

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods  
**COUNCIL:** Randy White, Rich Madison, Ann Levine,  
Marsha Wilson, Dave Koets, Gary Lybarger, Nancy  
Loudon  
**CITY CLERK:** Lisa Williamson  
**CITY ADMINISTRATOR:** Mike Taylor  
**CITY ATTORNEY:** Skip Kenyon & Todd Nielsen

**Regular Meeting Agenda**  
**City Hall/Restored Depot**  
**Council Chambers**  
**Tuesday, November 18, 2014**  
**6:00 p.m.**  
**11/14/2014 10:16 AM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.**
  1. **Minutes:** November 4, 2014 – Regular Meeting
  2. **Claims & Fund Transfers:**
    - i. **Total Claims** - \$348,949.45
    - ii. **Fund Transfers** - \$60,624.29
6. **Public Forum – the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.**
7. **New Business**
  1. **Motion to Establish the Third and Final Reading of Ordinance No. 15-159 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING AND ADDING PROVISIONS PERTAINING TO THE CRESTON AIRPORT ZONING REGULATIONS**
  2. **Resolution to approve the FY 2016 Airport Capital Improvement Plan (CIP) based on recommendation of the Airport Commission**
  3. **Resolution to appoint Marion James as Co-City Attorney for traffic matters or cases requiring appearances before the Union County Magistrate based on recommendation of the Finance Committee**
  4. **Resolution to approve Change Order #1 for Safety Improvement Project No. RRP-RR01(162)—8A-00 – Elm Street RR Crossing**
  5. **Resolution to approve Change Order #2 for Safety Improvement Project No. RRP-RR02(162)—8A-00 – new York Avenue RR Crossing**
  6. **Resolution to approve Pay Estimate No. 1 of \$208,044.19 to Godbersen-Smith Construction for work completed on Safety Improvements Projects at RR Crossings on Elm Street and New York Avenue**
  7. **Resolution to special assess mowing nuisances due to non-payment**

8. **Resolution** authorizing the City Administrator to sign a Joint Application Form for Iowa required by the Iowa DNR to apply for a Flood Plain Permit for the Adams Street Bridge Replacement Project
9. **Resolution** to reappoint Jerry White to the Planning & Zoning Board with term expiring 11/13/2019
10. **Discussion** regarding Prairie Solid Waste; **take action** regarding requested written response

8. **Other**

9. **Adjournment**

## REGULAR MEETING OF THE CRESTON CITY COUNCIL NOVEMBER 4, 2014

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Lybarger, Koets, Wilson, Levine, Madison and White.

Wilson moved seconded by Lybarger to approve the agenda. All voted aye. Motion declared carried.

Wilson moved seconded by Loudon to approve the consent agenda, which included approval of minutes of October 21, 2014, regular meeting and claims of \$109,279.61. All voted aye. Motion declared carried.

During Public Forum, Ellen Gerharz, Executive Director of the Creston Chamber of Commerce, reminded and invited everyone to attend the Freedom Rock Dedication at 10:30 a.m. on November 11, 2014, located at the Visitor's Center.

Wilson moved seconded by White to Establish the Second Reading of Ordinance No. 15-159 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING AND ADDING PROVISIONS PERTAINING TO THE CRESTON AIRPORT ZONING REGULATIONS. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Second Reading declared Established.

Wilson moved seconded by White to approve the Annual Urban Renewal Report. All voted aye. Motion declared carried.

A resolution was offered by Wilson seconded by White to accept bids and award contract for asbestos removal at 302 S. Birch to Advanced Environmental Testing and Abatement, Inc., for \$2,536.00 and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to accept bids and award contract for residential structure demolition at 302 S. Birch to H & H Commercial Services for \$4,950.00 and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Levine, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to accept bids and award contract for residential structure demolition at 610 W. Mills to H & H Commercial Services for \$15,950.00 and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Madison seconded by Levine to authorize Mayor Woods to sign an Agreement with Windstream Communications for long distance telephone services and authorize the Mayor and Clerk to execute the proper documentation. White, Loudon, Lybarger, Koets, Wilson, Levine and Madison voted aye. Resolution declared passed.

Dennis and Deb Clausen of DC Rentals met with Council to discuss the possibility of lowering or waiving the sewer fees of an excessive water/sewer bill they'd received on a rental property, which was caused by a toilet that had been constantly running for nearly three weeks before it was realized.

Wilson moved seconded by Madison not to authorize any assistance with the excessive water/sewer bill for Dennis and Deb Clausen of DC Rentals. All voted aye. Motion declared carried.

A resolution was offered by Wilson seconded by Loudon to approve a Commercial Tax Abatement request from Roger & Mary Saxton for property located at 609 New York Avenue and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Levine, Madison, White and Loudon voted aye. Resolution declared passed.

Mayor Woods instructed Council to complete the Comprehensive Economic Development Strategy Annual Update for 2015 Local Priorities & Projects for SICOG and return to the City Clerk in two weeks.

Amy Schultes, Manager of Prairie Solid Waste Agency (PSWA), met with Council to give further explanation on the recent notice of upcoming increases effective January 1, 2015. Since PSWA took over the Recycling Center in April of 2013, they have been accepting recycling materials from Adams, Taylor, Clarke and Union Counties. They have also been accepting single-stream recycling material from the cities of Osceola, Mt. Ayr, Corning and Murray at no charge. They have been experiencing a continuing revenue loss of \$20,000 per month for processing the recyclable material and are now at a crossroads.

During a recent special meeting the PSWA Board projected the per capita commitment to increase from \$5.00 to \$6.20, as well as increasing their tipping fees from \$60 to \$65 per ton and implement a \$25 per tonnage charge to cities that utilize single-stream recycling to cover hauling costs. They are asking all 28E members to give a written response to them by November 24, 2014, regarding the projected increases and which entities will continue to partner with them.

Mike Taylor, City Administrator, discussed the commercial property owned by Jesse Giza located at the corner of Townline and Highway 25. Jesse had approached Mr. Taylor and asked for recommendations on what to do as far as seeding that would be low maintenance and wouldn't cause grief for the neighbors. After some discussion, the consensus was that whatever he chooses to plant, it would still have to be maintained.

Wilson moved seconded by White to adjourn the meeting. All voted aye. Council adjourned at 6:32 p.m.

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Mayor

Attest:

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City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE PROTECTION	GENERAL FUND	KIESLER'S POLICE SUPPLY, INC	PISTOL SIGHT ADJUSTER	105.00
		BAYCO PRODUCTS	REPL FLASHLIGHT	103.14
		CRESTON PUBLISHING CO	PT DISPTACHER 5DAY	24.50
		HEARTLAND TIRE & AUTO	ALIGN & BAL #15	91.82
		LAW ENFORCEMENT SYSTEMS INC	NUISANCE DOOR HANGERS	211.00
		CRESTON MOTOR SUPPLY INC	MOBLE OIL	61.08
		SUPREME CLEANERS	UNIFORM CLEANING-OCT'14	34.00
		TOTAL:		700.54
DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR	LEC BILLING- OCT'14	4,487.65
			TOTAL:	4,487.65
FIRE PROTECTION	GENERAL FUND	DENNIS LAMASTERS CRESTON CITY WATER WORKS ED M FELD EQUIP CO INC HEIMAN FIRE EQUIPMENT INC ECHO GROUP INC MCI PETTY CASH - FIRE	COMPUTER REP-ANTI VIRUS	109.95
			WATER-FIRE STATION	61.56
			REPAIR SCBA	59.10
			THERMAL IMAGER BATTERY	179.45
			LIGHT BULB	19.72
			LONG DISTANCE	3.29
			FARM & HOME-SCREWS	2.98
			FARM & HOME-SUPPLIES	5.62
			OFFICE MACHINES-PETTY CASH	11.99
			CASEYS'-FUEL LADDER #1	35.29
			FOOD	21.40
			LUNCH	6.62
			TRUE VALUE-BOLTS	5.52
			FARM & HOME-TORCH GAS	4.24
			TOTAL:	526.73
			BU. & HSNG SAFETY	GENERAL FUND
TOTAL:	22.66			
ANIMAL CONTROL	GENERAL FUND	THIEL, PATRICIA AKIN BUILDING CENTER CRESTON AUTOMOTIVE CRESTON MOTOR SUPPLY INC	SUCCESSFUL ADOPTION	20.00
			DRAIN PIPE	9.58
			IDENTIFY BANGS-RANGER	84.46
			DIAGNOSE AML CNTRL TRK	355.51
			IGNITION COIL	116.98
TOTAL:	616.53			
AIRPORT	GENERAL FUND	WASTE MANAGEMENT SOUTHWEST IOWA RURAL ELECTRIC WEST AVIATION INC	DUMPSTER	61.96
			ELEC-AIRPORT	30.00
			FUEL PROFIT-OCT'14	844.59
			PER FBO CONTRACT	1,354.17
TOTAL:	2,290.72			
SOLID WASTE CLCT/DSPSL	GENERAL FUND	WASTE MANAGEMENT	GARBAGE COLLECTION-OCT'14	38,526.38
TOTAL:				38,526.38
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS WASTE MANAGEMENT ALLIANT ENERGY-INT PWR&LGHT MCI	WATER-LIBRARY	15.88
			WATER-LINCOLN SCHOOL	9.07
			DUMPSTER	40.89
			ELEC & GAS- 1001 W JEFFERS	107.94
			LONG DISTANCE	5.41
TOTAL:	179.19			
PARK	GENERAL FUND	AKIN BUILDING CENTER	PAINT & BRUSHES	90.81
			CREDIT POST AUGER RENTAL	60.00-

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NORTHLAND PRODUCTS CO	SERVICE CLEANING UNIT	110.95
		CRESTON CITY WATER WORKS	WATER-MCKINLEY CAMPGROUND	61.88
		WASTE MANAGEMENT	DUMPSTER	154.08
		GREEN VALLEY ECI	OSHA OVERVIEW TRAINING	20.00
			TOTAL:	377.72
RECREATION	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER	49.48
			TOTAL:	49.48
CEMETERY	GENERAL FUND	AKIN BUILDING CENTER	10 BAGS QUICK CRETE	38.90
		WASTE MANAGEMENT	DUMPSTER	61.96
		MCI	LONG DISTANCE	0.49
		K & J HARDWARE INC	2 LP BOTTLE REFILLS	31.98
			TOTAL:	133.33
FINANCIAL ADMINISTRATN	GENERAL FUND	ACCESS TECHNOLOGIES INC	MONTHLY CONTRACT-NOV'14	845.63
		INFO DOG SECURITY, LLC	SHRED SVC-OCT'14	30.00
		BANKERS LEASING CO	COPIER LEASE-MAINTENANCE	221.89
		CRESTON PUBLISHING CO	HOUSE DEMO 5DAY	94.50
			LEGAL ADS/NOTICES	769.74
		GODBERSEN-SMITH CONSTRUCTION CO	RR SAFETY ELM & NY AVE	208,044.19
		HOMESTEAD OF CRESTON, LLC	ECONOMIC DEVL P GRANT	5,914.50
		MCI	LONG DISTANCE	45.19
		MID-IOWA ENVIRONMENTAL	ASBESTOS RMV. 610 W. MILL	2,800.00
		OFFICE DEPOT	OFFICE SUPPLIES	240.95
			OFFICE SUPPLIES	2.03
		UPS	POSTAGE	12.34
		US POST OFFICE	ANNUAL BOX RENT-#449	394.00
			TOTAL:	219,414.96
CITY HALL	GENERAL FUND	INNOVATIVE INDUSTRIES INC	JANITORIAL SVC-OCT'14	500.00
		ECHO GROUP INC	LIGHT BULBS, BATTERIES	151.84
			TOTAL:	651.84
ROAD MAINTENANCE	ROAD USE TAX	CARROLL DISTRIBUTING	2X4 ADA STAMP & FRT	275.14
		OMG MIDWEST, INC.	3.75YDS M4 CONCRETE	563.38
			8.5YDS M-4	1,006.80
			5.25YDS M-4	678.13
			1YDS M-4	215.50
			9.5YDS M-4	1,215.75
			8.25YDS M-4	1,057.63
		ARAMARK UNIFORM & CAREER APPAREL GROUP	LAUNDRY SERVICE	28.50
		NORTHLAND PRODUCTS CO	SERVICE CLEANING UNIT	110.95
		ELECTRICAL MATERIALS CO	CAP, SDR-35	29.78
		FARM & HOME SUPPLY INC	7 1/4 CIRCULAR SAW	67.76
		FASTENAL	BATTERIES	39.66
			BATTERIES, LAG BOLTS, WAHER	86.83
		HEARTLAND TIRE & AUTO	MOUNT 2 TIRES - #39	60.00
		IOWA DEPT OF TRANSPORTATION	BARRACADE LIGHTS, GLOVES	274.20
		IOWA PRISON INDUSTRIES	SIGNS	264.00
		MCI	LONG DISTANCE	4.64
		CRESTON MOTOR SUPPLY INC	SHOP LAMPS, BATTERY	219.32
		RJ'S PORTABLES	SERVICE EAST YARD POTTIE	50.00
		AGRILAND FS INC	1083G UNLD	3,347.55
		TRANS-IOWA EQUIPMENT, INC	MAIN BROOM, GUTTER BROOM	1,084.67
		VANDER HAAG'S INC	2 RIMS #39	300.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ZIEGLER INC	SENSOR & ORING	52.10
			DIAGNOSE LOADER PROBS	275.63
			TOTAL:	11,307.92
ADMIN-STREETS(ENGINR)	ROAD USE TAX	OFFICE DEPOT	OFFICE SUPPLIES	7.72
			OFFICE SUPPLIES	0.89
			TOTAL:	8.61
SELF FUNDING INSURANCE PAYROLL TAX BENEFIT		LAMAIR-MULOCK-CONDON CO.	MILLIMAN RENEWAL EVALUATIO	5,000.00
			TOTAL:	5,000.00
POLICE FORFEITURE	POLICE FORFEITURE	K & J HARDWARE INC	DOG FOOD	31.99
			TOTAL:	31.99
LIBRARY(RESTRICTED GIF RESTRICTED GIFTS-L MARGARET ELLEN KOLESIK			CONTRACT	17,741.00
			TOTAL:	17,741.00
SANITARY SEWER/WASTWTR SEWER OPERATING FU		BRAYMEN, TOM	I&I REIMBURSEMENT	500.00
		GODWIN, PAULA	I&I REIMBURSEMENT	750.00
		KING, TOM	I&I REIMBURSEMENT	472.50
		HOYT, MARGARET	I&I REIMBURSEMENT	500.00
		RANDALL, ADAM & CASSIE	I&I REIMBURSEMENT	375.00
		GIZA, VERA	I&I REIMBURSEMENT	500.00
		B M SALES	CASE TOWELS	47.50
		WASTE MANAGEMENT	DUMPSTER	75.14
		MARK ZELLMER	SERV WATER SYSTEM	181.02
		D J GONGOL & ASSOC INC	VALVE,ORINGS,FRT	532.49
		FARM & HOME SUPPLY INC	2 MILK HOUSE HEATERS	56.50
		ZEE MEDICAL INC	MED SUPPLY CAB	223.80
			CASE GLOVES	52.25
		GRAINGER	2LNP6 HAND TOOL, FRT	170.33
		HACH COMPANY	42849 CALCIUM CHLOR	43.30
			42953 FARRIC CHLOR	16.65
			43049 MANGUNOUS SUL	29.30
			43149 BUFFER SOL	34.90
			35253 SODIUM THIO	18.45
			34932 STARCH INDICAT	10.75
			TNT880 TKN	124.00
			FRT	30.89
		HYGIENIC LABORATORY-AR	2 NH3'S	38.00
			NH3	19.00
			BOD	36.50
			TSS	19.00
			TKN	38.50
			O&G	51.00
			2 NH3'S	38.00
			2 CBOD'S	73.00
			1CBOD	36.50
			1 TSS	19.00
			1 NH3	19.00
			1BOD	36.50
			1 NH3	38.00
			1 N&P	76.00
			1 BOD - LANDFILL	46.50
			1 TSS LANDFILL	19.00
			1 NH3 LANDFILL	19.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			CBOD	36.50
			TSS - LANDFILL	19.00
			BOD'S	73.00
			NH3'S	38.00
			2 BOD'S	73.00
			2 NH3'S	38.00
			BOD'S	73.00
			PLANT METALS	118.50
		GREEN VALLEY ECI	OSHA OVERVIEW TRAINING	20.00
		JIM'S TRUCK REPAIR	REPAIR HAUL TRUCK	379.95
		MCI	LONG DISTANCE	2.61
		CRESTON MOTOR SUPPLY INC	SUPPLIES	29.24
		PETTY CASH - SANITATION	NAPA-CLEANER	27.96
		PRECISION DIESEL	REPAIR JET TRUCK	5,207.72
		TEK SUPPLY	3/4 HOSE-250FT	130.00
			FRT	34.85
		UPS	POSTAGE	8.37
			POSTAGE	50.16
			TOTAL:	11,727.13

ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON PUBLISHING CO	CARE ADS -OCT'14	112.04
		CRESTON VET CLINIC PC	EMGCY MED-CAT - FORD	45.23
		SOUTHERN HILLS VET SVC INC	VACC & SPAY CAT-CALVIN	93.00
			VACC & SPAY CAT-CALVIN	5.00
			VAC & SPAY DOG-GARRISON	106.00
			FECAL TEST & TREAT 2 CATS	18.00
			EMGCY MED -DOG OGLESBE	100.00
			TOTAL:	479.27

===== FUND TOTALS =====

001	GENERAL FUND	267,977.73
110	ROAD USE TAX	11,316.53
112	PAYROLL TAX BENEFIT	5,000.00
120	POLICE FORFEITURE	31.99
167	RESTRICTED GIFTS-LIBRARY	17,741.00
610	SEWER OPERATING FUND	11,727.13
953	ANIMAL SHELTER *AGENCY FU	479.27
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	GRAND TOTAL:	314,273.65
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CITY OF CRESTON  
MANUAL CHECKS/DEBITS - PERIOD ENDING 11/18/14

**SELF FUNDING INSURANCE**

TRISTAR BENEFIT	INV CHECK RUN	17,714.36
TRISTAR BENEFIT	INV CHECK RUN	9,185.22
KABEL	FLEX	95.00
PAY.GOV	FEE	6,890.32
<b>SELF FUNDING INSURANCE</b>	<b>TOTAL</b>	<b>33,884.90</b>

**FINANCE DEPARTMENT**

UNION CO RECORDER	RECORDING FEES	13.50
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**FINANCE DEPARTMENT**

<b>TOTAL</b>	<b>13.50</b>
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**ADMINISTRATIVE DEPARTMENT**

RADISSON HOTEL - AUSTIN DOWNTOWN	LEAGUE CONF. STAY	777.40
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<b>ADMINISTRATIVE DEPARTMENT</b>	<b>TOTAL</b>	<b>777.40</b>
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**MANUAL CHECKS/DEBITS TOTAL**

<b>34,675.80</b>
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FUND TRANSFERS FOR PERIOD ENDING:

12/01/14  
POSTING DATE

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 5,914.50	127 TIF-ASSISTED LIVING  FOR: ECONOMIC DEVELOPMENT GRANT VENDOR: HOMESTEAD OF CRESTON LLC	001 GENERAL FUND	127 3-6910 127 1110 001 1110 001 3-4830	5,914.50  5,914.50	  5,914.50 5,914.50
\$ 4,567.50	121 L.O.S.T.-PROP TAX RELIEF (50%)  FOR: 12/1/14 INTEREST PAYMENT FIRE TRUCK VENDOR: BOND 2012A #0185387032	200 DEBT SERVICE	121 3-6910 121 1110 200 1110 200 3-4830	4,567.50  4,567.50	  4,567.50 4,567.50
\$ 5,052.50	125 TIF-JAMES (75%)  FOR: 12/1/14 INTEREST PAYMENT BOND 2012A VENDOR: #0185387032 BANKERS TRUST	200 DEBT SERVICE	125 3-6910 125 1110 200 1110 200 3-4830	5,052.50  5,052.50	  5,052.50 5,052.50
\$ 18,042.50	125 TIF -JAMES (75%)  FOR: 12/1/14 INTEREST PAYMENT COTTONWOOD VENDOR: #0185377389 BANKERS TRUST	200 DEBT SERVICE	125 3-6910 125 1110 200 1110 200 3-4830	18,042.50  18,042.50	  18,042.50 18,042.50
\$ 7,730.00	146 TIF - HWY 34  FOR: 12/1/14 INTEREST PAYMENT BOND 2012B VENDOR: #0185387040 BANKERS TRUST	200 DEBT SERVICE	146 3-6910 146 1110 200 1110 200 3-4830	7,730.00  7,730.00	  7,730 7,730.00
\$ 525.00	611 SEWER DEBT SERVICE  FOR: 12/1/14 INTEREST PAYMENT SRF#1 VENDOR: IOWA FINANCE AUTHORITY #CW9407R	200 DEBT SERVICE	611 3-6910 611 1110 200 1110 200 3-4830	\$525.00  \$525.00	  \$525.00 \$525.00
\$ 4,418.75	611 SEWER DEBT SERVICE  FOR: 12/1/14 INTEREST PAYMENT SRF#2 VENDOR: IOWA FINANCE AUTHORITY #CW9408R	200 DEBT SERVICE	611 3-6910 611 1110 200 1110 200 3-4830	4,418.75  4,418.75	  4,418.75 4,418.75
\$ 1,968.75	611 SEWER DEBT SERVICE  FOR: 12/1/14 INTEREST PAYMENT SRF#3 VENDOR: IOWA FINANCE AUTHORITY #CW9704R	200 DEBT SERVICE	611 3-6910 611 1110 200 1110 200 3-4830	1,968.75  1,968.75	  1,968.75 1,968.75
\$ 11,340.00	611 SEWER DEBT SERVICE  FOR: 12/1/14 INTEREST PAYMENT SRF #4 VENDOR: IOWA FINANCE AUTHORITY #C0157R	200 DEBT SERVICE	611 3-6910 611 1110 200 1110 200 3-4830	11,340.00  11,340.00	  11,340.00 11,340.00
\$ 1,064.79	611 SEWER DEBT SERVICE  FOR: 12/1/14 INTEREST PAYMENT SEWER TRUCK LN VENDOR: FIRST NATIONAL BANK	200 DEBT SERVICE	611 3-6910 611 1110 200 1110 200 3-4830	1,064.79  1,064.79	  1,064. 1,064.79

**FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP)  
PRE-APPLICATION FFY 2016  
CHECKLIST**

**Please attach the following documents with your application:**

- Sponsor Identification Sheet for the Airport
- CIP Data Sheet (one for each project listed in the first 3 years of the CIP) and detailed cost estimate for each data sheet.
- 5-year Capital Improvement Program (CIP)
- Long Range Needs Assessment
- Verification of an updated ALP (when applying for new construction of buildings or airfield expansion)
- Verification of completed environmental processing in accordance with NEPA.
- Verification of completed land acquisition or signed purchase agreement.
- Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- If requesting Federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 & 5 of the Airport Winter Safety and Operations, Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment, AC 150/5220-20 showing the minimum equipment needed, along with the ACIP Data Sheet. Include a copy of a completed FAA Snow Plow Design Spreadsheet.
- If requesting Federal assistance for general aviation apron expansion, include a copy of a completed GA Apron Design spreadsheet.
- If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
  - 1) a statement that airside development needs are met or include a financial plan to fund airside needs over the next 3 years;
  - 2) a statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach), and;
  - 3) justification for the project.
- SAM (System for Award Management) registration is up-to-date. ([www.sam.gov](http://www.sam.gov))

Please scan and e-mail with support documents identified in checklist to [kay.thede@dot.iowa.gov](mailto:kay.thede@dot.iowa.gov).

Iowa Department of Transportation  
Office of Aviation  
800 Lincoln Way  
Ames, IA 50010

Attn.: Program Manager  
E-mail: [kay.thede@dot.iowa.gov](mailto:kay.thede@dot.iowa.gov)  
FAX: 515-233-7983  
515-239-1048

**FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP)  
PRE-APPLICATION FFY 2016  
AIRPORT SPONSOR IDENTIFICATION**

Airport Name: Creston Municipal

Airport Sponsor Name: City of Creston

Contact Person: Mike Taylor Title: City Administrator

Complete Mailing Address: PO Box 449, 116 W Adams

<u>Creston</u>	<u>IA</u>	<u>50801</u>	Daytime Phone: <u>641-782-2000</u>
City	State	ZIP Code	

E-mail Address: mike@crestoniowa.org FAX Number: 641-782-6377

U.S. Congressional District Number: 3

Please scan and e-mail with support documents identified in checklist to [kay.thede@dot.iowa.gov](mailto:kay.thede@dot.iowa.gov).

Iowa Department of Transportation  
Office of Aviation  
800 Lincoln Way  
Ames, IA 50010

Attn.: Program Manager  
E-mail: [kay.thede@dot.iowa.gov](mailto:kay.thede@dot.iowa.gov)  
FAX: 515-233-7983  
515-239-1048

**FIVE-YEAR AIRPORT  
CAPITAL IMPROVEMENT PROGRAM  
(CIP)**



Airport Name: Creston Municipal Airport

Telephone: (641) 752-6701

Prepared By: Clapsaddle-Garber Associates, Inc.

Date Approved:

Date Prepared: November 2014

Project Description	Funding Source	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Install PAPIs and REILs	Federal	\$ 162,000	-	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ 18,000	-	\$ -	-	\$ -
	Total	\$ 180,000	-	\$ -	-	\$ -
Turnaround Improvements - Runway Ends 16 and 34	Federal	\$ -	302,400	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	33,600	\$ -	-	\$ -
	Total	\$ -	336,000	\$ -	-	\$ -
HMA Pavement Rehabilitation	Federal	\$ -	-	\$ 2,052,000	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	-	\$ 228,000	-	\$ -
	Total	\$ -	-	\$ 2,280,000	-	\$ -
	Federal	\$ -	-	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	-	\$ -	-	\$ -
	Total	\$ -	-	\$ -	-	\$ -
	Federal	\$ -	-	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	-	\$ -	-	\$ -
	Total	\$ -	-	\$ -	-	\$ -
	Federal	\$ -	-	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	-	\$ -	-	\$ -
	Total	\$ -	-	\$ -	-	\$ -
	Federal	\$ -	-	\$ -	-	\$ -
	State	\$ -	-	\$ -	-	\$ -
	Local	\$ -	-	\$ -	-	\$ -
	Total	\$ -	-	\$ -	-	\$ -

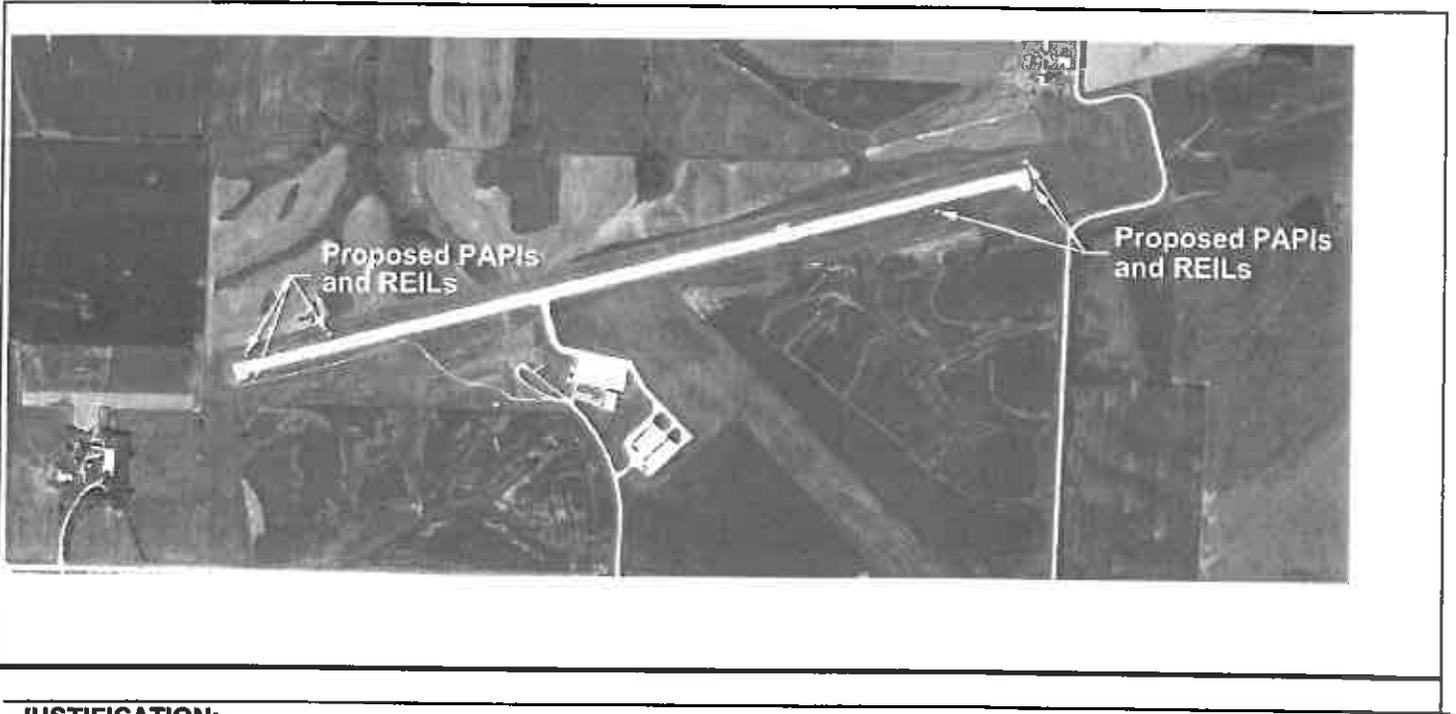


**REQUEST FOR FEDERAL ASSISTANCE**  
**FEDERAL AVIATION ADMINISTRATION**  
**CENTRAL REGION \ AIRPORTS DIVISION**



<b>AIRPORT</b>	<b>Creston Municipal</b>	<b>LOCID</b>	<b>CSQ</b>	<b>LOCAL PRIORITY</b>	<b>1</b>
<b>PROJECT DESCRIPTION</b>	<b>Replace PAPIs and REILs</b>			<b>Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)</b>	<b>FFY 2016</b>

**KETCH:** |



**JUSTIFICATION:**

**This project will provide for the replacement of the PAPIs and REILs for both ends of the airport's primary runway. The current VASIs and REILs are more than 15 years old and are beyond the useful life, making it difficult to obtain replacement parts and to maintain.**

**COST ESTIMATE: (Attach detailed cost estimate)**

**Federal(90%) \$162,000      State \$0      Local (10%) \$18,000      Total \$180,000**

**SPONSOR'S VERIFICATION:**

For each and every project as applicable

Date	(see instruction sheet or point mouse over each date box for more information)
11-14-13	- Date of approved ALP with project shown
CE#309b	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
NA	- Date of land acquisition or signed purchase agreement
NA	- Date of pavement maintenance program
NA	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
NA	- Apron sizing worksheet (for apron projects)
	- Revenue producing facilities (for fuel farms, hangers, etc.)
NA	- Date statement submitted for completed airside development
NA	- Date statement submitted for runway approaches are clear of obstructions

<b>FAA USE ONLY</b>
FAA Verification: (initial/date)

**SPONSOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_ **Warren Woods** **TITLE:** \_\_\_\_\_ **Mayor**

**PHONE NUMBER:** \_\_\_\_\_ **(641) 782-2000**

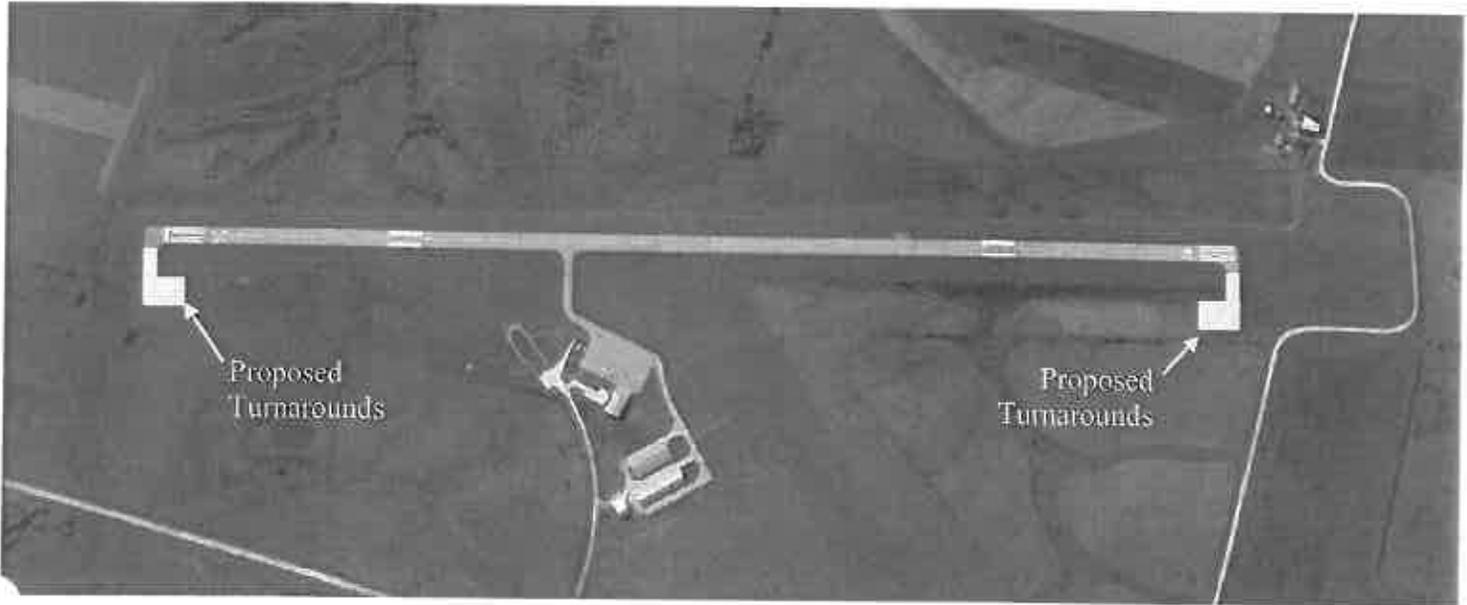


**REQUEST FOR FEDERAL ASSISTANCE**  
**FEDERAL AVIATION ADMINISTRATION**  
**CENTRAL REGION \ AIRPORTS DIVISION**



<b>AIRPORT</b>	Creston Municipal	<b>LOCID</b>	CSQ	<b>LOCAL PRIORITY</b>	1
<b>PROJECT DESCRIPTION</b>	Turnaround Improvements - Runway Ends 16 and 34			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	FFY 2017

SKETCH:



**JUSTIFICATION:**

This project will provide for construction of expanded turnarounds on both ends of the airport's primary runway. Currently, no turnaround exists on runway end 16 and only a small turnaround exists on runway end 34. The turnarounds will be consistent with FAA's hamerhead design and allow aircraft holding at the end of the runway to be positioned behind the specified hold line.

**COST ESTIMATE:** (Attach detailed cost estimate)

<b>Federal(90%)</b>	\$302,400	<b>State</b>	\$0	<b>Local (10%)</b>	\$36,000	<b>Total</b>	\$336,000
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**SPONSOR'S VERIFICATION:**

For each and every project as applicable

Date	(see instruction sheet or point mouse over each date box for more information)
11-14-13	- Date of approved ALP with project shown
Included in FY2015 Scope	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
Included in FY2015 Scope	- Date of land acquisition or signed purchase agreement
NA	- Date of pavement maintenance program
NA	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
NA	- Apron sizing worksheet (for apron projects)
	Revenue producing facilities (for fuel farms, hangers, etc.)
NA	- Date statement submitted for completed airside development
NA	- Date statement submitted for runway approaches are clear of obstructions

**FAA USE ONLY**

FAA Verification: (initial/date)

SPONSOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED NAME: Warren Woods TITLE: Mayor

PHONE NUMBER: (641) 782-2000



**REQUEST FOR FEDERAL ASSISTANCE**  
**FEDERAL AVIATION ADMINISTRATION**  
**CENTRAL REGION \ AIRPORTS DIVISION**



<b>AIRPORT</b>	Creston Municipal	<b>LOCID</b>	CSQ	<b>LOCAL PRIORITY</b>	1
<b>PROJECT DESCRIPTION</b>	Rehabilitate Runway 16-34			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	FFY 2018

**SKETCH:**



**JUSTIFICATION:**

This project will provide for the rehabilitation of runway 16-34. The 2011 PCI for this runway is 70-72 showing a need for rehabilitation. The runway is showing deteriorated patches, cracking and oxidation. There has been no major rehabilitation done on the runway since 1986. This project would include full depth patches, crack sealing and an HMA overlay.

**COST ESTIMATE:** (Attach detailed cost estimate)

<b>Federal(90%)</b>	\$2,052,000	<b>State</b>	\$0	<b>Local (10%)</b>	\$228,000	<b>Total</b>	\$2,280,000
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**SPONSOR'S VERIFICATION:**

For each and every project as applicable

Date	(see instruction sheet or point mouse over each date box for more information)
1-14-13	- Date of approved ALP with project shown
CE#310e	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
NA	- Date of land acquisition or signed purchase agreement
NA	- Date of pavement maintenance program
NA	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
NA	- Apron sizing worksheet (for apron projects)
NA	- Revenue producing facilities (for fuel farms, hangers, etc.)
NA	- Date statement submitted for completed airside development
NA	- Date statement submitted for runway approaches are clear of obstructions

<b>FAA USE ONLY</b>
FAA Verification: (initial/date)

**SPONSOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED NAME:** Warren Woods **TITLE:** Mayor

**PHONE NUMBER:** (641) 782-2000

## Rehabilitate Runway 16-34 Project Formulation

Runway 16-34 at the Creston Municipal Airport was constructed in 1968 and extended in 1974. The last major rehabilitation was a patching project completed in 1986. During the 2011 pavement condition inspections, the PCI for the runway ranged from 70-72. However, it is anticipated that the next PCI conducted will see a noticeable decline. The runway is beginning to show signs of significant cracking, deteriorated patches, and oxidation. An overlay is warranted by 2018 in order to keep the runway in good condition. It is proposed to do full depth patches where needed, repair and seal cracks, mill the oxidized surface and overlay the runway with a 5" HMA strengthening course to compensate for loss of strength of the older pavement. This preservation of the runway will enable the useful life of the runway to extend for another 20 years.

**OPINION OF PROBABLE COSTS  
PROPOSED CAPITAL IMPROVEMENTS  
CRESTON MUNICIPAL AIRPORT**

<b>Five-Year Capital Improvement Program</b>
--

**Turnaround Improvements - Runway Ends 16 and 34**

FFY16 - Federal Fiscal Year Starting October 1, 2015

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Traffic Control, Safety Plan and Mobilization	1	LS	\$15,000.00	\$15,000.00
2.	Excavation and Grading	1,500	CY	\$6.00	\$9,000.00
3.	Subgrade Preparation	4,000	SY	\$2.50	\$10,000.00
4.	Paving:				
	P-154 Subbase (6")	1,300	TN	\$25.00	\$32,500.00
	P-401 Surface (6")	1,400	TN	\$120.00	\$168,000.00
5.	Pavement Marking	250	SF	\$10.00	\$2,500.00
6.	Seeding and Fertilizing	1	LS	\$8,000.00	\$8,000.00
7.	Miscellaneous Construction		15%		\$36,750.00
8.	Engineering, Legal and Administration		20%		\$54,250.00
<b>TOTAL TURNAROUND IMPROVEMENTS - RUNWAY ENDS 16 AND 34</b>					<b>\$336,000.00</b>
	FAA Share @ 90%				\$302,400.00
	Local Share @ 10%				\$33,600.00

**Install PAPI and REIL's**

FY2017 - Federal Fiscal Year Starting October 1, 2016

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Safety Plan, Traffic Control & Mobilization	1	LS	\$5,000.00	\$5,000.00
2.	Precision Approach Path Indicator (PAPI)	2	SETS	\$20,000.00	\$40,000.00
3.	Runway End Identifier Lights (REIL)	2	SETS	\$15,000.00	\$30,000.00

## HMA Pavement Rehabilitaiton

FFY18 - Federal Fiscal Year Starting October 1, 2017

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Traffic Control, Safety Plan and Mobilization	1	LS	\$50,000.00	\$50,000.00
2.	Pavement Removal:				
a.	Pavement Removal	1,200	SY	\$10.00	\$12,000.00
b.	Black Dirt Backfill	400	CY	\$8.00	\$3,200.00
3.	Pavement Milling	42,000	SY	\$1.25	\$52,500.00
4.	Fill and Patch Cracks:	1	LS	\$100,000.00	\$100,000.00
5.	5" HMA Overlay:	12,000	TN	\$130.00	\$1,560,000.00
6.	Pavement Marking:	30,000	SF	\$0.75	\$22,500.00
7.	Miscellaneous Construction		10%		\$180,020.00
8.	Legal, Administration, & Engineering		15%		\$299,780.00
<b>TOTAL - HMA PAVEMENT REHABILITATION</b>					<b>\$2,280,000.00</b>
FAA Share @ 90%					\$2,052,000.00
Local Share @ 10%					\$228,000.00

<b>Long Range Needs Assessment</b>
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### 10 Stall T-Hangar and Taxiway

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Excavation and Grading:	2,000	C.Y.	\$6.00	\$12,000.00
2.	4" Granular Base	420	Ton	\$18.00	\$7,560.00
3.	5" P.C.C. Paving	2,000	S.Y.	\$35.00	\$70,000.00

# AIRPORT LONG RANGE NEEDS ASSESSMENT

FFY 2021 – FFY 2025

Airport Name: Creston Municipal Airport

Description of Project (Include estimated Fiscal Year)	Funding Source	Total Estimated Cost
Construct 10 stall T-hangar	Federal: 90%	\$ 595,000
	State:	\$
	Local: 10%	\$ 65,000
	Total:	\$ 650,000
	Federal:	\$
	State:	\$
	Local:	\$
	Total:	\$
	Federal:	\$
	State:	\$
	Local:	\$
	Total:	\$
	Federal:	\$
	State:	\$
	Local:	\$
	Total:	\$
	Federal:	\$
	State:	\$
	Local:	\$
	Total:	\$

*JAMES LAW OFFICE, P.C.*

Marion E. James, J.D., L.L.M. \\  
Attorney at Law

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October 29, 2014

Mike Taylor  
City Administrator  
City Hall  
116 West Adams St.  
Creston, IA 50801

RE: Legal services

Dear Mike:

Thank you for your inquiry about my interest in representing the City of Creston, Iowa, on an ad hoc/as needed basis, particularly in traffic matters or cases requiring appearances before the Union County Magistrate. I would be most happy to serve in that capacity. My fee for such services would be computed at the rate of \$200.00 per hour.

If you have any further questions, please do not hesitate to contact me.

Very truly yours,



Marion E. James, J.D., L.L.M.

MEJ:

---

(641) 782-6000

205½ N. Elm Street, Creston, IA 50801

Fax (641) 782-6666

Afton Office (641) 347-8723

e-mail: [jameslaw@iowatelecom.net](mailto:jameslaw@iowatelecom.net)

**CHANGE ORDER**

No.: 1

Non-Substantial:

Substantial:

Part

Non-Part

Concurrence Date

Contract  
Accounting ID No.: 31039

County: Union

Project No.: RRP-RR01(162)--8A-00

Kind of Work: PCC Sidewalk

Date Prepared: 11/12/2014

Contractor: Godbersen-Smith Construction Co. & Subsid.

You are hereby authorized to make the following changes to the contract documents.

**A - Description of change to be made or extra work to be done:**

8001 Change Add an item for "Railroad Flaggers". Work shall be in accordance with SP-120188. No effect on working days.

**B - Reason for change or extra work:**

Work within BNSF Railway right-of-way requires the use of railroad flaggers supplied by BNSF.

Approved \_\_\_\_\_  
City of Creston Date

(Continued on Page 2)

Approved \_\_\_\_\_  
District Construction Engineer Date *[Signature]* Project Engineer 11/12/2014 Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal aid funds being made available by a modified project agreement.

\_\_\_\_\_  
Contractor

By \_\_\_\_\_  
Date

\_\_\_\_\_  
Date For the Division Administrator  
Federal Highway Administration

Approved \_\_\_\_\_  
Assistant Construction Engineer Date

**DISTRIBUTION:** Project Engineer - Forward original to District,  
District - Non-Substantial - Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.  
- Substantial - Forward original and two copies to the Office of Construction.

C-1 - Settlement for cost of work to be made as follows:

Change Order No.: 1

Additional costs are required to compensate BNSF Railway for the use of their railroad flaggers

C-2 - Justification for cost(s):

Agreed price is based on invoiced prices from BNSF Railway

**D - ITEMS INCLUDED IN CONTRACT**

Change No.	Line Item Number	Unit Price .xxx	Quantity .xxx	Amount .xxx
7				
7				
7				
7				
7				
7				
7				
<b>TOTAL</b>				

**E - ITEMS NOT INCLUDED IN CONTRACT**

Change No.	Line Item Number	Item Number	Function Code	Unit Price .xxx	Quantity .xxx	Amount .xxx
8	001	RAILROAD FLAGGERS	6000-2528010	\$2,374.560	1.250	\$2,968.200
8						
8						
8						
8						
8						
8						
8						
<b>TOTAL</b>						\$2,968.200

**CHANGE ORDER**

No.: 2

Non-Substantial:

Substantial:

Part

Non-Part

Concurrence Date \_\_\_\_\_

Contract

Accounting ID No.: 31040

County: Union

Project No.: RRP-RR02(162)--8A-00

Kind of Work: PCC Sidewalk

Date Prepared: 11/12/2014

Contractor: Godbersen-Smith Construction Co. & Subsid.

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made or extra work to be done:

8002 Change Add an item for "Railroad Flaggers". Work shall be in accordance with SP-120188. No effect on working days.

B - Reason for change or extra work:

Work within BNSF Railway right-of-way requires the use of railroad flaggers supplied by BNSF.

Approved \_\_\_\_\_  
City of Creston Date

(Continued on Page 2)

Approved \_\_\_\_\_  
District Construction Engineer Date J. Andrew Thomas Project Engineer 11/12/2014 Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal aid funds being made available by a modified project agreement.

\_\_\_\_\_  
Contractor

By \_\_\_\_\_  
Date

\_\_\_\_\_  
Date For the Division Administrator  
Federal Highway Administration

Approved \_\_\_\_\_  
Assistant Construction Engineer Date

DISTRIBUTION: Project Engineer - Forward original to District.  
District - Non-Substantial - Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.  
- Substantial - Forward original and two copies to the Office of Construction.

C-1 - Settlement for cost of work to be made as follows:

Change Order No.: 2

Additional costs are required to compensate BNSF Railway for the use of their railroad flaggers

C-2 - Justification for cost(s):

Agreed price is based on invoiced prices from BNSF Railway

**D - ITEMS INCLUDED IN CONTRACT**

Change No.	Line Item Number	Unit Price .xxx	Quantity .xxx	Amount .xxx
7				
7				
7				
7				
7				
7				
7				
<b>TOTAL</b>				

**E - ITEMS NOT INCLUDED IN CONTRACT**

Change No.	Line Item Number	Item Number	Function Code	Unit Price .xxx	Quantity .xxx	Amount .xxx
8	002	RAILROAD FLAGGERS	6000-2528010	\$2,374.560	1.250	\$2,968.200
8						
8						
8						
8						
8						
8						
8						
<b>TOTAL</b>						\$2,968.200

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS  
CITY OF CRESTON - RAILROAD CROSSING IMPROVEMENTS

Cost Center:  
Type of Work: PCC Sidewalk/Trail  
Date of This Est.: 11/11/2014  
Estimate No.: 1  
Sheet No.: 2 Total

Contract No.: 00-RR01-162  
County: Union  
Project No.: RRP-RR01(162)-8A-00 Accounting ID: 31039  
Payable To: Godbersen-Smith Construction Co. & Subsid.  
Address: 5784 State Hwy 175 PO Box 33  
Ida Grove, IA 51445

Project Covered Under General Supplemental Specification 12003

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
		SECTION 0001 ROADWAY ITEMS - RRP-RR01(162)-8A-00							
0010	2301-4875008	MEDIAN, P.C. CONCRETE, 8 IN.	SY	80.000	132.000	132.000	\$ 10,560.00	\$ 10,560.00	100.00%
0020	2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	30.000	56.000	215.330	\$ 1,680.00	\$ 6,459.90	384.52%
0030	2511-7526005	SIDEWALK, P.C. CONCRETE, 5 IN.	SY	52.000	63.000	76.940	\$ 3,276.00	\$ 4,000.88	122.13%
0040	2511-7526007	SIDEWALK, P.C. CONCRETE, 7 IN.	SY	59.000	162.000	220.130	\$ 9,568.00	\$ 12,987.67	135.88%
0050	2511-7528101	DETECTABLE WARNINGS	SF	32.000	68.000	80.000	\$ 2,176.00	\$ 2,560.00	117.65%
0060	2512-1725156	CURB AND GUTTER, P.C. CONCRETE, 1.5 FT.	LF	44.000	588.000	606.260	\$ 25,872.00	\$ 26,675.00	103.10%
0070	2518-6891810	PERMANENT ROAD CLOSURE, RURAL, SI-181	LF	80.000	80.000	75.000	\$ 6,400.00	\$ 6,000.00	93.75%
0080	2524-9089100	DELINEATOR, RIGID - TYPE I	EACH	150.000	11.000	11.000	\$ 1,650.00	\$ 1,650.00	100.00%
0090	2524-9100010	OBJECT MARKER, TYPE 1	EACH	150.000	1.000	1.000	\$ 150.00	\$ 150.00	100.00%
0100	2524-9265010	POSTS, STEEL, AS PER PLAN	EACH	250.000	1.000	1.000	\$ 250.00	\$ 250.00	100.00%
0110	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	30.000	14.000	13.750	\$ 420.00	\$ 412.50	98.21%
0120	2526-8285000	CONSTRUCTION SURVEY	LUMP	2,500.000	1.000	1.000	\$ 2,500.00	\$ 2,500.00	100.00%
0130	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	57.000	31.370	29.600	\$ 1,788.09	\$ 1,687.20	94.36%
0140	2527-9263137	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	EACH	120.000	4.000	3.000	\$ 480.00	\$ 360.00	75.00%
0150	2528-8445110	TRAFFIC CONTROL	LUMP	2,800.000	1.000	1.000	\$ 2,800.00	\$ 2,800.00	100.00%
0160	2533-4980005	MOBILIZATION	LUMP	35,000.000	1.000	1.000	\$ 35,000.00	\$ 35,000.00	100.00%
		SECTION 0002 ROADWAY ITEMS - RRP-RR02(162)-8A-00							
0170	2301-4875008	MEDIAN, P.C. CONCRETE, 8 IN.	SY	80.000	136.000	68.000	\$ 10,880.00	\$ 5,440.00	50.00%
0180	2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	30.000	52.000	129.460	\$ 1,560.00	\$ 3,883.80	248.96%
0190	2511-7526005	SIDEWALK, P.C. CONCRETE, 5 IN.	SY	52.000	33.000	76.110	\$ 1,716.00	\$ 3,967.72	230.64%
0200	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	59.000	2.000	2.000	\$ 118.00	\$	
0210	2511-7528101	DETECTABLE WARNINGS	SF	32.000	18.000	30.000	\$ 576.00	\$ 960.00	166.67%
0220	2512-1725156	CURB AND GUTTER, P.C. CONCRETE, 1.5 FT.	LF	44.000	751.000	775.000	\$ 33,044.00	\$ 34,100.00	103.20%
0230	2518-6891810	PERMANENT ROAD CLOSURE, RURAL, SI-181	LF	80.000	20.000	20.000	\$ 1,600.00	\$ 1,600.00	100.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS  
CITY OF CRESTON - RAILROAD CROSSING IMPROVEMENTS

Cost Center: PCC Sidewalk/Trail  
Date of Work Est.: 11/11/2014  
Estimate No.: 1  
Sheet No.: 2 Total

Contract No.: 00-RR01-162  
County: Union  
Project No.: RRP-RR01(162)-BA-00 Accounting ID: 31039  
Payable To: Godbersen-Smith Construction Co. & Subsid.  
Address: 5784 State Hwy 175 PO Box 33  
Ida Grove, IA 51445

Project Covered Under General Supplemental Specification 12003

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
0240	2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	400.000	1.000		\$ 400.00	\$ -	
0250	2524-9089100	DELINEATOR, RIGID - TYPE I	EACH	150.000	7.000	6.000	\$ 1,050.00	\$ 900.00	85.71%
0260	2524-9100010	OBJECT MARKER, TYPE 1	EACH	150.000	2.000	2.000	\$ 300.00	\$ 300.00	100.00%
0270	2524-9265010	POSTS, STEEL, AS PER PLAN	EACH	250.000	3.000	2.000	\$ 750.00	\$ 500.00	66.67%
0280	2524-9275100	WOOD POSTS FOR TYPE A OR B SIGNS, 4 IN. X 4 IN.	LF	15.000	30.000	20.000	\$ 450.00	\$ 300.00	66.67%
0290	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	30.000	40.000	31.500	\$ 1,200.00	\$ 945.00	78.75%
0300	2524-8285000	CONSTRUCTION SURVEY	LUMP	2,500.000	1.000	1.000	\$ 2,500.00	\$ 2,500.00	100.00%
0310	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	57.000	21.880	18.640	\$ 1,247.16	\$ 1,062.48	85.19%
0320	2527-9263137	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	EACH	120.000	2.000	2.000	\$ 240.00	\$ 240.00	100.00%
0330	2528-8445110	TRAFFIC CONTROL	LUMP	2,800.000	1.000	1.000	\$ 2,800.00	\$ 2,800.00	100.00%
0340	2533-4980005	MOBILIZATION	LUMP	35,000.000	1.000	1.000	\$ 35,000.00	\$ 35,000.00	100.00%
8001	6000-2528010	RAILROAD FLAGGERS	DAY	2,374.560	1.250	1.250	\$ 2,968.20	\$ 2,968.20	100.00%
8002	6000-2528010	RAILROAD FLAGGERS	DAY	2,374.560	1.250	1.250	\$ 2,968.20	\$ 2,968.20	100.00%

We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.

Veenstra & Kimm, Inc.

*Stephen J. Kappos*  
Project Engineer (Jurgen Kappos)

11/12/2014  
Date

City of Creston

Original Contract Amount \$ 199,991.25  
Approved Contract Amount \$ 205,927.65 \$ 214,478.65 104.15%

Total Completed To Date = \$ 214,478.65  
Amount Retained @ 3% = \$ 6,434.36  
Eligible Amount = \$ 208,044.19  
Previously Reimbursed = \$  
Amount Due & Payable = \$ 208,044.19

Godbersen-Smith Construction Co. & Subsid.

# Creston RR Flaggers

REFERENCE DOCUMENT

WBS # B209142

**LABOR**

CENTER	NAME	HOURS	DATE	RATE	AMOUNT
25780	MARTIN, LEE	8.000	09/10/2014	83.16	665.28
25780	PENCE, JOSHUA	8.000	09/10/2014	88.82	710.56
25780	MARTIN, LEE	8.000	09/11/2014	83.16	665.28
25780	PENCE, JOSHUA	8.000	09/11/2014	88.82	710.56
21413	RAMER, RICKY	8.000	09/16/2014	91.29	730.30
21413	RAMER, RICKY	8.000	09/17/2014	91.29	730.30
21413	RAMER, RICKY	8.000	09/18/2014	91.29	730.30
21413	RAMER, RICKY	8.000	09/19/2014	91.47	731.72
13264	MILLER, KENNETH	8.000	09/23/2014	89.71	717.65
13264	MILLER, KENNETH	8.000	09/24/2014	89.71	717.65
13264	MILLER, KENNETH	8.000	09/25/2014	89.71	717.65
13264	MILLER, KENNETH	8.000	09/26/2014	89.71	717.65
13264	MILLER, KENNETH	8.000	09/30/2014	89.71	717.65

LABOR TOTAL: \$9,262.55

**LABOR OT**

CENTER	NAME	HOURS	DATE	RATE	AMOUNT
25780	MARTIN, LEE	2.500	09/10/2014	124.75	311.87
25780	MARTIN, LEE	2.620	09/10/2014	124.58	326.41
25780	PENCE, JOSHUA	2.620	09/10/2014	133.06	348.61
25780	PENCE, JOSHUA	2.500	09/10/2014	133.22	333.05
25780	MARTIN, LEE	2.650	09/11/2014	124.74	330.56
25780	MARTIN, LEE	2.500	09/11/2014	124.75	311.87
25780	PENCE, JOSHUA	2.500	09/11/2014	133.22	333.05
25780	PENCE, JOSHUA	2.650	09/11/2014	133.21	353.01
21413	RAMER, RICKY	2.500	09/16/2014	136.92	342.29
21413	RAMER, RICKY	2.000	09/17/2014	136.95	273.89
21413	RAMER, RICKY	5.000	09/17/2014	136.98	684.89
21413	RAMER, RICKY	2.000	09/18/2014	136.95	273.89
21413	RAMER, RICKY	5.000	09/18/2014	136.91	684.57
21413	RAMER, RICKY	2.000	09/19/2014	136.95	273.89
21413	RAMER, RICKY	4.000	09/19/2014	136.95	547.78
13264	MILLER, KENNETH	8.000	09/23/2014	134.58	1,076.63
13264	MILLER, KENNETH	3.000	09/23/2014	134.54	403.63
13264	MILLER, KENNETH	5.500	09/23/2014	134.55	740.00
13264	MILLER, KENNETH	3.000	09/24/2014	134.54	403.63
13264	MILLER, KENNETH	5.000	09/24/2014	134.54	672.72
13264	MILLER, KENNETH	3.000	09/25/2014	134.54	403.63
13264	MILLER, KENNETH	5.500	09/25/2014	134.55	740.00
13264	MILLER, KENNETH	3.000	09/26/2014	134.54	403.63
13264	MILLER, KENNETH	5.000	09/26/2014	134.54	672.72
13264	MILLER, KENNETH	16.000	09/29/2014	134.58	2,153.20

LABOR OT TOTAL: \$13,399.39

WBS # B209142 TOTAL: \$22,661.94

INVOICE TOTAL: \$22,661.94

**RECEIVED**  
 NOV 3 2014  
 By \_\_\_\_\_

*13 days flaggers*  
*OK to pay?*

**RESOLUTION NO. ?? – 15**

**RESOLUTION TO SPECIAL ASSESS NUISANCE ABATEMENT CHARGES DUE TO NON-PAYMENT BY PROPERTY OWNERS:**

**WHEREAS**, the Creston City Council was presented with an estimate and a list of mowing nuisance abatements for the Summer of 2014, and;

**WHEREAS**, the City’s Mowing Ordinance is advertised in the local newspaper and posted each season, and;

**WHEREAS**, if the length of vegetation is 12 inches or taller by the 1<sup>st</sup> and the 15<sup>th</sup> of each month, May through October, the City may mow said properties and charge the property owners, and;

**WHEREAS**, the City Administrator ordered the nuisances abated, and;

**WHEREAS**, the City Clerk billed the property owners and the City was never paid.

**BE AND IT IS HEREBY RESOLVED** that the Creston City Council approves that the charges shall be collected in the same manner as general property taxes for the properties legally described as –

313 N Oak – Lot 2, Blk 9, 1 <sup>st</sup> Northern; Parcel #24010-510-073-00 .....	\$175.00
500 Levy – Lots 1-2, Block 4, Levy’s Addition; Parcel #24010-550-033-00 .....	\$175.00
308 S Maple – S ½ Lot 233 and N 4’ Lot 234 OP; Parcel #24010-320-208-00 .....	\$175.00
606 S Elm – Lot 150, OP; Parcel #24010-320-125-00 .....	\$175.00

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

## JOINT APPLICATION FORM FOR IOWA

### ITEMS 1 AND 2 FOR AGENCY USE

1. Application Number

2. Date Received

### 3. and 4. (SEE SPECIAL INSTRUCTIONS) NAME, MAILING ADDRESS AND TELEPHONE NUMBERS

3a. Applicant's Name  
**Creston City Council**  
 Company Name (if any)  
 City of Creston  
 Address  
 Email Address

3b. Co-Applicant/Property Owner Name  
 (if needed or if different from applicant)  
 Company Name (if any)  
 Address  
 Email Address

4. Authorized Agent (an agent is not required)  
**Mike Taylor**  
 Company Name (if any)  
 City of Creston  
 Address  
 116 West Adams St., PO Box 449, Creston IA  
 50801  
 Email Address  
 cityadministrator@crestoniowa.gov

Applicant's Phone Nos. w/area code  
 Business:  
 Residence:  
 Cell:  
 Fax:

Applicant's Phone Nos. w/area code  
 Business:  
 Residence:  
 Cell:  
 Fax:

Agent's Phone Nos. w/area code  
 Business: 641-782-2000  
 Residence:  
 Cell:  
 Fax: 641-782-6377

### STATEMENT OF AUTHORIZATION

I hereby authorize, \_\_\_\_\_ to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

### 5 ADJOINING PROPERTY OWNERS (Upstream and Downstream of the water body)

Name	Mailing Address	Phone No. w/area code
1. City of Creston	116 West Adams St., PO Box 449, Creston IA 5080	641-782-2000
2.		
3.		
4.		

### 6. PROJECT TITLE:

Adams St. Bridge Replacement

7. PROJECT DESCRIPTION (Include all features): A new 70'-0 x 32'-0 CCS Bridge with a 10'-0 bike path to replace an existing 36' x 24' Steel I-beam bridge over Hurley Creek / McKinley Lake on Adams St. Channel shaping and placement of revetment will be completed in the vicinity of the bridge. Approach grading will also be completed in the vicinity to tie the existing pavement into the proposed and add the bike path to the north side of Adams St.

8. PURPOSE AND NEED OF PROJECT: To replace the existing deteriorated structure and widen the approach roadway to accommodate a future bike path.

Submission of the appropriate form(s) is required by the Iowa Department of Natural Resources Flood Plain Management Program (also known in this form as the Flood Plain Permits Section). The forms for various project types can be obtained online within <http://floodplain.iowadnr.gov/> or by calling 866/849-0321.

**COMPLETE THE FOLLOWING FOUR BLOCKS IF DREDGED AND/OR FILL MATERIAL IS TO BE DISCHARGED**

9. REASON(S) FOR DISCHARGE:

10. TYPE(S) OF MATERIAL BEING DISCHARGED AND THE AMOUNT OF EACH TYPE IN CUBIC YARDS:

TYPE:

AMOUNT IN CUBIC YARDS:

11. SURFACE AREA IN ACRES OF WETLANDS OR OTHER WATERS FILLED, AND STREAM LENGTH IF APPLICABLE (See Instructions)

12. DESCRIPTION OF AVOIDANCE, MINIMIZATION AND COMPENSATION (See instructions)

13. PROJECT LOCATION

LATITUDE: 41.05731592		<b>GIS Coordinates in NAD 1983 UTM Zone 15</b>			
LONGITUDE: -94.38266654		Northing:			
		Easting:			
STREET, ROAD, OR OTHER DESCRIPTIVE LOCATION Adams St.		LEGAL DESCR	QUARTER NE	SECTION 11	TOWNSHIP NO. 72 N
					RANGE 31 W
<input checked="" type="checkbox"/> IN OR <input type="checkbox"/> NEAR CITY OR TOWN (check appropriate box) Municipality Name City of Creston		WATERWAY Hurley Creek / McKinley Lake			RIVER MILE (if applicable) 0.5
COUNTY Union	STATE Iowa	ZIP CODE 50801			

14. Date activity is proposed to commence **Spring 2016** Date activity is expected to be completed **Fall 2016**

15. Is any portion of the activity for which authorization is sought now complete? Yes  No  NOTE: If answer is "YES" give reasons in the Project Description and Remarks section. Indicate the existing work on drawings.

16. List all approvals or certification and denials received from other Federal, interstate, state, or local agencies for structures, construction, discharges or other activities described in this application.

<u>Issuing Agency</u>	<u>Type of Approval</u>	<u>Identification No.</u>	<u>Date of Application</u>	<u>Date of Approval</u>	<u>Date of Denial</u>

17. CONSENT TO ENTER PROPERTY LISTED IN PART 13 ABOVE IS HEREBY GRANTED. Yes No

18. APPLICATION VERIFICATION (SEE SPECIAL INSTRUCTIONS)

Application is hereby made for the activities described herein. I certify that I am familiar with the information contained in the application, and that to the best of my knowledge and belief, such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

_____ Signature of Applicant or Authorized Agent	_____ Date
_____ Signature of Applicant or Authorized Agent	_____ Date
_____ Signature of Applicant or Authorized Agent	_____ Date

- Corps of Engineers Revised 2011       Iowa Dept of Natural Resources ATTN: Floodplain Permits Section DNR FORM 36       Iowa Dept of Natural Resources ATTN: Sovereign Lands DNR FORM 36       Applicant's Copy

**Minutes**  
**Prairie Solid Waste Agency Meeting**

Prairie Solid Waste Agency (PSWA) met on Thursday, October 29, 2014 at 5:05 PM at PSWA office. The following members were in attendance: Terry Gilbert (Shannon City), Randy Wacha (Lorimor), Ron Riley (Union County), Jeff Burger (Afton), Nancy Loudon (Creston), and Amy Schultes, Manager. Others: Brain Gay, Joe Cooney, Beth Edwards.

**Approve/amend agenda** – Riley made the motion to approve the agenda. Seconded by Burger. All ayes, motion carried.

**Future of Recycling** – There was discussion on how PSWA is going to increase revenue on recycling. Discussed if we were losing \$40,000 per year or \$20,000 per month. According to our records we are currently losing \$20,000 per month for the whole agency. Riley made the motion effective January 1, 2015, to increase the tipping fee by \$5/ton, charge \$25/ton for single stream, and have a per capita of \$1.20 per capita for current and future recycling customers. Seconded by Gilbert. All ayes, motion carried. Schultes will notify all entities of this decision and ask for a written response by November 24, 2014.

**Transfer Station Contract** – Brain Gay notified Schultes that he has sold his business to Joe Cooney, dba HJC, LLC. Schultes asked to have proof that Cooney has financial backing, has an insurance policy that covers what was in the contract, copy of the letter of credit for \$50,000, and was wondering if he was going to have a new fuel contract or going to use what was left on Brian's contract. There was discussion on having the contractor covered as additional insured. Schultes will follow up with Dennis Carter, insurance agent. Loudon requested to talk to Joe Cooney in private. The contract would be a total of 18 months which would end April 30, 2016. Joe confirmed he will be on site a lot at the first and he is going to keep all current employees. Schultes asked to have reports submitted to her in a timely manner. Schultes would like to have Saturday, November 1<sup>st</sup> to be a clean-up day. Per the contract there MUST be a certified transfer station operator on site at all times, would like to have Joe complete the training within six months. Please notify Amy Schultes if there is an incident at the transfer station so it can be taken care of in a timely manner. Schultes will take pics of the building so we know it wasn't Joe's responsibility to fix. There was discussion on 15.08 Access to information. He does not need motor carrier number (MC #) because he is only hauling with in state. He has applied for Iowa Department of Transportation number but they told him he didn't need one because he was hauling garbage. He is planning on having a mechanic that will come on site and fix issues. All employee records will be kept by the insurance agent. There was discussion on when Brian Gay will have the building cleaned up and equipment moved. He is planning on getting it out by next summer. There was discussion on reports. Joe was asked to please plan to attend our monthly meetings the first Wednesday of each month. Thank you Brian Gay! Loudon made the motion to accept the agreement for operation and maintenance of the Prairie Solid Waste Solid Waste Agency transfer station including transportation of waste to Metro Waste Authority west landfill site to be transferred to Joe Cooney, dba HJC, LLC effective November 1, 2014 until April 30, 2016. Seconded by Wacha. All ayes, motion carried. We look forward to working with Joe.

**Adjourn** – Gilbert made the motion to adjourn at 6:27 PM. Seconded by Loudon. All ayes, motion carried.

Attest: Amy Schultes

11-5-14  
*Nancy Loudon*

**Minutes  
Prairie Solid Waste Agency Meeting**

Prairie Solid Waste Agency (PSWA) met on Thursday, October 23, 2014 at 7:00 PM at PSWA office. The following members were in attendance: Randy Wacha (Lorimor), Ron Riley (Union County), Jeff Burger (Afton), Ruth Eivins (Macksburg), Nancy Loudon (Creston), and Amy Schultes, Manager. Others: Dennis Brown (Union Co.), Rob Lindquist (Taylor/Adams Regional Landfill Commission), Ty Wheeler (City of Osceola), Mike Taylor (City of Creston), Warren Woods (City of Creston), Tom Marquart (Jim's Sanitation), Jeff Philips (Barker Lemar), Beth Edwards (PSWA scale operator), Darrell Dodge (Mt Ayr Record News), Brent Wise (City of My Ayr), and Lynn Rinehart (City of Mt Ayr).

**Approve/amend agenda** – Riley made the motion to approve the agenda. Seconded by Eivins. All ayes, motion carried.

**Recycling Discussion** – Schultes lead the discussion. She explained the history of PSWA Recycling Center and where we are currently. PSWA would like to continue providing recycling to our current customers but can't continue to lose \$20,000 which we have covered through our tipping fees. PSWA board and Schultes have discussed maybe building a hoop building or expanding our transfer station. There was discussion about having a per capita of \$2.00 and increasing PSWA tipping fees. We are mandated by the IDNR to recycle but there is no revenue to offset it. The City of Mt Ayr is willing to pay for their share of recycling if it is feasible to their residents. Single Stream and Recycling is going to be the thing of the future. We discussed PSWA revenues. PSWA sells cardboard, plastic, and newspaper to a broker. Tin is sold to a metal recycler. PSWA has not found any revenue possibilities in glass or Single Stream. There are no boundaries for where recycling can be taken like solid waste. Our cities need to make sure their contracts state all recycling needs to be processed/ handled through PSWA. PSWA is handling 100 tons of recycling material per month. Most of our cardboard comes from commercial accounts that independent haulers bring us. There was discussion on what PSWA does with their \$5.00 per capita they currently receive. It goes into our general fund but it was originally set up to cover recycling, household hazardous, and education for both programs. Tom Marquart suggested we add on a couple more bays to the transfer station and then move forward and bigger when necessary. PSWA could give our 60 days' notice to Waste Management and turn it over to each city to provide their own service. We would like to prevent this from happening but we all need to agree how we are going to move forward. Barker Lemar prepared a rough financial projection and we will be out of funds in 5 years. Schultes has spoken to Page and Cass Counties about taking our recycling. Page Co. charges \$20/ton for all recycling. PSWA may have additional options if we receive more single stream. There was discussion on what if no one recycles because it isn't cost effective. It is up to the IDNR to decide what kind of fees the city and counties receive. It was suggested PSWA have a follow up meeting once we receive input from each entity.

**Public Forum** – No one

**Future of Recycling** – Table until the next meeting.

**Adjourn** – Wacha made the motion to adjourn at 8:36PM. Seconded by Burger. All ayes, motion carried.

Attest: Amy Schultes

11-5-14  
Nancy E. Loudon

**Minutes  
Prairie Solid Waste Agency Meeting**

Prairie Solid Waste Agency (PSWA) met on Wednesday October 16, 2014 at 5:30PM at PSWA office. The following members were in attendance: Curt Angell (Cromwell), Terry Gilbert (Shannon City), Ron Riley (Union County) and Gary Lybarger (Creston). Others: Amy Schultes, Manager.

**Approve/amend agenda** – Riley made the motion to approve the agenda. Seconded by Angell. All ayes, motion carried.

**Approve claims –**

IMWCA – work comp insurance - \$3,341.00  
Precision Applicators – leachate hauling - \$17,252.00  
Waste Management – recycling hauling - \$1501.86  
Carolina Software – qtr. Software - \$250.00  
Hanson – publications - \$64.80  
Hanson – publications - \$64.80

Angell made the motion to approve the claims. Seconded by Lybarger. All ayes, motion carried

**Site Tour** – Schultes explained where the proposed hoop building that Barker Lemar suggested in their presentation. It was going to be a long distance from the building to load semi-trucks. There was discussion on maybe expanding the transfer station instead. The board decided it was time to get all the current customers together and explain that PSWA was continuing to lose around \$20,000 per month to operate the recycling center and it would be around \$300,000 to build on site. Schultes will get ahold of Adams/Taylor Co Regional Landfill commission, City of Mt Ayr, City of Osceola, along with all our 28E members to discuss what the future of recycling.

**Adjourn** – Gilbert made the motion to adjourn at 6:45 PM. Seconded by Angell. All ayes, motion carried.

Attest: Amy Schultes

Prairie PSWA  
APPROVED  
11-5-14  
*[Signature]*

**Minutes  
Prairie Solid Waste Agency Meeting**

Prairie Solid Waste Agency (PWSA) met on Wednesday October 8, 2014 at 5:15 PM at PSWA office. The following members were in attendance: Curt Angell (Cromwell), Randy Wacha (Lorimor), Ron Riley (Union County), Ruth Eivins (Macksburg) and Nancy Loudon (Creston). Others: Amy Schultes, Manager, Nathan Ohrt from Barker Lemar, Brain Gay, and Joe Cooney.

**Approve/amend agenda** - Loudon amended the agenda to add Audit update under Manager Report. Eivins made the motion to accept the amended agenda. Seconded by Riley. All ayes, motion carried.

**Approve/amend September 17, 2014 Special Meeting Minutes** –Add Nancy Loudon in attendance. Under Approve/amend agenda add based on the audit recommendations to have the Chair/Vice Chair to sign meeting minutes. Eivins made the motion to approve the amended minutes with the corrections above. Seconded by Wacha. All ayes, motion carried.

**Public Forum** – No report

**Barker Lemar Report** – Ohrt reported that our fall ground water sampling has been completed. Jeff Phillips did our fall landfill inspection. There was discussion that Bob Marquart and Loretta Harvey had spoken to the Board of Supervisors about the easement to their property. Ron Riley will report back to landfill board with what happens. Schultes will check on the status of the claim and follow up with written correspondence to Mr. Marquart.

**Legal/Official** –

**Present fund balance** - Riley made the motion to accept the present fund balance. Seconded by Angell, all ayes, motion carried.

**September Transfer** - Riley made the motion to transfer \$125,301.66 to Union County. Seconded by Angell. All ayes, motion carried.

**September bank statement** - Loudon made the motion to accept the September bank statement. Seconded by Wacha. All ayes, motion carried.

**Manger Job Description** –There was discussion. Wacha accepted the Manager Job description including per Federal, state, local, and private agencies in the first paragraph under Nature of Work. Seconded by Eivins. All ayes, motion carried.

**Manager Training** – Loudon made the motion to approve Schultes to attend the Discipline and Discharge workshop at Prairie Meadows on October 22, 2014. Seconded by Wacha. All ayes, motion carried.

**Travel and Other Expense Reimbursement Policy** – Tabled until next month

**Recycling Program** – Special meeting on October 16, 2014

**Approve new and old claims** –

**New:**

Iowa State Savings Bank – deposit slips - \$9.00

Bedford Times – publications - \$25.00

Chat Mobility – cell phone - \$122.72

Casey's – truck fuel - \$82.73

Windstream – telephone - \$171.89

Washer Systems – oil burner - \$590.00

Metro Waste – tipping fee - \$28,140.00

Agrivision – skid loader \$438.77

Waste Management – recycling hauling – \$73.74

Alliant – electric - \$200.00

Alliant – electric - \$100.00

Creston municipal – water - \$8.05

J&J PLBG – recycling expense - \$90.00

MasterCard – recycling expense - \$20.38

True Value – recycling expense - \$60.89

Brain Gay – operations - \$5,000.00

Brian Gay – hauling - \$53,380.90

Loudon made the motion to approve the claims as presented. Seconded by Riley. All ayes, motion carried.

**Manager report** -

**Update on start of sediment repairs** – no update

**Minutes**  
**Prairie Solid Waste Agency Meeting**

**Update on Accounts Receivables** – One account is going to make payments. One customer has not contacted the office. Schultes will proceed in the small claims forms.

**Lagoon hauling update** – Brad VanGelder hauled September 18<sup>th</sup> – October 3<sup>rd</sup>.

**ICAP Cyber Crime Review** – attended an ICAP workshop on September 24<sup>th</sup> – Michael Bazzell informed us about websites to check passwords, telephone scams, and wireless networks. Very good information!

**Fall Conference Review** – Oct 6-8<sup>th</sup> in Cedar Rapids, Gave a presentation about disaster management.

**Audit update** – Randy Cook, our auditor is no longer at Draper, Snodgrass, Mikkelsen, & CO, P.C. but has verbally said he will complete our audit for this year. There was discussion.

**Transfer Station Report -**

**Tipping tonnage** – 1932.69 tons hauled for September

**Transfer operation** – Schultes called Overhead Doors – need to reschedule

**Monthly maintenance report** – Brain Gay had no report

**Recycling Center report** – no report

**Adjourn** – Eivins made the motion to adjourn at 6:48 PM. Seconded by Angell. All ayes, motion carried.

Attest: Amy Schultes

Prairie SWA  
APPROVED

DATE 11-5-14  
CHIEF Nancy London