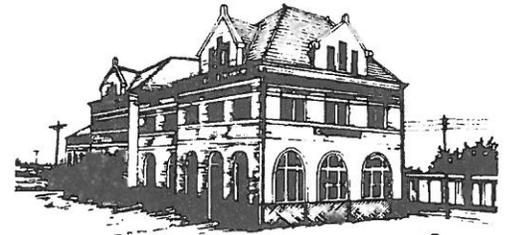


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Randy White, Loyal Winborn, Ann Levine, Marsha Wilson, Larry Wagner, Paul Vandevender, Nancy Loudon
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon & Todd Nielsen

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, September 17, 2013
6:00 p.m.
9/13/2013 11:01 AM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.**
 1. **Minutes:** September 3, 2013 – Regular Meeting
 2. **Claims & Fund Transfers:**
 - i. **Total Claims** - \$181,503.66
 - ii. **Fund Transfers** - \$0.00
 3. **Licenses:** Choung Garden – Class B Beer License with Sunday Sales Renewal; Casey's General Stores #3223 and #3224 – Classes E/B/C with Sunday Sales Renewals; Upper Crust – Class B Renewal
 4. **Parade:** Creston High School Homecoming
 5. Receive Certified List of Police Officer Candidates from Creston Civil Service Commission
6. **Public Forum – the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.**
7. **New Business**
 1. Resolution to amend the grant agreement with IDOT for the Airport Taxiway Project Number: 9I-I4-0CSQ-100; Contract #:15229 from \$85,000 to \$96,303.
 2. Public Hearing for the T-Hangar Access Taxiway Project. Discussion of the Plans, Specifications, Form of Contract, and Estimate of costs for the T-Hangar Access Taxiway Project
 3. Resolution to approve the Plans, Specifications, Form of Contract, and Estimate of Costs for the T-Hangar Access Taxiway Project.
 4. Resolution to accept the Bid and Award Contract for the T-Hangar Access Taxiway Project to Feldhacker Contracting of Creston, IA in the amount of \$92,357.25.
 5. Resolution to approve proposal from SICOG to prepare Amendment #2 for the Highway 34, a.k.a. R-2005 Urban Renewal Area.

6. Resolution to approve the Environmental Review for 2014 CDBG Sewer Slip Lining Project (North Side Sanitary Sewer Rehabilitation Project) with SICOG.
7. Resolution to approve Engineering Services Agreement with Veenstra & Kimm for the North Side Sanitary Sewer Rehabilitation Project.
8. Resolution to approve Conditional Permit to remodel an existing structure at 600 W Adams Street for the purpose of allowing a multiple-family unit in an area zoned as C-2 Light Commercial.
9. Motion to appoint Councilmember Ann Levine to the Union County Health Care Coalition.
10. Appointment with Fire Chief Todd Jackson to discuss the sale of the fire truck.
11. Action- if any - on the sale of the fire truck.

8. Other

1. Trick-or-Treat Night will be on October 31, 2013

9. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL SEPTEMBER 3, 2013

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Vandevender, Wagner, Wilson, Levine, Winborn and White.

Wagner moved seconded by Wilson to approve the agenda. All voted aye. Motion declared carried.

Mayor Woods deleted the transfer of L.O.S.T. for \$94,975.00 from the Consent Agenda.

Wilson moved seconded by White to approve the consent agenda as amended, which included approval of minutes of August 20, 2013, regular meeting; claims of \$183,115.86 and fund transfers of \$1,900.00. All voted aye. Motion declared carried.

During Public Forum, Ellen Gerharz, Executive Director of the Chamber of Commerce, reminded everyone of the upcoming RV TV tailgating that will begin at 4 p.m. and encouraged all to attend to support your favorite team. There will be food available and games.

As previously determined, Council revisited the issue of property located at 500 N. Vine that was on a nuisance list that the City would eventually try to obtain. After some discussion, Council feels the Pingree's have continued to progress in the remodeling of the house and as long as they continue to work on it, they have decided to drop the issue for now.

A resolution was offered by Wilson seconded by Vandevender to appoint Frank Gale to the Cemetery Board of Trustees with term expiring June 1, 2016 and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

Robin Sevier of Greater Regional Outreach Public Health addressed Council regarding developing a coalition with the cities and counties with their preparedness dollars. They have invited all cities within Union County to participate in the healthcare coalition. Their formal vision is to develop, enhance, sustain and implement plans and procedures to prepare for, respond to and recover from short- or long-term incidents within the Union County Healthcare jurisdiction that may have a public health impact.

A resolution was offered by Wilson seconded by Levine to approve a Memorandum of Understanding between Union County Health Care Coalition and the City of Creston and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Vandevender, Wagner, Wilson and Levine voted aye. Resolution declared passed.

A resolution was offered by White seconded by Loudon to approve a salary increase from \$15.22 to \$17.25 per hour for John Anderson, Assistant Park & Recreation Director to be effective September 11, 2013, as recommended by the Finance Committee and authorize the Mayor and Clerk to execute the proper documentation. Vandevender, Wagner, Wilson, Levine, Winborn, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by White seconded by Wilson to special assess mowing nuisances due to non-payment and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUMS-OCT'13	1,292.32
			TOTAL:	1,292.32
POLICE PROTECTION	GENERAL FUND	CRESTON PUBLISHING CO	POLICE OFFICER AD	64.35
			EMPLOYEMENT	91.80
		GALLS INCORPORATED	BALLISTIC VEST CARRIER	165.48
		KELTEK INCORPORATED	FLASHLIGHTS	251.90
			RADIO SVC, FLSHLTS, CONES	1,187.35
		PETTY CASH - POLICE	USPS- CERT MAIL	16.19
		VER MEER, PAUL	QTR CELL REIMB-FY'14 Q1	60.00
			TOTAL:	1,837.07
FIRE PROTECTION	GENERAL FUND	CARPENTER UNIFORM CO &	SHIRT & NAME PLATE	30.10
		CRESTON PUBLISHING CO	FIRE TRUCK AD	193.80
		ED M FELD EQUIP CO INC	REPAIR SCBA	464.73
			SUPPLIES	256.70
		JACKSON, TODD	QTR CELL REIMB-FY'14 Q1	60.00
		MCI	LONG DISTANCE	1.72
		NAPA	RIVETS	2.09
		K & J HARDWARE INC	LOCK BOX, DRILL BITS, TRASH	69.98
			TOTAL:	1,079.12
BUILDNG & HSNG SAFETY	GENERAL FUND	BRUCE, MIKE	QTR CELL REIMB-FY'14 Q1	60.00
			REIMB EXAM FEE	180.00
			TOTAL:	240.00
ANIMAL CONTROL	GENERAL FUND	BIERLE, DOUG	QTR CELL REIMB-FY'14 Q1	60.00
		CRESTON AUTOMOTIVE	REPAIR A/C	394.57
			TOTAL:	454.57
AIRPORT	GENERAL FUND	CLAPSADDLE-GARBER ASSOCIATES INC	ENG SVC AP THANGAR TAXI	1,200.00
			ENG SERV AIRPORT PVMT RPR	540.00
		WASTE MANAGEMENT	DUMPSTER-AUG'13	61.96
		ECHO GROUP INC	SUPPLIES	3,190.38
		MCI	LONG DISTANCE	0.20
		SOUTHWEST IOWA RURAL ELECTRIC	ELECTRICITY-AUG'13	23.00
		WEST AVIATION INC	FUEL PROFIT-AUG'13	3,075.79
			FBO CONTRACT	1,354.17
			TOTAL:	9,445.50
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-LIBRARY	17.50
		WASTE MANAGEMENT	DUMPSTER-AUG'13	40.89
		ALLIANT ENERGY-INT PWR&LGHT	1001 W JEFFERSTON ELEC-AUG	204.90
			1001 W JEFFERSON GAS-AUG'1	21.86
		ECHO GROUP INC	EXIT LIGHT	56.58
		MCI	LONG DISTANCE	6.51
		NAPA	BATTERY	85.25
		OFFICE DEPOT	SUPPLIES	47.98
			TOTAL:	481.47
PARKS	GENERAL FUND	HUFF, MARK	QTR CELL REIMB-FY'14 Q1	60.00
		ADVANCED AG LLC	BROADLEAF SPRAY	1,015.24
		AKIN BUILDING CENTER	2X16 PLANKS	56.98
		WASTE MANAGEMENT	DUMPSTER-AUG'13	267.60
		ZEE MEDICAL INC	FIRST AID SUPPLIES	9.25
		NAPA	TOGGLE SWITCH	8.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FUSE HOLDER	2.89
			TOTAL:	1,420.55
RECREATION	GENERAL FUND	ADVANCED AG LLC	BROADLEAF SPRAY	1,000.00
		PETTY CASH - RECREATION	DESIGN TIME-SOCCER SHIRTS	36.25
			TOTAL:	1,036.25
CEMETERY	GENERAL FUND	HODGE, BRUCE	QTR CELL REIMB-FY'14 Q1	60.00
		WASTE MANAGEMENT	DUMPSTER-AUG'13	61.96
		FARM & HOME SUPPLY INC	WEED SPRAY	171.87
		MCI	LONG DISTANCE	0.78
			TOTAL:	294.61
SWIMMING POOL	GENERAL FUND	HYGIENIC LABORATORY-AR	WATER SAMPLES FOR POOL	12.00
		MCI	LONG DISTANCE	0.78
			TOTAL:	12.78
FINANCIAL ADMINISTRATN	GENERAL FUND	PURCHASE POWER	POSTAGE DRAWDOWN-AUG'13	500.00
		PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	POSTAGE METER LEASE-AUG-OC	127.11
		BANKERS LEASING CO	COPIER LEASE-MAINTENANCE	221.46
		CRESTON CHAMBER OF COMMERCE	1ST ANNUAL FUNDING-FY'14	2,500.00
		CRESTON PUBLISHING CO	LEGAL ADS/NOTICES-AUG'13	364.04
		IMFOA	IMFOA FALL CONF	100.00
		MCI	LONG DISTANCE	47.83
		OFFICE DEPOT	OFFICE SUPPLIES	66.71
			OFFICE SUPPLIES	19.28
			OFFICE SUPPLIES	5.78
		PETZNIK'S	BUSINESS CARDS	37.95
		SHRED-IT USA - DES MOINES	1-BAG SHRED	55.75
			TOTAL:	4,045.91
CITY HALL	GENERAL FUND	INNOVATIVE INDUSTRIES INC	JANITORIAL SERVICE-AUG'13	475.00
			TOTAL:	475.00
NON-DEPARTMENTAL	ROAD USE TAX	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUMS-OCT'13	477.90
			TOTAL:	477.90
ROAD MAINTENANCE	ROAD USE TAX	HAYS, JOHN	QTR CELL REIMB-FY'14 Q1	60.00
		ARAMARK UNIFORM & CAREER APPAREL GROUP	LAUNDRY SERVICE-AUG'13	27.82
		NORSOLV SYSTEMS ENVIRONMENTAL SERVICES	SERVICE CLEANING UNIT-AUG'	110.95
		BAKER, MIKE	QTR CELL REIMB-FY'14 Q1	60.00
		BARKER IMPLEMENT & MOTOR CO INC	SKID LOADER	43,519.00
		DIAMOND VOGEL PAINTS	PAINT	561.60
		ZEE MEDICAL INC	RESTOCK FIRST AID KIT	55.90
		HEARTLAND TIRE & AUTO	SKID LOADER TIRE	50.61
		IOWA DEPT OF TRANSPORTATION	BLADE GRADERS	459.83
		JOHNSTON, JACK	QTR CELL REIMB-FY'14 Q1	60.00
		MCI	LONG DISTANCE	0.74
		NAPA	ROPE & BATTERIES	12.53
			FILTER	20.23
			CASE 134A	105.48
			BATTERY	102.05
			GREASE GUN	319.95
		SERVICE TECHS INC	WEED EATER HEAD	27.95
		AGRILAND FS INC	DIESEL FUEL-1355GAL	4,567.71
			FUEL-GASOLINE 1880.1	5,924.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCHILDBERG CONSTRUCTION COMPANY INC	CLASS D ROAD ROCK	336.41
			3/8" CHIP	221.41
			3/8" CHIP	221.68
			3/8" CHIP	446.08
			CLASS D ROAD ROCK	230.77
			CLASS D ROAD ROCK	191.47
			CLASS D ROAD ROCK	295.59
			CLASS D ROAD ROCK	194.29
			CLASS D ROAD ROCK	280.16
			CLASS D ROAD ROCK	298.30
			3/8" CHIPS	239.90
		STAR EQUIPMENT LTD	PORTABLE AIR COMPRESSOR	11,905.00
		ZIEGLER INC	AIR FILTERS	167.07
			TOTAL:	71,124.68
ADMIN-STREETS (ENGINR)	ROAD USE TAX	KRUSE, KEVIN	QTR CELL REIMB-FY'14Q1	60.00
			TOTAL:	60.00
SELF FUNDING INSURANCE	PAYROLL TAX BENEFIT	TRISTAR BENEFIT ADMINISTRATORS LAMAIR-MULOCK-CONDON CO.	GRP 93001 PREMIUMS-OCT'13	22,310.63
			EMPLOYEE BENEFITS SVC FEE	5,000.00
			TOTAL:	27,310.63
POLICE FORFEITURE	POLICE FORFEITURE	CRESTON VET CLINIC PC	K9 BOARDING/MED EXAM	245.00
			TOTAL:	245.00
NON-DEPARTMENTAL	SEWER OPERATING FU	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUMS-OCT'13	218.85
			TOTAL:	218.85
SANITARY SEWER/WASTWTR	SEWER OPERATING FU	ACCESS TECHNOLOGIES INC	SONICWALL 5PORT	695.50
		PRINGLE, JUDY	FOOTING TILE REIMB	500.00
		BRISTOW, JIM	QTR CELL REIMB-FY'14 Q1	60.00
		CRESTON CITY WATER WORKS	WWTP WATER USAGE	20.00
			1500 GAL WATER	20.00
			1/2 ONE CALLS-AUG'13	32.85
		WASTE MANAGEMENT	DUMPSTER-AUG'13	75.14
		ENVIRONMENTAL RESOURCE ASSOCIATES	QTRLY AUDIT	270.77
		FASTENAL	BATTERIES, SAFETY GLASSES	1.92
			BATTERIES, SAFETY GLASSES	61.31
		HACH COMPANY	DESICANT 2088701	107.10
			DESICANT 2285901	38.10
			PH PROBE PHC10101	444.00
			SODIUM THIOSOL.35253	17.49
			FREIGHT	41.37
			107399 SULFURIC ACID	27.85
			107266 ALKALIDE	26.10
			107166 MAGANOUS SUL	26.78
			42953 FARRIC CHOLOR	15.69
			42849 CALCIUM CHOLR	41.30
			43049 MAGNESIUM SUL	28.70
			43149 BUFFER SOL	32.98
			35253 SODIUM THIO	17.49
			2261440 BURAT & FRT	126.16
		HYGIENIC LABORATORY-AR	BOD, NH3'S	38.00
			2NH3'S	38.00
			NH3'S	38.00
			PLANT METALS, NH3'S	38.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			2 NH3'S	38.00
			BOD	38.00
			TSS	19.00
			NH3	19.00
			CBOD - TSS	57.00
			BOD'S	76.00
			N&P	76.00
			BOD, TSS, NH3'S	76.00
			BOD TSS-LANDFILL	76.00
			NH3, BOD, TSS, TKN, O&G	164.00
			BOD	38.00
			2BOD'S, 2 NH3'S	76.00
			PLANT METALS	118.00
		MCI	LONG DISTANCE	2.69
		NORTH CENTRAL LABORATORIES	INCUTROL CONTROLLER	519.23
		PETTY CASH - SANITATION	NAPA-SCREWDRIVER	14.37
		UPS	POSTAGE	31.36
			POSTAGE	15.22
		USA BLUE BOOK	41244 POLYSEED	132.95
			69736 FILTER & FRT	113.94
		WOLFE, JASON	QTR CELL REIMB-FY'14 Q1	60.00
			TOTAL:	4,641.36

ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON PUBLISHING CO	CARE ADS- AUG'13	35.95
		CRESTON VET CLINIC PC	CREDIT DISCOUNT-AUG'13	84.63-
			DNA TEST POUND PUPPY	125.00
		SOUTHERN HILLS VET SVC INC	EXAM,GROOMING DOG BUFFY	148.23
			EUTHANIZE STRAY CAT	73.00
			VACCINATE 4 POUND KITTENS	141.00
			TOTAL:	438.55

===== FUND TOTALS =====

001	GENERAL FUND	22,115.15
110	ROAD USE TAX	71,662.58
112	PAYROLL TAX BENEFIT	27,310.63
120	POLICE FORFEITURE	245.00
610	SEWER OPERATING FUND	4,860.21
953	ANIMAL SHELTER *AGENCY FU	439.55

	GRAND TOTAL:	126,632.12

CITY OF CRESTON
MANUAL CHECKS/DEBITS - PERIOD ENDING 9/17/13

NO DEPT ENTERED

ELECTRONIC FEDERAL TAX	EFTPS	17,584.80
TOTAL ADMINISTRATIVE SVC	FLEX	804.27

NO DEPT ENTERED

TOTAL	18,389.07
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FINANCE DEPARTMENT

CRESTON CITY WATER WORKS	GRANT PASS THRU	17,259.00
UNION CO RECORDER	FEEES	103.00

FINANCE DEPARTMENT

TOTAL	17,362.00
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SELF FUNDING INSURANCE

TRISTAR BENEFIT	INV CHECK RUN	12,728.80
TRISTAR BENEFIT	INV CHECK RUN	6,391.67

SELF FUNDING INSURANCE

TOTAL	19,120.47
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MANUAL CHECKS/DEBITS TOTAL

54,871.54



Creston High School

REC'D SEP 04 2013

Home of the Panthers

601 West Townline
Creston, Iowa 50801

Phone 641-782-2116
Fax 641-782-9502

Mr. Bill Messerole, Principal
Mr. Jeff Bevins, Asst Prin/Ath Dir

"To educate all students and encourage them to become creative, responsible, tolerant citizens"

September 3, 2013

Mr. Warren Woods
Mayor of Creston
116 West Adams
Creston, Iowa 50801

Dear Mayor Woods:

The Creston Senior High School would like to request that a permit be granted to hold the homecoming parade on the streets of Creston on the afternoon of **September 27, 2013**.

The parade route is as follows: Parade will start at the corner of Sycamore and Devoe and the route will be south on Sycamore to Adams, east on Adams to Maple, and north on Maple to Summit House Apartments, 509 N Maple (the old high school lot). Also, we would like the side streets to be available one block east and west of Sycamore (Seneca, Buckeye, Prairie) for participants to park until it is their turn to pull into the parade route.

We appreciate your support and hope that several Creston businesses and organizations will participate. Registration forms may be picked up in the high school office. If you have any questions, please call our high school office (782-2116).

Sincerely,

Bill Messerole
Principal



Iowa Department of Transportation

800 Lincoln Way, Ames, Iowa 50010

Phone: 515-239-1048

Fax: 515-233-7983

Kay.thede@dot.iowa.gov

September 10, 2013

Creston Municipal
Mike Taylor
116 W Adams
Creston, IA 50801

Dear Mike:

Enclosed are two copies of an agreement amendment between the City of Creston and the Iowa Department of Transportation (Iowa DOT). Please sign both copies, return one copy to my office, and keep one copy for your file. The total amount of the grant has been increased to a maximum of \$96,303, an increase of 11,303 for the taxiway construction. The percent of reimbursement and all other conditions of the grant remain the same. After you sign the agreement, you have authorization to incur the additional costs.

Please remember to complete a final acceptance form and submit with the final claim for reimbursement. Required forms can be downloaded from the Office of Aviation Web site at <http://www.iowadot.gov/aviation/managersandsponsors/forms.html>.

If you have any questions regarding this information, please call me at 515-239-1048.

Sincerely,

A handwritten signature in cursive script that reads "Kay Thede".

Kay Thede

Aviation Program Manager

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR CONSTRUCTION FOR T-HANGAR ACCESS TAXIWAY PROJECT AT THE CRESTON MUNICIPAL AIRPORT FOR THE CITY OF CRESTON, IOWA

WHEREAS these was placed on file in the office of the Clerk of the City of Creston, Iowa, proposed plans and specifications, proposed form of contract and estimated cost for Construction of T-Hangar Access Taxiway Improvements for the Creston Municipal Airport and that public notice of hearing on such plans, specifications and form of contract were duly published in time for hearing now before the Council; and

WHEREAS written objection to the plans, specifications and form of contract have been called for and no such written objections have been filed with the City Clerk, and oral objections being called for and no oral objections being made in open Council, it is the decision of this Council that such plans, specifications, form of contract and estimate of cost should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CRESTON, IOWA, that the plans, specifications, form of contract and estimated cost heretofore placed on file and upon which public notice has been duly given and no objections thereto have been made either in writing or in open Council, the Council does now adopt and approve the plans, specifications, form of contract and estimate of cost for the T-Hangar Access Taxiway Improvements for the Creston Municipal Airport.

Passed this ____ day of September, 2013, and signed this ____ day of September, 2013.

By: _____
Mayor

Attest: _____
City Clerk

Bid Tabulation
T-Hangar Access Taxiway
Creston Municipal Airport - Creston, IA ~ Bid Date: 9/10/13 2:00 pm

Bidder Address Check or Bid Bond Item # Description	Quantity	Unit	Engineer's Opinion of Probable Construction Cost		Feldhacker Contracting Creston		Ten Point Const. Denison		Total Price
			Unit Price	Total Price	5% Bid Bond Unit Price	Total Price	5% Bid Bond Unit Price	Total Price	
1.01 Traffic Control, Mobilization and Safety Plan	1	LS	\$5,085.00	\$5,085.00	\$5,000.00	\$5,000.00	\$10,395.00	\$10,395.00	\$0.00
2.01 Unclassified Excavation	85	CY	\$10.00	\$850.00	\$8.00	\$680.00	\$9.00	\$765.00	\$0.00
2.02 Borrow Excavation	165	CY	\$15.00	\$2,475.00	\$8.00	\$1,320.00	\$12.50	\$2,062.50	\$0.00
2.03 Subgrade Preparation, 12"	900	SY	\$3.00	\$2,700.00	\$6.00	\$5,400.00	\$6.00	\$5,400.00	\$0.00
2.04 Modified Subbase, 4"	900	SY	\$4.00	\$3,600.00	\$5.90	\$5,310.00	\$10.75	\$9,675.00	\$0.00
4.01 18" CMP	225	LF	\$30.00	\$6,750.00	\$32.21	\$7,247.25	\$26.25	\$5,906.25	\$0.00
4.02 18" CMP Apron	1	EA	\$500.00	\$500.00	\$600.00	\$600.00	\$95.00	\$95.00	\$0.00
4.03 18" CMP Slotted Drain	220	LF	\$70.00	\$15,400.00	\$115.00	\$25,300.00	\$135.00	\$29,700.00	\$0.00
6.01 24" Dia SW 512	2	EA	\$1,250.00	\$2,500.00	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00	\$0.00
7.01 5" PCC Paving	900	SY	\$38.00	\$34,200.00	\$35.00	\$31,500.00	\$53.00	\$47,700.00	\$0.00
9.01 Seeding, Fertilizing and Mulching	1	LS	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$3,200.00	\$3,200.00	\$0.00
9.02 RipRap	1	LS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,875.00	\$1,875.00	\$0.00
TOTAL BASE BID			\$79,060.00		\$92,357.25		\$121,773.75		\$0.00



September 12, 2013

Mr. Mike Taylor
City Administrator
P.O. Box 449
116 W Adams
Creston, IA 50801-0499

Re: T-Hangar Access Taxiway Improvements
Creston Municipal Airport
PN 4410.04

Dear Mike:

I have reviewed the bids received for the airport T-Hangar Access Taxiway Improvements project. I have confirmed that Feldhacker Contracting is the low bidder and that they have complied with the bid requirements. I recommend that the Council award the construction contract to Feldhacker Contracting for their bid in the amount of \$92,357.25.

Please let me know if you have any questions or need any additional information.

Sincerely,

CLAPSADDLE-GARBER ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "William R. Grabe". The signature is fluid and cursive.

William R. Grabe, P.E.
Chairman of the Board

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT,
FOR THE CONSTRUCTION OF T-HANGAR ACCESS TAXIWAY IMPROVEMENTS AT
THE CRESTON MUNICIPAL AIRPORT FOR THE CITY OF CRESTON, IOWA

WHEREAS notice to bidders has been duly given as required by law for the AIRPORT T-HANGAR ACCESS TAXIWAY IMPROVEMENTS PROJECT, for the City of Creston, as described in the plans and specifications; and

WHEREAS there has been filed with the City Clerk in response to the published notice two bid proposals for providing the specified improvements with the required bid bond accompanying each proposal; and

WHEREAS the bid from Feldhacker Contracting of Creston, Iowa is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CRESTON, IOWA:

Section 1. That any irregularities associated with the submittal of bids for the Airport Lighting Improvements Project are hereby waived.

Section 2. That the bid from Feldhacker Contracting of Creston, Iowa is hereby accepted for the T-Hangar Access Taxiway Improvements Project as described in the plans and specifications, as previously ordered by the Council, to said contractor in the amount of Ninety Two Thousand Three Hundred Fifty Seven and 25/100 Dollars (\$92,357.25).

Section 3. The Mayor and Clerk of the City of Creston, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to.

Passed this ____ day of September, 2013, and signed this ____ day of September, 2013.

By: _____
Mayor

Attest: _____
City Clerk



SOUTHERN IOWA COUNCIL OF GOVERNMENTS

Southern Iowa Development Group, Inc.
Southern Iowa COG Housing Trust Fund, Inc.

P.O. Box 102
101 East Montgomery St.
Creston, Iowa 50801-0102

Telephone 641.782.8491
Facsimile 641.782.8492
e-mail SICOG@sicog.com

- John Twombly,
Chairperson,
Adair County
- Linda England,
Vice-Chairperson,
Adams County
- Aaron Price,
Secretary,
Madison County
- Ron Riley,
Treasurer,
Union County
- Marvin McCann
Clarke County
- J. R. Cornett
Decatur County
- Royce Dredge
Ringgold County
- Bob Halligan
City of Lenox
g Davidson
Private Sector Representative
- William Trickey
Private Sector Representative
- Michelle Tullberg
Private Sector Representative
- Beth Waddle
Private Sector Representative
- Tom Lesan
Member-At-Large

August 29, 2013

Mr. Mike Taylor
City Administrator
Creston City Hall
Creston, Iowa 50801

RE: Urban Renewal Plan, Amendment #1, Highway 34 a.k.a. R-2005

Dear Mr. Taylor:

Per our conversations, the Southern Iowa Council of Governments is pleased to submit a proposal to prepare amendment #2 for the Highway 34, a.k.a. R-2005 Urban Renewal Area.

The activities and items included in the preparation of the amendment to the Urban Renewal Plan and revision to necessary maps as listed below:

Urban Renewal Plan

1. Revise and amend the Urban Renewal Plan, as required
2. Prepare all necessary maps, attachments and exhibit

Total compensation for the above activity will be on a lump sum basis and would not exceed \$2,500.00.

This agreement is approved and in effect by the following signatures.

Dated: Day _____ Month _____, 2013

SIGNED:
Creston, Iowa:

Mayor, Warren Woods

Southern Iowa Council of Governments:



Executive Director, Timothy Ostroski



Grantsmanship

Planning

Technical Assistance



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g Davidson
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Beth Waddle
Private Sector Representative

Tom Lesan
Member-At-Large

August 29, 2013

Creston, Iowa
C/O Mike Taylor, City Administrator
116 West Adams Street
Creston, IA 50801

RE: Environmental Review for 2014 CDBG; Sewer Slip Lining Project

Dear Mr. Taylor:

Please accept this letter of engagement for the completion of the Environmental Review for 2014 CDBG; Sewer Slip Lining Project, per our discussions between the Southern Iowa Council of Governments (SICOG) and City of Creston.

The Southern Iowa Council of Governments will complete the requirements related to the above project by the submission date of the FY 2014 CDBG Program including:

Environmental Review

1. Assist in determining the need for an Environmental Assessment.
2. Prepare an Environmental Assessment.
3. Assist and prepare other necessary applicable compliance material related to other laws and regulations i.e., historic preservation and flood plain management.
4. Prepare for publication the Finding of No Significant Impact Notice.
5. Prepare for publication a Notice of Intent for Request for Release of Funds.
6. Assist in submitting Request for Release of Funds and Certifications.
7. Provide Creston with an appropriate number of copies for your files.

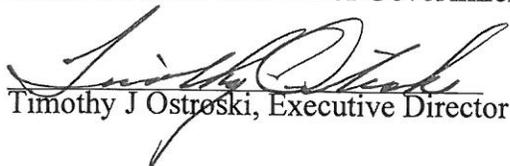
Total compensation for the above services shall not exceed \$2,500 (if project is determined to be a Categorical Excluded project) or \$3,500 (if project is a determined NOT to be a Categorical Excluded project).

This agreement is approved and in effect by the following signatures, with an effective date of September 1, 2013.

SIGNED:

City of Creston:

Southern Iowa Council of Governments:


Timothy J Ostreski, Executive Director



Grantsmanship

Planning

Technical Assistance

AGREEMENT

CRESTON, IOWA NORTH SIDE SANITARY SEWER REHABILITATION PROFESSIONAL ENGINEERING SERVICES

THIS AGREEMENT, made and entered into this _____ day of _____, 2013, by and between the **CITY OF CRESTON, IOWA**, hereinafter referred to as the "**Owner**" or "**City**", party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the "**Engineers**,"

WITNESSETH: THAT WHEREAS, the City is now contemplating the rehabilitation of its sanitary sewer system on the north side of the City with said improvement being generally referred to as "**NORTH SIDE SANITARY SEWER REHABILITATION**", or the "**Project**," and

WHEREAS, the City prepared a facility plan report dated October 11, 2012 on the North Side Sanitary Sewer Rehabilitation, and

WHEREAS, the City desires to proceed with the design of the Project, and

WHEREAS, the City desires to retain the Engineers to provide engineering design services on the Project.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that the City does hereby retain the Engineers to act for and represent it in engineering matters in the Project. Such Agreement shall be subject to the following terms, conditions and stipulations to wit:

1. **SCOPE OF PROJECT.** It is understood and agreed the Project shall include the following improvements:
 - a. Rehabilitation of the public sewer system within the City limits of Creston in the north part of the City as defined in the facility plan on North Side Sanitary Sewer Rehabilitation dated October 11, 2012. The general vicinity of the sewer is between Lincoln Street and Maple Street and between Swigart Street and Summit Street.
 - b. Rehabilitation includes sewer main lining, point repairs, manhole lining, manhole replacement and other in place rehabilitation techniques. The type and location of repairs will be determined based on sewer televising performed by others and by manhole inspections.

- c. The Project does include the rehabilitation of private sewer services located within the right-of-way but not outside the right-of-way.
- d. The Project scope does not include removal and replacement of pavement, storm sewers, water mains and other utilities except as required for replacement of the sanitary sewers and manholes.

The scope and extent of the improvements may be modified during the course of the design as necessary to be compatible with the overall design concept.

- 2. **DESIGN SURVEYS.** The Engineers shall use aerial photography for the development of plans. Detailed topographical surveys will not be used.
- 3. **DESIGN CONFERENCES AND REPORTS.** The Engineers shall attend such design conferences with the Owner as may be necessary to make decisions as to the details of design of the Project. The Engineers shall make periodic progress reports to the City staff.
- 4. **MANHOLE INSPECTIONS.** The Engineers shall physically inspect the manholes within the project area, and develop repair recommendations, if needed, for each manhole. The City shall provide one person to assist the Engineer in locating, removing and reinstalling the manhole covers. The City shall locate and uncover all buried manholes prior to the inspection.
- 5. **PLANS AND SPECIFICATIONS.** The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The specifications shall describe in detail the work to be done, materials to be used, and the location and extent of the construction required.
- 6. **ESTIMATE OF COST.** The Engineers shall prepare an estimate of cost for the construction contract. The estimate of cost shall be based on the Engineers' best knowledge at the time of preparation of the estimate of cost. The Engineers shall not be responsible if the construction contract awarded for the Project varies from the Engineers' estimate of cost. The Engineers shall advise and assist the City, if necessary, in adjusting the scope and extent of the Project to allow the Project to be constructed within available budget limitations.
- 7. **PERMITS AND APPROVALS.** The Engineers shall assist the Owner in obtaining all of the necessary approvals and permits for construction of the Project. The Engineers shall prepare all necessary permit and approval application documents and submit the documents to the appropriate state agencies. Services by the Engineers shall include providing necessary information and responding to requests for information from agencies for which construction permits or approvals are required for the Project. The Owner shall pay for all licenses and other costs associated with permits and licenses and said cost shall not be charged against the Engineer's fee set forth hereinafter.

- 8. COMPENSATION.** The Owner shall compensate the Engineers for their services by payment of the following fees:
- a. The fee for engineering design services for the Project as set out in "**1. SCOPE OF PROJECT**" through "**7. PERMITS AND APPROVALS**" shall be a fee on the basis of the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct out-of-pocket costs incurred by personnel who are actually engaged in the work, plus direct costs incurred by the Engineers for work associated with the Project with a maximum not-to-exceed fee of Twenty-six Thousand Eight Hundred Dollars (\$26,800) without written authorization of the Owner.
- 9. PAYMENT.** The fees shall be due and payable monthly.
- 10. LEGAL SERVICES.** The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.
- 11. SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:
- a. If, after the plans and specifications are completed and approved by the City, the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.
 - b. Services associated with easement acquisition, right-of-way acquisition, or condemnation proceedings.
 - c. Services associated with arbitration or litigation arising out of or in conjunction with the construction contract or construction contracts awarded by the City of Creston for construction of the Project.
 - d. Soil borings, soil testing and contaminated soil investigations.
 - e. Environmental and archaeological studies.
 - f. Advertisement for bids and bidding services.
 - g. Construction staking.
 - h. General services during construction.

- i. Resident review and construction testing services.
- j. Services for televising the sanitary sewer mains. The Engineers shall review the televising work performed to develop repair recommendations.

- 12. CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized. Compensation for any easement services shall be based on the standard hourly fees of the Engineers plus expenses incurred.
- 13. TIME OF COMPLETION.** The Engineers shall complete the work outlined in this Agreement within a time mutually agreed upon by the City Administrator and Engineers.
- 14. TERMINATION.** Should the City abandon the Project or any element of the Project before the Engineers have completed their work, the Engineers shall be paid for the work and services performed to the date of termination of that portion of the Project. Prior to the termination of any element of the Project, the Engineers shall advise the City as to the cost-effectiveness of abandonment of the design at that point in time of that portion of the Project.
- 15. ASSISTANTS.** It is understood and agreed that the employment of the Engineers by the City for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants as they may deem proper in the performance of the work.
- 16. ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF CRESTON, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By Tomaso Adelid

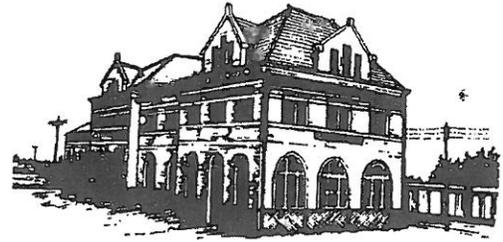
By Debra M. Luke

HOURLY RATES BY EMPLOYEE CLASSIFICATION
(Effective July 2013)

Management I	\$146.00
Management II	142.00
Process Engineer.....	160.00
Engineer I-A.....	146.00
Engineer I-B.....	140.00
Engineer I-C.....	134.00
Engineer II.....	122.00
Engineer III-A.....	108.00
Engineer III-B.....	102.00
Engineer IV.....	94.00
Engineer V.....	88.00
Engineer VI.....	83.00
Engineer VII.....	76.00
Engineer VIII.....	71.00
Engineer IX.....	67.00
Engineer X.....	62.00
Engineer XI.....	57.00
Design Technician.....	83.00
Planner I.....	94.00
Planner II.....	75.00
Planner III.....	69.00
Drafter I.....	81.00
Drafter II.....	73.00
Drafter III.....	66.00
Drafter IV.....	61.00
Drafter V.....	52.00
Drafter VI.....	48.00
Drafter VII.....	41.00
Clerical I.....	74.00
Clerical II.....	54.00
Clerical III.....	39.00
Clerical IV.....	31.00
Construction Manager	140.00
Specialist I.....	85.00
Surveyor I.....	82.00
Surveyor II.....	74.00
Technician I.....	72.00
Technician II.....	66.00
Technician III.....	63.00
Technician IV.....	58.00
Technician V.....	52.00
Technician VI.....	49.00
Technician VII.....	42.00
Technician VIII.....	37.00
Technician IX.....	30.00
Robotics.....	30.00/Hour
GPS.....	30.00/Hour
Leica Total Station	20.00/Hour
Total Station Robotics.....	15.00/Hour
Tablet.....	45.00/Hour
Fluoroscope	50.00/Hour
4-Wheeler	45.00/Day
Mileage.....	56.5¢/Mile

City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, IA 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

Planning and Zoning Commission
Meeting Minutes
September 10, 2013

The Planning and Zoning Commission meeting was called to order at the Creston City Hall at 5:30 p.m.

Members present: Martin Shawler, Trudy LaRossee, Brenda Lyell-Keate, Jerry White and Rick Foster.

Member absent was: None.

Also present was Kevin Kruse - Zoning Administrator, Pat King and 2 members of the community.

The first item for consideration was the selection of a Chairperson and Vice Chairperson of the Commission. White moved and Foster seconded that Martin Shawler be the Chairperson. All present voted to select Martin Shawler as Chairperson. White then moved and LaRossee seconded to select Rick Foster as Vice Chairperson. All present voted to select Rick Foster as Vice Chair.

The second item for consideration was a Conditional Use Permit request from Pat and Mauxie King, dba King Unlimited LLC, for the remodeling of the former Episcopal Church at 600 W Adams Street in to a Multiple Family dwelling. This property is in an area zoned as C-2 Light Commercial. Pat King was present and explained that they are planning on making the building into a 2 unit condominium. Once the remodeling is complete the King's will sell the units as an owner occupied units. These will not be rental units. Mr. King stated that there is plenty of parking on the south side of the building and that they are planning on building two carport structures as well on the south side of the building.

There was no one present to speak against the Conditional Use Permit request. No letters were received.

After due consideration a resolution was offered by Foster and seconded by White to recommend to the City Council that the Conditional Use Permit be approved for the remodel and operation of a Multi-Family unit at 600 W Adams Street in an area zoned as C-2 Light Commercial.

Being no further business the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Kevin Kruse
Board Secretary