MIX ASPHALT MIXTURE(300,000, BASE COURSE 1/2 IN. MIX)	TON	762.85	\$40.04	\$30,544.51
6	2303-0023500	HOT MIX ASPHALT MIXTURE(300,000, INTERMEDIATE OR SURFACE COURSE, 1/2 IN. MIX, NO SPCL FRIC REQUD.)	TON	1493.24	\$40.34	\$60,237.30
7	2303-0246422	ASPHALT BINDER, PG 64-22	TON	135.37	\$490.00	\$66,329.05
8	2303-6911000	HOT MIX ASPHALT PAVEMENT SAMPLES	LS	1.00	\$800.00	\$800.00
9	2303-9093010	HOT MIX ASPHALT, DRIVEWAY	SY	83.33	\$27.71	\$2,309.07
10	2417-1060024	CULVERT, CORRUGATED METAL ROADWAY PIPE, 24 IN. DIA.	LF	26.00	\$34.46	\$895.96
11	2510-6745850	REMOVAL OF PAVEMENT	SY	7188.90	\$5.34	\$38,388.73
12	2511-6745900	REMOVAL OF SIDEWALK	SY	5.33	\$8.04	\$42.85
13	2511-7526006	SIDEWALK, P.C. CONCRETE, 6.0 IN.	SY	5.33	\$41.59	\$221.67
14	2515-2475006	DRIVEWAY, P.C. CONCRETE, 6.0 IN.	SY	102.22	\$39.62	\$4,049.96
15	2515-6745600	REMOVAL OF PAVED DRIVEWAY	SY	185.55	\$7.39	\$1,371.21
16	2525-0000200	LOOP DETECTOR(ADDITION OR REPLACEMENT TO AN EXISTING TRAFFIC SIGNAL SYSTEM)	EACH	1.00	949.42	\$949.42
17	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT BASED	STA.	89.73	\$21.50	\$1,929.20
18	2528-8445110	TRAFFIC CONTROL	LS	1.00	\$4,000.00	\$4,000.00
19	2528-8445113	FLAGGERS	EACH	28.00	\$300.62	\$8,417.36
20	2528-8445115	PILOT CAR	EACH	14.00	\$451.17	\$6,316.38
21	2533-4980005	MOBILIZATION	LS	1.00	\$30,000.00	\$30,000.00
22	2601-2634100	MULCHING	ACRE	1.00	\$700.00	\$700.00
23	2601-2636044	SEEDING AND FERTILIZING (URBAN)	ACRE	1.00	\$1,751.47	\$1,751.47
					TOTALS=	\$314,745.74

**RESOLUTION NO. 120 – 10**

**RESOLUTION TO APPROVE PROPOSAL FROM MID-IOWA ENVIRONMENTAL CORPORATION TO CONDUCT ASBESTOS REMOVAL AND DISPOSAL:**

**WHEREAS**, the City has received and accepted a Neighborhood Stabilization Project Grant for the amount of \$380,000.00 for the purposes of stabilization and revitalization of neighborhoods, and;

**WHEREAS**, one of the requirements is to acquire and demolish three blighted properties, and;

**WHEREAS**, each of the City-owned properties listed below contain asbestos containing materials, and;

**WHEREAS**, the Creston Fire Department has received a proposal from Mid-Iowa Environmental Corporation to conduct the removal and disposal of asbestos containing materials on the following City-owned properties:

503 W. Irving Street .....\$4,100.00  
622 N. Birch Street.....\$4,775.00  
605 W. Adams Street.....\$4,480.00, and;

**WHEREAS**, Mid-Iowa Environmental Corporation is licensed by the State of Iowa and insured for hazardous material abatement, and;

**WHEREAS**, all work will be completed in accordance with EPA, OSHA and DNR regulations, standards, codes and using proper removal and disposal techniques, and;

**WHEREAS**, Fire Chief Todd Jackson recommends using Mid-Iowa Environmental Corporation to conduct the removal and disposal of asbestos of the above listed City-owned properties.

**BE AND IT IS HEREBY RESOLVED** that the Creston City Council has reviewed and approves the proposal from Mid-Iowa Environmental Corporation to conduct the removal and disposal of asbestos for the total amount of \$13,355.00.

Proposal 10108

PROPOSAL

1

Mid-Iowa Environmental Corporation  
3009 S.W. Ninth Street  
Des Moines, IA 50315

(515)244-5766

Fax (515)244-0917

December 22, 2009

Creston Fire Department  
Attn: Todd Jackson  
500 N Sumner Avenue  
Creston, IA 50322

(641)782-5610

Fax (641)782-7078

Reference:

Creston Demo Properties

Removal and disposal of asbestos containing materials as described in the survey from the following properties.

503 West Irving.....	\$4100.00
622 N Birch.....	\$4775.00
605 W Adams.....	\$4480.00

We are licensed by the State of Iowa and insured for hazardous material abatement. All work will be performed by Certified and AHERA trained workers. All work will be completed in accordance with EPA, OSHA, and DNR regulations, standards, codes and using proper removal and disposal techniques as outlined in Procedure Manual, updated in June, 2008 and filed with the Department of Labor with the application for licensing.

Air monitoring and analysis is included in this proposal.

Upon completion, you will be furnished with copies of all paperwork for your permanent files.

The EPA, Iowa Bureau of Labor, and DNR require a specific time frame prior to project commencement. For this notification, we need: the date built, the total square footage, # of floors, it's present and prior use.

This proposal is good for 30 days.

Mid-Iowa will not be held responsible for damage caused by tape and spray adhesive.

Payment is due and payable upon completion. **Total: \$ 13,355.00**

Accepted:

Creston Fire Department

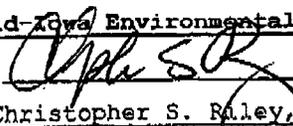
X \_\_\_\_\_

Name Title

Date: \_\_\_\_\_

Accepted:

Mid-Iowa Environmental Corporation

X  \_\_\_\_\_

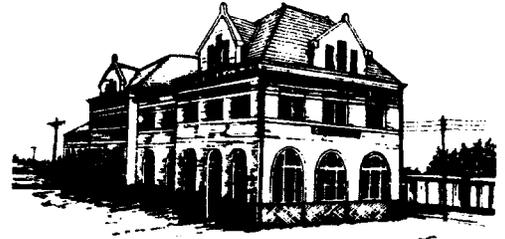
Christopher S. Raley, Estimator

Name Title

Date: December 22, 2009

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

March 2, 2010

Christopher S. Riley  
Mid-Iowa Environmental  
3009 SW Ninth Street  
Des Moines, IA 50315

RE: Asbestos Removal, City of Creston Neighborhood Stabilization Program

Dear Mr. Riley:

On December 17, 2009, Creston Fire Chief, Todd Jackson, contacted you regarding asbestos removal services for three residential properties in Creston, Iowa. These properties are to be demolished as a part of the Neighborhood Stabilization of Program of the City of Creston.

The estimate your company provided is a summary of costs of asbestos removal services for the properties as follows:

▪ 503 W Irving	\$4,100.00
▪ 622 N Birch	\$4,775.00
▪ 605 W Adams	\$4,480.00

The City of Creston accepts this proposal of Mid-Iowa Environmental on the condition that Mid-Iowa Environmental agrees to the terms and provisions of the included contract. Please sign both copies of this contract, return one (1) copy to the City of Creston and keep the other for your records.

As per the request of your letter, the assessor's cards for the subject properties are attached. These documents provide the number of floors, the date the properties were built, and the total square footage of the properties that you requested.

Please contact me with any questions or concerns you may have regarding this contract or its terms.

Sincerely,

Warren Woods, Mayor

Enclosures

# CONTRACT FOR ASBESTOS REMOVAL SERVICES

## City of Creston NSP Program

This contract is for professional asbestos removal services and represents the contractor's authorization to remove and dispose of asbestos containing materials as described from the survey from the properties identified by City of Creston. In addition, you shall perform the report as an independent contractor and not as an employee/partner, principal, nor agent of the City of Creston.

The fee for asbestos removal services rendered shall total \$13,355 for the three properties. The fee for these services rendered shall be appropriated to work completed to the subject properties as follows:

503 W Irving	\$4100.00
622 N Birch	\$4775.00
605 W Adams	\$4480.00

The project area for these services will be the properties identified above in the City of Creston.

The removal and disposal of asbestos containing materials shall be performed by Certified and AHERA trained workers. All work shall be completed in accordance with EPA, OSHA, and DNR regulations, standards, codes and using proper removal and disposal techniques as outlined in the Procedure Manual, updated in June 2008, and filed with the Department of Labor with the application for licensing. Air monitoring and analysis shall be performed as a part of the above services as well.

The date of contract completion shall be on or before June 30, 2010, and all work related to the removal and disposal of asbestos containing materials from these properties is to be completed by this date.

The following conditions will be in place:

### **1. Access and Maintenance of Records**

The contractor must maintain all required records for five years after final payments are made and all other pending matters are closed.

At any time during normal business hours and as frequently as is deemed necessary, the contractor shall make available to the Iowa Department of Economic Development, the Iowa Finance Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, City of Creston, and Southern Iowa Council of Governments for their examination, all of its records pertaining to all matters covered by this contract and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract.

### **2. Civil Rights**

The contractor must comply with the following laws and regulations:

Title VI of the Civil Rights Act of 1964 (P.L. 88-352).

Iowa Civil Rights Act of 1965 (Iowa Executive Orders 15 and 24).

Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).

The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)

Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).

Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

Title VIII of the Civil Rights Act of 1968, as amended.

Federal Executive Order 11063, as amended by Executive Order 12259.

Federal Executive Order 11246, as amended.

### **3. Termination Clause**

If performance under this contract is not done in a timely and professional manner this contract may be terminated with a notice from the City of Creston by certified letter giving a thirty-day notice. Payment will be made in full for services completed when final report is received.

### **4. Certification Regarding Government-wide Restriction on Lobbying.**

The Grantee certifies, to the best of his or her knowledge and belief, that:

- I. No federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- II. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosures Form to Report Federal Lobbying" in accordance with its instruction.
- III. The Grantee shall require that the language of this certification be included in the awards documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.”

## **5. Federal Assurances**

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (6) In the event of the contractor's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued

pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."

In addition to all preceding provisions, the contractor agrees to the Federal Labor Standards Provisions and the terms of Section 3 of the Housing and Urban Development Act of 1968 included in Attachment A of this contract.

The City of Creston is the client for these services. All billings should be made out to the City of Creston and sent to:

City of Creston  
c/o Lisa Williamson, City Clerk  
116 W Adams St.  
Creston, Iowa 50801

Billings should have the business letterhead on the invoice with the property address and name on the bill. Certification that all asbestos containing materials have been removed from the subject properties is to be sent to the above address as well.

I/WE agree to the terms of this engagement letter:

CONTRACTOR:

---

Christopher S. Riley, Estimator, Mid-Iowa Environmental

CITY OF CRESTON:

---

Warren Woods, Mayor

ATTEST:

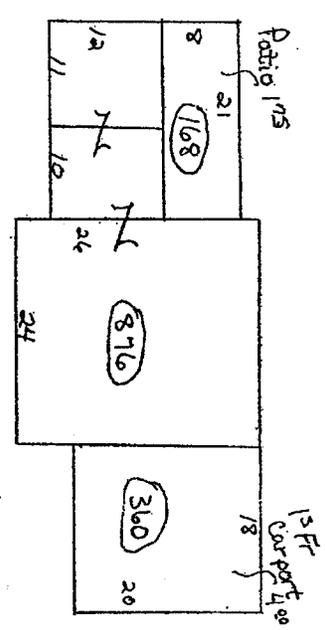
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Lisa Williamson, City Clerk



24010-550-042-00

1. OCCUPANCY		TYPE	CONSTRUCTION	SIZE - AREA	CLASS.	YEAR BUILT	REMOD. COND.	REPL. VALUE	PHY. DEPR.	PHY. VALUE	OBSOL.	ACTUAL VALUE
✓ FAMILY SINGLE		DWLG.	1 S B FC		5-10	1910	1940	N				
✓ FAMILY DUPLEX		GAR										
FAMILY FLAT		1										
FAMILY CONV		2										
2. FOUNDATION		TOTAL	B 1 1 2 A									
TILE OR C. BLK.												
CONCRETE												
BRICK												
STONE												
3. BASEMENT AREA		PLASTER	B 1 1 2 A									
NO		DRYWALL										
NO		PANEL										
4. EXTERIOR WALLS		UNFIN.										
SIDING / SHEATHING		9. ATTIC FINISH										
SINGLE SIDING		NO	1/4 1/2 3/4 F									
SHINGLES Comp		FLOOR & STAIRS										
BRICK VENEER		10. BSM'T. FINISH	NO									
BRK / TILE OR C BLK		APARTMENT										
SOLID BRICK		REC ROOM										
STONE VENEER		AMOUNT FIN.										
STUCCO ON		BSM'T. GAR.	1 GAR 2 GAR									
ROOF INS		11. HEATING										
BLANKET INS		FORCED HOT AIR										
PIPELESS FURNACE		GRAVITY HOT AIR										
HIP		HT. WATER OR VAPOR										
CABLE		HT. WATER OR VAPOR										
ASPHALT SHINGLES		STEAM										
SHINGLES		ELECTRIC										
SLATE		NO HEATING										
6. FLOORS		AIR CONDITIONING	NO									
CONCRETE		GAS	✓									
HARDWOOD		12. TILING	NO									
SOFTWOOD		BATH FL. & WALLS										
SINGLE		BATH FL. & WALLS										
W/W CARPET		T.R. FL. & WALLS										
MASTIC T		TUB AREA ONLY										
		KITCHEN WALLS										
		INTER COMM.										
		ELEC. EYE										
		OH. DRS.										
		ELEC. EYE										
		CLASS. - LOC. - MODIFIER										
		TOTAL REPLACEMENT										



ALL REPORTS INFORMATION AT TIME OF  
 REVISION NOT GUARANTEED AS TO  
 ACCURACY OF DATA OR CHARACTERISTICS

AREA	RATE	VALUE
876	175	
168	4.00	
360		
TOTAL		
TOTAL		
COMPUTATIONS		
ADJUSTMENTS		
MULTIFAM		
BSM'T AREA		
BSM'T GAR		
BSM'T FIN.		
BSM'T FIN.		
ATTIC		
HEATING		
AIR COND.		
PLUMBING		
TILING		
FIREPLACE		
B.L. TINS		
TOTAL		





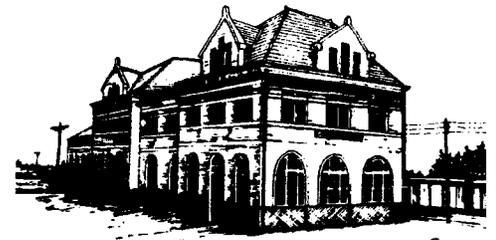




City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449

Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

March 2, 2010

Mr. Dan Narber  
Iowa Department of Economic Development  
200 East Grand Ave.  
Des Moines, Iowa 50309

RE: Request for Budget Revision; 09-WS-013; Creston, Iowa

Dear Mr. Narber:

I would like to take this opportunity to request the Department of Economic Development amend our contract to reduce the amount of local match as identified on Attachment A (Contract 09-WS-013). The current contract, based on pre-bid estimates, indicates that the city of Creston, through our engineering firm, would have a total project of:

Total	\$1,457,900	100%
City -	\$933,900	64%
CDBG -	\$524,000.	36%

With the project bid and most if not all elements of the project accounted for, the sewer project for Creston has the following financial components:

Engineering Cost -	\$92,900	
Construction Cost -	\$1,225,183	
Total Project Cost -	\$1,318,083	100%
Creston Cost -	\$794,083	60%
CDBG Cost -	\$524,000	40%

It is by official action that the City of Creston requests the existing contract be amended to include a decrease of only \$139,817. This request is to insure that the project is completed and NO financial hardship is placed on the community or the low and moderate-income persons of this area. The project has been completed in a very timely manner (completion date May 2010). The completion will improve the sewer collection system and resolve the health hazard of sewer backup in this area.

We believe that this amendment is in the very best interest of the State of Iowa and the City of Creston, Per section 5.4 COST VARIATION, subsection (c) the city of Creston request the Department to increase the CDBG participation to an amount that is

Mr. Dan Narber  
Request for Budget Revision; 09-WS-013  
March 2, 2010

higher than the current proportional ratio of 36% CDBG – 64% City. With this amendment the project will be completed with NO hardship to the citizens of Creston and have a ratio of 40% CDBG – 60% City.

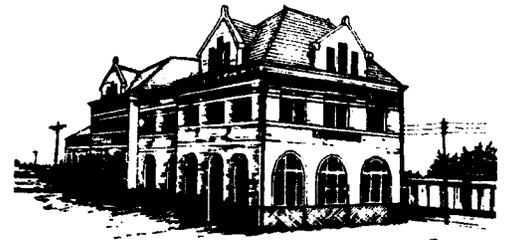
Again, thank you in advance for your approval of this request.

Sincerely,

Warren Woods, Mayor  
City of Creston

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

March 2, 2010

Elyse Shindelar  
Neighborhood Stabilization Program  
Iowa Department of Economic Development  
200 E Grand Avenue  
Des Moines, IA 50309

Dear Ms. Shindelar:

This letter is a formal request for an amendment to the supporting materials of the City of Creston's Neighborhood Stabilization Program contract.

The City has identified multiple properties of interest for its activities under the Neighborhood Stabilization Program (NSP). However, some of these properties are located outside of the area currently designated for NSP activities. In order that the City of Creston is able to meet the obligation deadlines established by the Iowa Department of Economic Development, the City does respectfully request that target area for NSP activities be amended to reflect the attached map. The character of this new target area is similar to the area already identified for this program and will allow for the City of Creston to carry out the goals and objectives of the Neighborhood Stabilization Program.

As noted in our application, the original target area was a collection of census block groups that constituted roughly 25% percent of the land area of Creston. The amended map increases this area to approximately 35-40% of Creston's land area— well below the 50% limit established by NSP guidelines.

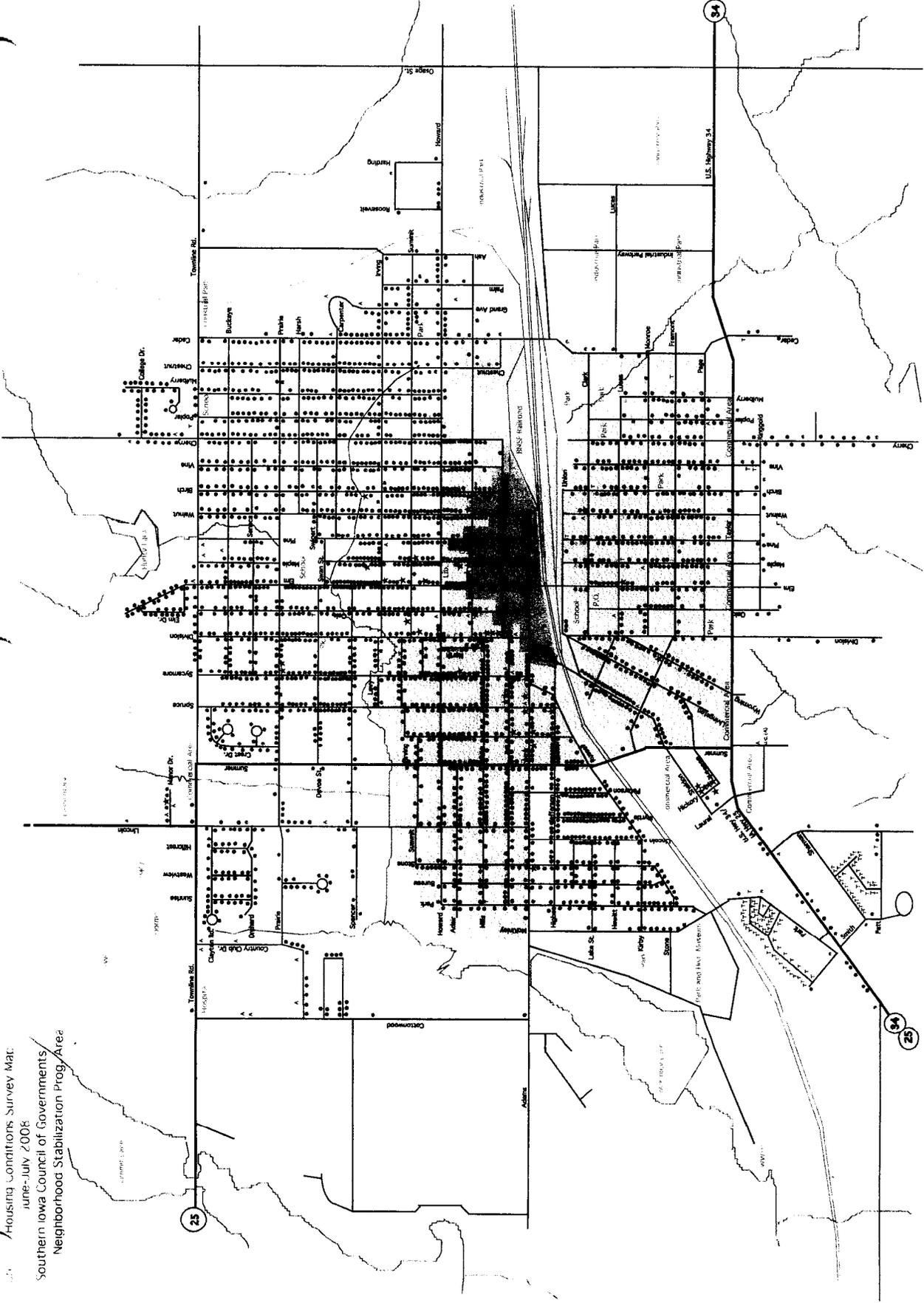
Please contact me if there are any issues with this request, and thank you for your consideration.

Sincerely,

Warren Woods  
Creston Mayor

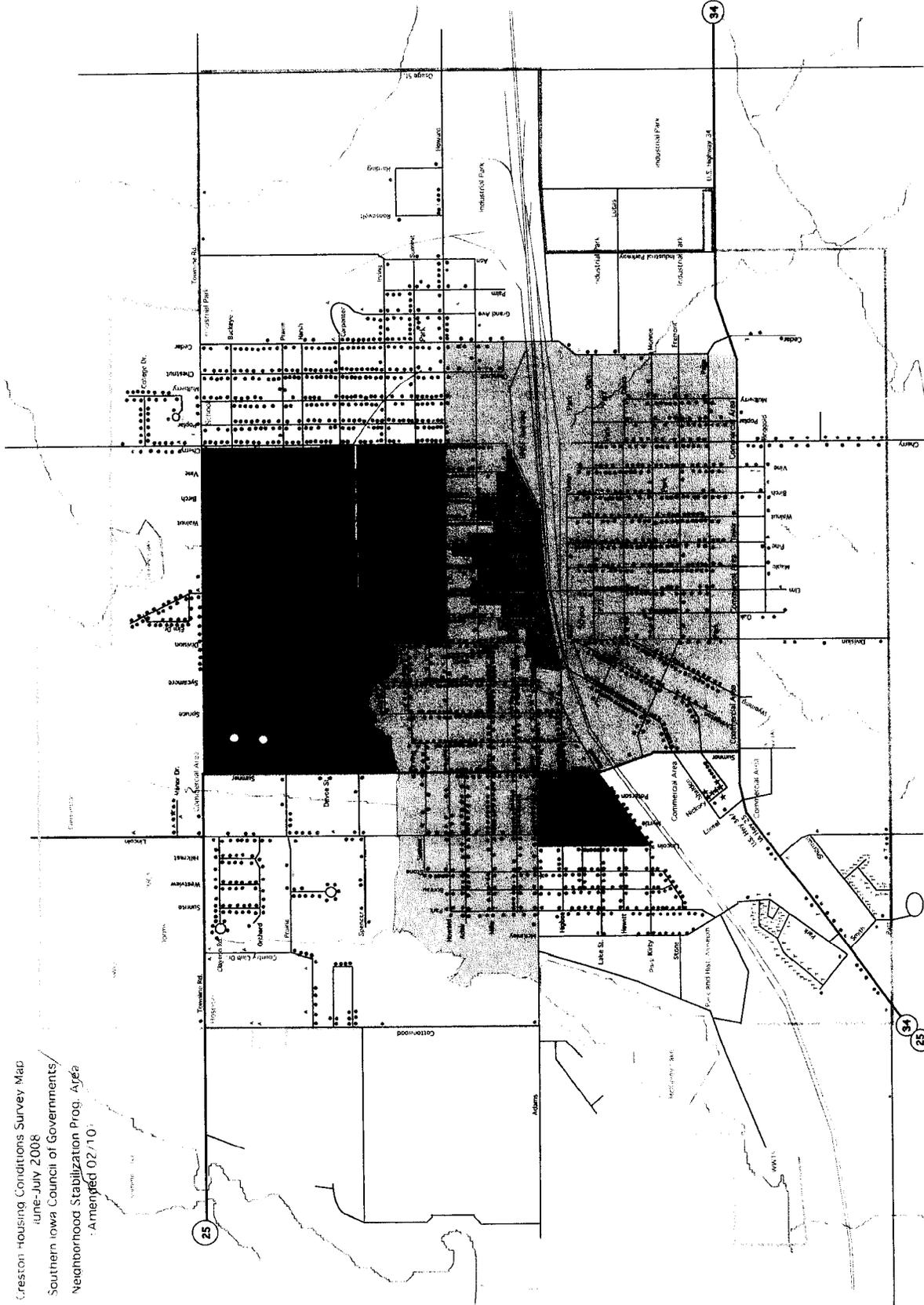
Enclosures  
(1) NSP Target Area Map  
(1) NSP Target Area Map (amended)

Housing Conditions Survey Map  
 June-July 2006  
 Southern Iowa Council of Governments  
 Neighborhood Stabilization Program Area



Description	Total number	% Rated	% Total
1 Good to Excellent	431	16.1%	15.1%
2 Fair to Good	1,198	45.8%	31.5%
3 Fair to Fair	698	25.9%	24.5%
4 Severely Deteriorated	342	12.8%	11.5%
5 Dilapidated, Occupied	59	2.2%	2.1%
6 Dilapidated, Abandoned	12	0.4%	0.4%
<b>Totals:</b>	<b>2,676</b>	<b>100.0%</b>	<b>93.5%</b>
r Manufactured Homes	107	3.9%	3.7%
* Multi-family Complexes (3+ units)	35	1.2%	1.2%
* Local Government Owned 2-5 Plex	0	0%	0%
* 2 Fair to Good 2-5 Plex	0	0%	0%
* 3 Deteriorated to Fair Converted 2-5 Plex	20	0.7%	0.7%
* 4 Severely Deteriorated Converted 2-5 Plex	14	0.5%	0.5%

Creston Housing Conditions Survey Map  
 June-July 2008  
 Southern Iowa Council of Governments/  
 Neighborhood Stabilization Prog. A/E's  
 Amended 02/10



Description	Total number	% Rated	% Total
1 Good to Excellent	431	16.1%	15.1%
2 Fair to Good	1,138	42.5%	39.8%
3 Deteriorated to Fair	542	19.7%	18.5%
4 Severely Deteriorated	342	12.8%	11.9%
5 Dilapidated/ Occupied	59	2.2%	2.1%
6 Dilapidated/ Abandoned	12	0.4%	0.4%
Totals:	2,676	100.0%	53.5%
Manufactured Homes	107	3.7%	0.0%
Multi-family Complexes (G+units)	30	1.1%	0.0%
2 Fair to Good Converted 2-5 Plex	9	0.3%	0.0%
3 Deteriorated to Fair Converted 2-5 Plex	20	0.7%	0.0%
4 Severely Deteriorated Converted 2-5 Plex	14	0.5%	0.0%
5 Dilapidated/ Occupied Converted 2-5 Plex	1	0.0%	0.0%
6 Dilapidated/ Abandoned Converted 2-5 Plex	1	0.0%	0.0%
Totals:	2,662	100.0%	100.0%

## **RESOLUTION NO. 121 – 10**

### **RESOLUTION TO REAPPOINT DIANNE OSMUN TO THE HISTORIC PRESERVATION COMMISSION:**

**WHEREAS**, Dianne Osmun has served on the Historic Preservation Commission Board since May 2008, and;

**WHEREAS**, Ms. Osmun's term expires March 3, 2010, and;

**WHEREAS**, at this time, the Mayor has suggested that Dianne Osmun be reappointed to the Historic Preservation Commission, and;

**WHEREAS**, the Creston City Council has reviewed this request, suggested appointment, and feels that it would be appropriate.

**BE AND IT IS HEREBY RESOLVED** that Dianne Osmun shall be reappointed to represent the City of Creston on the Historic Preservation Commission, with term expiring March 3, 2013.

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

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## **28E Agreement Concerning South Central Iowa Interagency Drug Task Force**

**WHEREAS**, this is a Mutual Aid Agreement is made pursuant to Chapter 28E, Code of Iowa, 2009. It shall be known as South Central Iowa Interagency Drug Task Force and shall include the police departments of the following cities under sanction by resolution of their respective City Councils of the following cities: City of Centerville, City of Albia, City of Chariton, City of Creston, and the Sheriff Departments of the following counties under sanction by resolution of the Board of Supervisors of the following counties: Appanoose County, Lucas County, Monroe County, Wayne County, Marion County, Clarke County, Union County, Ringgold County, Decatur County, and Madison County. The purpose of said agreement is to establish a working mechanism among various South Central Law Enforcement agencies who may call upon other members for exchange of assistance as required; and

**WHEREAS**, in the course of agencies' and officers' investigation and enforcement of drug laws, it may become necessary for officers to act outside their normal jurisdiction and/or it may be advantageous for law enforcement agencies to share resources on a request-for-assistance basis; and

**WHEREAS**, this 28E Agreement will supersede all others previously signed by any or all of above named parties; and

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties signatory stipulate and agree as follows:

1. **AUTHORIZATION.** The County Sheriff, Police Chief or their designee in command shall be authorized to render and request mutual law enforcement aid to and from the other cities and/or counties to the extent of available personnel and equipment not required for adequate protection of the government agency rendering aid.
2. **POWER AND AUTHORITY.** Law enforcement personnel provided under this agreement to assist a member, county, or city, shall have the same powers and authorities as law enforcement of the respective county of duty wherein they provide assistance as provided by law including the power of arrest.

For the purpose of this agreement "law enforcement personnel" shall be defined as peace officers pursuant to Section 801.4(11) Code of Iowa 2009.

3. **COMPENSATION.** The law enforcement mutual aid shall be rendered without charge to a member of this agreement.
4. **RULES AND REGULATIONS/BOARD OF DIRECTORS.** The police chiefs and sheriffs of the members to this agreement shall establish uniform rules and regulations for the giving and receiving of aid, subject to the approval of the governing body of each member governmental body. A copy thereof shall be filed with the Secretary of State and recorded with the County Recorder of each member of the governmental body. The rules and regulations may be revised and amended from time and time by the police chiefs and sheriffs. Each revision or amendment shall be filed with the Secretary of State and county recorder of each member governmental body to this agreement.

The governing bodies agree to the creation of a Board of Directors made up of County Attorneys or their assistants from each county named in this agreement. The Board of Directors will be responsible for the administration of this agreement and shall recommend preparation and approval of such supplemental agreements as may be necessary to carry out the goals of this agreement.

5. **LIABILITY.** All wages and disability payments, pension, workman compensation claims and benefits, damage to equipment and clothing, and medical expenses and any and all other claims of law enforcement personnel and any and all benefits in connection with duties outside the jurisdiction in accordance with the terms of this agreement shall be the responsibility of the governmental agency regularly employing such law enforcement personnel and said government agencies shall hold the other governmental agencies harmless from any and all claims made by their law enforcement personnel in connection with duties outside the jurisdiction in accordance with the terms of this agreement.

It is further expressly agreed that all law enforcement personnel rendering aid outside their jurisdiction pursuant to this agreement shall be performing duties arising out of and in the course of his employment with his governmental agency employing such law enforcement personnel.

6. **FINANCING.** In the event that any property is purchased by any of the members for the benefit of or use by the members to this agreement such property will be insured by the said members and upon, but not limited to the termination of this agreement will be disposed of by an agreement of the parties. Any remaining funds will be returned to the parties in proportion to the amount of contribution of each member. Authority is vested in the board of directors established by this agreement to apply for and expend monies that may from time to time become available from various sources for the pursuit of the objectives of this agreement. In the event a local governmental body is required to administer or sponsor such money, the board of directors will select an administrator for the purpose.

Budgeting requests to all participating governmental bodies may be made on an annual basis with each governmental body retaining sole authority in directing disbursements for the benefit of this agreement.

7. **EFFECTIVE DATE OF AGREEMENT.** This agreement shall become effective between governmental agencies upon the date of passage and execution by the governing body of each governmental agency which is a party to this agreement. The City Clerk or Auditor of each member shall furnish the other member agencies, copies of the resolution approving the agreement and authorized execution and a signed copy of the agreement and authorized execution and a signed copy of the agreement shall be furnished to each party to the agreement.
8. **DURATION.** The duration of this agreement shall be perpetual in nature.
9. **TERMINATION.** The agreement shall remain in full force and effect until such time as a member governmental agency passes a resolution terminating this agreement. However, said agreement shall continue in force between other governmental agencies not terminating unless the same is likewise terminated by the remaining members. This agreement shall be filed with the Secretary of State and recorded with the County Recorder.

This agreement filed and dated by the respective parties as follows:  
Dated this 21 day of December, 2009.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING ENTERING INTO THE SOUTH CENTRAL IOWA INTERAGENCY DRUG TASK FORCE MUTUAL AID AGREEMENT**

**WHEREAS**, the Counties of Appanoose, Lucas, Monroe, Wayne, Marion Clarke, Union, Ringgold, Decatur, and Madison and the City of Centerville, Albia, Chariton, and Creston purpose to enter into the South Central Iowa Interagency Drug Task Force Mutual Aid Agreement under the joint exercise of governmental powers authority under the Iowa Code; now therefore.

**BE IT RESOLVED** by the Council of the City of \_\_\_\_\_, Iowa, that the Mayor and the City Council are herewith authorized and directed to execute the South Central Iowa Interagency Drug Task Force Mutual Aid Agreement.

**BE IT FURTHER RESOLVED**, that upon the effective date thereof the Chief of Police and his subordinates of the City of \_\_\_\_\_ are authorized and directed to fulfill and perform the terms and conditions of said agreement.

**BE IT FURTHER RESOLVED**, that the City Council of \_\_\_\_\_ shall forward a copy of this resolution to the other cities and counties involved there in and further upon execution of the agreement by all parties, that a copy be filed with all parties and such other offices as may be required under Chapter 28E of the Iowa Code

**PASSED AND APPROVED** this \_\_\_\_ day of January, 2010.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

STATE OF IOWA )  
 ) ss:  
COUNTY OF APPANOOSE )

On this \_\_\_\_ day of \_\_\_\_\_, 2010, before me, \_\_\_\_\_, a Notary Public in and for the State of Iowa, personally appeared to me, \_\_\_\_\_, to me personally known, and who, being by me duly sworn, did say that he/she is the Mayor of the City of \_\_\_\_\_, Iowa; and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council and acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for Said State

**Lisa Williamson**

---

**From:** Nancy Wood [nwood@national-management.com]  
**Sent:** Thursday, February 25, 2010 1:30 PM  
**To:** cityclerk@crestoniowa.gov  
**Subject:** Creston Park Apartments  
**Attachments:** Creston City Letter of Support.doc

Dear Ms. Williamson,

I represent the National Affordable Housing Foundation. We are in the process of applying for tax credits with the Iowa Finance authority, on March 15<sup>th</sup>, for the purpose of rehabilitating and updating the Creston Park Apartments. I've attached a Letter of Support to this email for your review. It's important to us to have your support. Would you please review the letter of support, and call me if you have any questions? When you do sign and return, IFA does require that the city's letterhead be on the letter. The letter could be either emailed or faxed back to me. If you do fax, please fax to 515-223-0303, to my attention.

I also sent this information directly to Mayor Woods.

We appreciate your support, Thank you!

Best Regards,

*Nancy Wood*

Secretary  
National Affordable Housing Foundation  
12289 Stratford Dr.  
Clive, IA 50325  
515-221-6483 (Direct)  
515-249-9055 (Mobile)  
515-223-0303 (Fax)

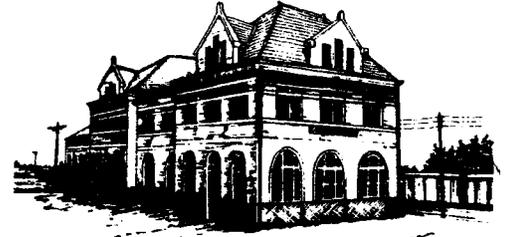
Licensed in the State of Iowa



Please consider the environment - only print this e-mail if absolutely necessary.

*City of*  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

To: Iowa Finance Authority  
David Vaske  
2015 Grand Ave  
Des Moines, Iowa 50312

Re: Creston Park Apartments  
**1501 & 1503 N Lincoln St. Creston, IA 50801**

To Whom It May Concern:

The subject project is a 16 unit apartment complex located within the City limits of Creston, Iowa, that provides affordable housing to low and moderate income families.

The City of Creston supports the planned efforts to rehabilitate and update Creston Park Apartments for the benefits of both the tenants and the City of Creston using, in part, Low Income Housing Tax Credits provided by the Iowa Finance Authority.

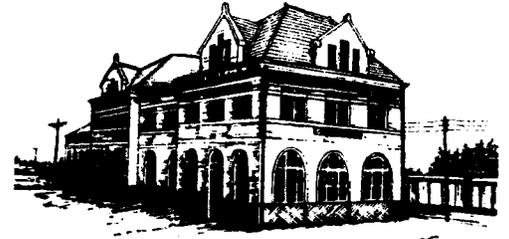
Sincerely

\_\_\_\_\_  
Mayor, City of Creston

Date \_\_\_\_\_

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**GRACELAND CEMETERY BOARD MEETING  
GRACELAND CEMETERY CHAPEL  
January 18, 2010  
5:00 P.M.**

The meeting was called to order by Chairperson Sue Bergstrom. Others present were Board members John Coulter and Nadine Scadden, Superintendent Bruce Hodge, Council Representative Randy White and one guest.

Coulter moved seconded by Scadden to approve the agenda. All voted aye. Motion declared carried.

Scadden moved seconded by Coulter to approve minutes of the regular meeting on November 16, 2009. All voted aye. Motion declared carried.

Budget item was tabled.

Superintendent Hodge indicated the following needs:

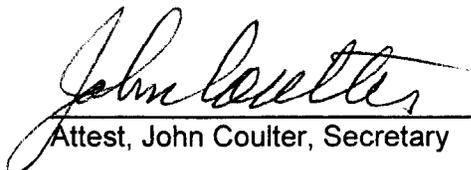
1) Generator, which is budgeted for. The current generator is now having problems with gas showing up in the oil and they are unable to get parts due to the age of the generator.

2) Grave blanket, which will cost \$900 to replace. The current blanket is shrinking due to heat and usage, but this is still the most efficient and cost-effective way to thaw the ground for opening graves.

3) Snow blower, recommended getting a blower that is mountable to the front of the backhoe. The current John Deere snow blower is getting old and showing its age.

Hodge will bring cost estimates on the above items to the Board for review.

Coulter moved seconded by Scadden to adjourn. All voted aye. Motion declared carried.

  
Attest, John Coulter, Secretary

  
Sue Bergstrom, Chairperson

Board of Trustees, Gibson Memorial Library  
Friday, January 22, 2010, 1:00 p.m., at the Library

### **Special Board meeting concerning Lincoln School**

**Meeting called to order** by Chair Ann Coulter at 1:05 p.m.

**Roll Call:** Board members: Ann Coulter, Cal Huffman and Edwin Ritter.

Others in attendance:

Library Staff: Marilyn Ralls and Sue Teutsch  
Architect: David Laugerman and associate, Tara Chaney  
Late arrival: Kevin Currie, Septagon Construction Co., General Contractor,  
invited by Mr. Laugerman  
City: Warren Woods, Mayor and Mike Taylor, City Administrator  
School: Don Krings, Business Manager  
Friends of the Library: O. J. Fargo and Kay Raymond

**Consideration of the Agenda:** Ritter moved the adoption of the agenda as printed.  
Second by Huffman. Motion passed.

#### **New Business: A. Building**

Mr. Laugerman presented an overview of the conversion of the vacant Lincoln Elementary School to use as a public library.

Building is structurally sound. Immediate concern: Install energy saving heating/air conditioning equipment. (Ground Source suggested). Replacement of current windows for energy saving.

Ms. Chaney presented a suggested floor plan for review.

Open discussion and questions followed.

#### **Topics:**

Sixty day period for a decision asked by the School Board.  
Roof. (New in 1997, guarantee used up). Good for another 15 years?  
Mr. Krings commented that it caused the least problems of any roof in the school system.  
Availability of funds and grants.  
Utilities cost. Conversion to Ground Source.  
Biggest cost, mechanical and electrical replacement.  
Mechanical Engineer estimated \$50.00 per square foot remodeling cost.  
Parking. Library accreditation would require forty-eight spaces, due to the square footage; two to be handicap.  
Continue the use of school bus pick-up and delivery. Lincoln School neighborhood has biggest school age population.  
Use of a General Contractor to keep project on schedule and within costs.  
Use of local contractors as much as possible.  
Professional Fund Raiser needed?  
Use of the present library building if vacated.

Ritter suggested it would be difficult to make a decision until the conversion had a "ball park" price tag.

Mr. Laugerman agreed to present remodeling costs by February 15th. Board agreed to meet at 7:00 on February 15th, 2010, at the Library.

Edwin Ritter, Secretary pro-tem

*Edwin Ritter*

**Minutes of Gibson Memorial Library Board of Trustees  
Monday, January 4, 2010 – Creston Library, Creston, IA**

**Chairperson Ann Coulter called the meeting to order at 5:00 p.m.**

**Present and answering roll call:** Ann Coulter, Calvin Huffman, Dottie Dunphy, Ed Ritter, and Karin Coleman.

**Consideration of Agenda:**

Ann Coulter added Grants to New Business, Calvin Huffman moved to **accept the agenda**; Ed Ritter seconded the motion. Motion passed.

Karen Coleman moved to **accept the minutes** from the December 7, 2009 meeting; Calvin Huffman seconded the motion. Motion passed.

Calvin Huffman moved to **approve the bills** for payment; Ed Ritter seconded the motion. Motion passed.

**Financial Report:** No Financial Report at this time.

**Marilyn Ralls (Librarian Director) Report:**

Marilyn reported that the Christmas Baskets Auction raised \$1,740.00. During the month of December \$3,244.65 was received in donations. January 9<sup>th</sup> and February 11<sup>th</sup> there will be an ICN Presentation on Trustee Essentials for Libraries. Marilyn reported that the ceiling on the second floor is leaking and collapsing. She has reported it to the City and they will be taking a look at it when it warms up and they can get up there.

**Old Business:**

Ann and Marilyn attended the City Council Meeting on budget and our Library was given an additional \$5,000, this is in addition to the \$2,000 for the year. Ann passed out a handout that will be shared with the Union County Board of Supervisors when we ask for the 2010 Library budget. We will be asking for \$20,000 again this year.

**New Business:**

The Board watched a video produced by the Library Trustees Association. The By Laws were reviewed and the Board deleted part of section AA and it shall read, "Appointments shall be for six year terms." Calvin Huffman moved to accept the change and Ed Ritter seconded the motion. Motion passed.

Ann Coulter introduced a possible grant to pursue for the Library from the USDA Rural Development-Grants Program. It was decided to do more investigating and report back to the Board.

Chair declared adjournment at 6:25 P.M.

**Next Meeting on February 1, 2010, at 5:00 pm at the Library**

  
Dottie Dunphy, Secretary

**Minutes of Gibson Memorial Library Board of Trustees  
Monday, December 7, 2009 –Creston Library, Creston, IA**

**Chairperson Ann Coulter called meeting to order at 5:00 p.m.**

Present and **answering roll call:** Ann Coulter, Calvin Huffman, Dottie Dunphy, Ed Ritter, And Karin Coleman

**Consideration of Agenda:**

Calvin Huffman moved to **accept the agenda**; Ed Ritter seconded the motion. Motion passed.

Ed Ritter moved to **accept the minutes** from the October 5, 2009 meeting; Calvin Huffman seconded the motion. Motion passed.

Calvin Huffman moved to **approve the bills** for payment; Ed Ritter seconded the motion. Motion passed.

**Financial Report:** Calvin Huffman moved to approve the financial report; Ed Ritter seconded the motion. Motion passes.

**Marilyn Ralls (Librarian Director) Report:**

Marilyn reported that the Christmas Baskets at the Library have already hit \$1,100 and bidding closes December 16, at 5:30 P.M. There will be an Alzheimer presentation December 8, 2009, at the Library. Marilyn has given a Library Policy Manuel to the City Council. She reported that the Server for the Library has been returned to the manufacturer because of defects. There will be a public hearing to amend the budget and add \$5,000.00 to the Library Book Line. Raises will be given to Marilyn and Sue but not to part-time employees at this time.

**Old Business: Grants:**

SCICF Grants are not being awarded at this time.

**New Business:**

Wall Mart Corporation has given the Library \$1,000.00 donation. The Budget was reviewed and approved to go to the City Council. It was agreed to ask for 3% raises. Ed Ritter so moved and Dottie Dunphy seconded. Motion passed.

Chair declared adjournment at 6:00 P.M.

**Next Meeting on January 4, 2010, at 5:00 pm at the Library**

  
Dottie Dunphy, Secretary

January 12<sup>th</sup>, 2010  
Creston, Iowa

The regular meeting of the City of Creston Water Works Board of Trustees was held at 7:00 o'clock p.m., January 12<sup>th</sup>, 2010 at the City of Creston Water Works business office at 820 South Park Street, Creston, Iowa. The following members were present: Dennis C. Bailey, Lee McNichols, Ken Sharp, Bill Stuart, Matt Higgins and General Manager, Steve A. Green. Also attending: Mr. Tim Ostroski, SICOG and Mr. Steve Troyer, Fox Engineering. A motion was made to approve the agenda. A motion was made to approve the minutes of the December 15<sup>th</sup>, 2009 regular meeting. A motion was made to approve payment of the following bills: Deposit Refunds— Brian Burris, \$56.74, Chad Schroeder \$98.57, Charles Nepple Jr \$75.60, Harsha Phukan \$100.00, Jane McKinney \$100.00, Joedy Krings \$55.45, Judy Heidebrink \$145.97, Lynell Willis \$.70, Marilyn Rivers \$75.18, Regina Conklin \$100.00, Sean Stauffer \$44.13, Pauline Wright \$12.66, Adv Ag – Supplies \$7.98, Akin – Supplies \$182.00, Alliant – Service \$9603.22, AWWA – Dues \$325.00, Applied Spec – Chemicals \$9163.42, Barker Imp – Repairs \$37.48, Capital One – Cont. Ed \$124.12, Caseys – Gas/Diesel \$969.13, Central Plains – Supplies \$57.00, Chem-Sult - Chemicals \$39770.64, City of Creston- Health Ins/Garbage/Sewer/Lab Fees \$64347.26, City Clerk – SC Fees/Sewer \$106106.73, Creston Water Works – Petty Cash/Deposit Refunds \$1301.21, Continental Research – Supplies \$229.44, Countryside - Propane \$53.71, Creston Auto – Repairs \$323.86, Farm & Home - Supplies \$179.09, News Adv - Publishing \$88.26, Dakota Supply – Supplies \$3181.75, Downing Pine Crest – WIRB Cost Share \$23,000.00, DPC - Chemicals \$4549.82, Echo Group – Supplies \$58.86, Eric Green – Mapping \$3000.00, Farmers Electric – Service \$6011.17, Fastenal – Supplies \$702.14, GFS – Chemical Kits \$309.67, Giza Landscaping – 12-Mile Lagoon Project \$176.15, Hach – Supplies \$1778.32, Hawkins – Chemicals \$1694.08, HD Supply – Supplies \$128.97, Hygienic Labs – Lab Analysis \$1954.00, Ide Intake – Metal \$69.00, Iowa One Call – Locates \$51.30, IPERS – \$6102.33, Iowa State Bank - FED/FICA - \$15013.08, Iowa Telecom - Service \$305.84, Kelly's Flowers – Supplies \$365.00, Kinkade Indus – Backhoe \$322.50, Logan Contr – Supplies \$233.28, Mangold – Lab Analysis \$725.00, MCI - Phone \$81.58, Mestmaker – Life Ins \$60.60, Municipal Supply - Supplies \$860.93, Napa - Supplies \$82.55, Office Mach – Office Supp \$5.58, Petznicks – Office Supp \$136.45, Postmaster – Postage \$1060.25, Quill – Office Supp \$159.73, Railroad Mgmt – Pipeline Crossing \$99.83, Ray & Assoc – Consulting Fees \$241.67, Richard Downing – WIRB Cost Share \$4467.00, Rick Reed – Office Supp \$229.98, Schildberg's – 12-Mile Lagoon Proj \$482.49, Service Techs – Supplies \$57.84, SICOG – WIRB Admin Fees \$4000.00, Stetson Bldg – Concrete Patch \$33.81, Teamsters – Union Dues \$228.00, Treasurer State – State WH/Sales Tax \$9175.00, True Value – Supplies \$232.47, Tyler Ins – Ins Add \$9881.00, US Cellular – Service \$116.03, Walmart – Supplies \$141.03, Waste Mgmt - Dumpster \$123.21, Zee Medical – Supplies \$345.71, Payroll \$37884.55. Total Disbursements \$373654.10. Receipts for the month of January, 2010 – Water \$144299.98, Sewer \$105541.98, Garbage \$53139.86, Deposits \$2500.00, Tower Rent \$0, SIRWA \$2018126.27, SC Fees \$1129.50, Cable Collections \$258.00, Sales Tax \$6756.38, Miscellaneous \$1386.02, Interest \$3396.86. Total Receipts \$2336534.85. Mediacom Receipts for January, 2010 \$20185.36. The Water Works Board of Trustees welcomed new Board member, Matt Higgins. A motion was made that the officers of the City of Creston Water Works Board of Trustees remain the same for year 2010. Roll was called and all present voted aye. A motion was made to approve the "Bank Deposit Resolution." Roll was called and four voted aye and one voted present. A motion was made to approve pay request #3 to Fox Engineering in the amount of \$10006.97, subject to receipt of funds from SIRWA and CDBG grant. A motion was made to approve Change Order #3 for the 12-Mile Water Treatment Plant Improvement Project. Mr. Tim Ostroski, SICOG, presented two requests for payment from IDED for a CDBG in the amount of \$45328.00 in reference to the \$900000.00 CDBG grant and one in the amount of \$251905.00 in reference to the \$500000.00 CDBG grant. Mr. Steve Troyer, Fox Engineering presented the Board of Trustees with partial pay requests and a letter to authorize the following pay requests. A motion was made to approve pay request #2 to BRB Contractors Inc in the amount of \$338667.12 for the 12-Mile Water Treatment Plant Improvement Project and pay request #2A to BRB Contractors Inc and Zenon Environmental Corp in the amount of \$2099209.75, both subject to receipt of funds from SIRWA and CDBG grant. A motion was made to approve the pay request to Schildberg Rock Quarry in the amount of \$482.49 for the 12-Mile Lagoon Project, paid by funds received from FEMA. A motion was made to approve the pay request to Giza Landscaping in the amount of \$176.15 for the 12-Mile Lagoon Project, paid by funds received from FEMA. A motion was made to approve the pay request to SICOG in the amount of \$4000.00 for administration costs on the Summit Lake WIRB Project. This payment is provided from funds from the WIRB grant. A motion was made to approve the pay request to Richard Downing in the amount of \$4467.00 for the Summit Lake Watershed project. This payment is provided from funds from the WIRB grant. A motion was made to approve the pay request to Downing Pine Crest Inc in the amount of \$23000.00 for the Summit Lake Watershed Project. This payment is provided from funds from the WIRB grant. A motion was made to approve a base salary increase in the amount of three percent for the Water Plant Manager, Distribution Manager and Office Manager. A motion was made that the meeting adjourn.

Attest:

Steve A. Green, Assistant Secretary

Dennis C. Bailey, Chairman