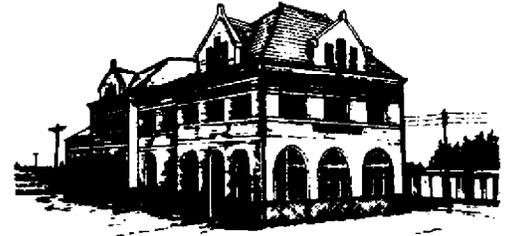


City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods  
**COUNCIL:** Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets, Nancy Loudon  
**CITY CLERK:** Lisa Williamson  
**CITY ADMINISTRATOR:** Mike Taylor  
**CITY ATTORNEY:** Skip Kenyon & Todd Nielsen

**Regular Meeting Agenda**  
**City Hall/Restored Depot**  
**Council Chambers**  
**Tuesday, March 6, 2012**  
**6:00 p.m.**  
**03/02/2012 2:46 PM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
  1. **Minutes:** February 21, 2012 – Regular Meeting
  2. **Claims and Fund Transfers:**
    - i. Total Claims - \$266,706.91
  3. **Licenses/Permits:** Sidetracked Again – renewal of 12-month Class C Liquor License with Catering, Outdoor Service and Sunday Sales privileges
6. **Public Forum** – *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
  1. Resolution to set Public Hearing on March 20, 2012 at 6:00 pm to Amend Budget for Fiscal Year 2012
  2. Resolution to set Public Hearing on April 17, 2012 at 6:00 pm regarding Tobacco Hearing for Hy-Vee
  3. Resolution to set Public Hearing on April 17, 2012 at 6:00 pm regarding Tobacco Hearing for Eagles Lodge
  4. Resolution to set Public Hearing on March 20, 2012 at 6:00 pm regarding a perpetual easement request from CHS, Inc. at 501 W. Union
  5. Resolution fixing date on March 20, 2012 at 6:00 pm for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder
  6. Motion to Establish Second Reading of Ordinance 12-135 – by amending provisions pertaining to unpaid street repairs

7. Appointment with Garden & Associates – Exploratory Plat discussion for the Cottonwood Subdivision Project
8. Appointment with David Vollmar – Alliant Energy’s Community Annual Partnership Assessments
9. Resolution to approve the purchase of new holiday decorations using Hotel-Motel Funds for the Uptown Area to enhance tourism in Creston
10. Appointment with Image Enhancement Committee Representative to discuss changes to City of Creston’s Ordinance Chapter 56 – Mowing of Properties
11. Resolution to approve amendment to Clapsaddle-Garber Associates Engineering Services Agreement for the Airport Entrance Road Improvements Project
12. Appointment with Scott Larson – Library Campaign Update

**8. Other**

1. Girl Scout Proclamation – 100<sup>th</sup> Anniversary

9. **Closed Session** per Iowa Code 21.5(j) – Real Estate

**10. Adjournment**

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE PROTECTION	GENERAL FUND	GALLS INCORPORATED	BOOTS FOR PARKER	134.99		
		WINDSTREAM	TELEPHONE	54.01		
		IOWA POLICE CHIEF'S ASSOCIATION	LECC CONFERENCE TRAINING	100.00		
		KELTEK INCORPORATED	K9 TRANSPORT HEAT ALARM	359.70		
		PETTY CASH - POLICE	#792824-POSTAGE	9.80		
		RHINE BODY REPAIR	VEHICLE REPAIR-ACCIDENT	932.03		
		SUPREME CLEANERS	UNIFORM CLEANINGS-FEB'12	80.75		
		WAL-MART COMMUNITY	BATTERIES	13.76		
			TOTAL:	1,685.04		
		FIRE PROTECTION	GENERAL FUND	WINDSTREAM	TELEPHONE	226.28
ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS			307.61		
	ELECTRICITY			415.50		
JACKSON, TODD	REIMBURSEMENT			135.42		
NAPA	BATTERY-FITTINGS			123.47		
PETTY CASH - FIRE	#1630-FILE FOLDERS			11.61		
	#1631-SUPPLIES			10.76		
	#1632-WATER			0.69		
	#1633-SUPPLIES FOR CLASS			10.35		
	#1634-BULB			20.49		
	#1635-SUPPLIES			12.00		
	#1636-SUPPLIES			12.00		
WAL-MART COMMUNITY	2-INK CARTRIDGES			58.95		
	TOTAL:			1,345.13		
BUILDING & HSNG SAFETY	GENERAL FUND			WINDSTREAM	TELEPHONE	56.33
					TOTAL:	56.33
ANIMAL CONTROL	GENERAL FUND	CRESTON VET CLINIC PC	EUTHANIZE DOG	32.50		
			TOTAL:	32.50		
STREET LIGHTING	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	8,314.37		
		ECHO ELECTRIC SUPPLY	10 FUSES FOR STREET POLES	35.08		
			TOTAL:	8,349.45		
TRAFFIC SAFETY	GENERAL FUND	BROWN TRAFFIC PRODUCTS INC	TRAFFIC SIGNAL BRACKETS	72.00		
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	841.57		
			TOTAL:	913.57		
AIRPORT	GENERAL FUND	CLAPSADDLE-GARBER ASSOCIATES INC	PHASE II-FUEL TANK IMPROV	7,695.00		
			PHASE II-FUEL TANK IMPROV	166.03		
			ENG SVCS-ENTRANCE RD IMPROV	2,300.00		
		COUNTRYSIDE PRODUCTS	PARTS TO HOOKUP NEW TANK	900.00		
		WINDSTREAM	AIRPORT TELEPHONE	65.13		
			TELEPHONE	102.92		
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	359.30		
			UNDERGROUND ELECTRIC SVC	620.56		
			1945 S CHERRY ST GARAGE	52.11		
		OLSEN FUEL SUPPLY INC	1294 G 100LL @ 4.71	6,094.74		
			1550 G JET A @ 3.81	5,905.50		
		SIRWA	WATER-AIRPORT	33.00		
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17		
			FUEL PROFIT-FEB'12	310.73		
			TOTAL:	25,959.19		
LIBRARY SERVICES	GENERAL FUND	ALFRED PATRICK	2-BOOKS	28.00		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CRESTON CITY WATER WORKS	WATER-LIBRARY	14.26
		DEMCO	LABELS-COVERS-JACKETS	182.20
		WINDSTREAM	TELEPHONE	74.14
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	278.77
			ELECTRICITY	405.91
		INGRAM	BOOKS	16.09
			BOOKS	4.79
		LIED PUBLIC LIBRARY	CD & DVD CLEANING	7.50
		MICROMARKETING LLC	BOOKS ON CD	218.47
		OFFICE DEPOT	WINDOW ENVELOPES	22.24
		OMAHA WORLD-HERALD	YEARLY SUBSCRIPTION	106.60
			TOTAL:	1,358.97
PARKS	GENERAL FUND	BARKER IMPLEMENT & MOTOR CO INC	BATTERY FOR 955 & 717A	192.54
		CRESTON CITY WATER WORKS	WATER-HISTORICAL COMPLEX	9.07
		F&M BODY SHOP INC	TOWED PICKUP TO SHOP	65.00
		WINDSTREAM	TELEPHONE	52.10
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	714.15
			600 MCKINLEY ST BAND SHELL	16.97
			MCKINLEY PARK VFW/FLAGS	137.71
			TOTAL:	1,187.54
RECREATION	GENERAL FUND	WINDSTREAM	TELEPHONE	56.33
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	96.89
			600 MCKINLEY PARK SEC LIGH	11.89
			TOTAL:	165.11
LIBRARY	GENERAL FUND	BARKER IMPLEMENT & MOTOR CO INC	PARTS FOR EQUIPMENT	358.18
		WINDSTREAM	TELEPHONE	54.01
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	223.28
		AGRILAND FS INC	363.5 G DSL @ 3.371	1,225.36
			356 G UNL @ 3.261	1,160.92
		SIRWA	WATER-CEMETERY	33.00
			TOTAL:	3,054.75
SWIMMING POOL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-POOL	9.07
		WINDSTREAM	TELEPHONE	31.74
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	19.01
			ELECTRICITY	346.69
		IOWA DEPT OF PUBL HEALTH	POOL REGISTRATION	105.00
			TOTAL:	511.51
ADMINISTRATIVE	GENERAL FUND	OFFICE DEPOT	PRESENTATION PAPER	9.64
			TOTAL:	9.64
FINANCIAL ADMINISTRATN	GENERAL FUND	TAYLOR, MICHAEL	MILEAGE REIMBURSEMENT	87.45
		BANKERS LEASING CO	COPIER LEASE/MAINTENANCE	244.01
		CRESTON CITY WATER WORKS	WATER-505 N ELM	9.07
		WINDSTREAM	TELEPHONE	286.36
		HEARTLAND TECHNOLOGY SOLUTIONS	ISSUES WITH BACKUP TAPE	115.00
		ALLIANT ENERGY-INT PWR&LGHT	505 N ELM-ELECTRIC/GAS	79.94
		OFFICE DEPOT	SUPPLIES	231.01
		SICOG	ATURA-20% LOCAL MATCH FY'1	2,182.00
			TOTAL:	3,234.84
LEGAL SERVICES	GENERAL FUND	KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS-FEB'12	2,520.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	2,520.95
HALL	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	743.65
			ELECTRICITY	437.36
		INNOVATIVE INDUSTRIES INC	JANITORIAL SVCS-FEB'12	380.00
		OFFICE MACHINES	2-BOXES BLACK TRASH BAGS	83.98
			TOTAL:	1,644.99
ROAD MAINTENANCE	ROAD USE TAX	ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	28.50
		CRESTON CITY WATER WORKS	WATER-CITY BARN	16.52
			WATER-CITY SHOP	9.07
		FARM & HOME SUPPLY INC	4FT 1/8 X 1 1/2 METAL	9.79
		WINDSTREAM	TELEPHONE	173.96
		GRIMES ASPHALT & PAVING CORP	5.78 TON COLD PATCH	739.84
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	496.13
			ELECTRICITY	400.04
		INTERSTATE POWER SYSTEMS INC	RPR ON TRANSMISSIO	4,438.63
		IOWA PRISON INDUSTRIES	20-STOP SIGNS	653.40
			LOADING ZONE @ IOWANA	23.60
		NAPA	OIL FILTERS	87.97
			LAMP-HANDLES-HOOD	232.02
			HAND PLIERS	11.59
		PETTY CASH - MAINTENANCE	#2942-MOUNT TIRES	48.00
			#2944-BOLTS AND NUTS	27.42
			#2945-WASHERS/BOLTS	5.70
		SERVICE TECHS INC	SHARPEN CHAIN SAW	18.00
		SCHILDBERG CONSTRUCTION COMPANY INC	38.39 TON CLASS D ROCK	414.60
			TOTAL:	7,834.78
SNOW AND ICE CONTROL	ROAD USE TAX	INDEPENDENT SALT COMPANY	25.625 TON ROAD SALT	1,617.45
		PETTY CASH - MAINTENANCE	#2943-PAINT	10.48
			TOTAL:	1,627.93
ADMIN-STREETS(ENGINR)	ROAD USE TAX	WINDSTREAM	TELEPHONE	56.33
			TOTAL:	56.33
POLICE FORFEITURE	POLICE FORFEITURE	PETTY CASH - POLICE	#792823-DOG FOOD	42.69
			TOTAL:	42.69
MC KINLEY PARK RENOVAT	RESTRICTED GIFTS-M	THE OLDIES AGENCY	REPRESENTATION FOR CONCERT	500.00
			TOTAL:	500.00
LIBRARY(RESTRICTED GIF	RESTRICTED GIFTS-L	AMAZON/GE MONEY BANK	BOOKS	20.31
			DVD'S	33.98
			BOOKS	7.42
		CENGAGE LEARNING	CHILTON BOOKS	112.95
		GALE CENGAGE LEARNING	BESTSELLERS	142.36
			LARGE PRINT	94.48
			MYSTERY	24.00
			GENTLE ROMANCE	89.98
			DISTRIBUTION	105.73
		INGRAM	BOOKS	14.94
			ISSB BOOKS	87.69
			ISSB BOOKS	8.37
			BOOKS	14.92
		KAREN M. BURNS	WEBHOSTING SERVICE	244.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MICROMARKETING LLC	BOOKS ON CD	158.95
		PAUL J. STRAWHECKER, INC.	CAPITAL CAMPAIGN	8,445.10
		SCHOLASTIC LIBRARY	BOOKS	152.10
		TECHSOUP GLOBAL	MICROSOFT	372.00
			WINDOWS 7	12.00
		WAL-MART COMMUNITY	SUPPLIES	31.40
			SUPPLIES	31.91
			TOTAL:	10,205.24
SANITARY SEWER/WASTWTR SEWER OPERATING FU		CENTRAL PUMP & MOTOR	PUMP REPLACEMENT	3,405.00
		CRESTON CITY WATER WORKS	WATER-WWTP	273.90
		FASTENAL	2-RECHARGEABLE LIGHTS	154.02
		WINDSTREAM	TELEPHONE	416.11
		TELEDYNE ISCO	FLOWLINK SOFTWARE	13,500.00
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	1,233.67
			ELECTRICITY	4,483.32
		ECHO ELECTRIC SUPPLY	BALLAST-PHOTO EYE-WRE NUT	165.80
		NAPA	TURBINE OIL-CLAMPS	86.96
			HOSE & CLAMPS	20.25
		OFFICE DEPOT	2-PACKS PACKING TAPE	10.98
		PETTY CASH - SANITATION	#497365-SUPPLIES	30.68
			#497366-HARDWARE	6.48
		UPS	POSTAGE	21.36
		USA BLUE BOOK	POLYSEED-FREIGHT	148.72
		VERIZON WIRELESS	ELECTRONIC FLOWMETER PHONE	80.98
			TOTAL:	24,038.23
ANIMAL CONTROL		ANIMAL SHELTER *AG ADAIR CO VET CLINIC	EMERGENCY MEDICAL	100.00
		JONES, MICHELLE	CARE T-SHIRTS REIMBURSEME	90.00
			TOTAL:	190.00

----- FUND TOTALS -----

001	GENERAL FUND	52,029.51
110	ROAD USE TAX	9,519.04
120	POLICE FORFEITURE	42.69
166	RESTRICTED GIFTS-MCKNLY P	500.00
167	RESTRICTED GIFTS-LIBRARY	10,205.24
610	SEWER OPERATING FUND	24,038.23
953	ANIMAL SHELTER *AGENCY FU	190.00
GRAND TOTAL:		96,524.71

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CITY OF CRESTON  
 MANUAL CHECKS/DEBITS – PERIOD ENDING 03/06/12

NO DEPT ENTERED			
ELECTRONIC FEDERAL TAX	TAX DEPOSIT		14,312.69
TOTAL ADMINISTRATIVE SVC	FLEX		687.54
NO DEPT ENTERED	<b>TOTAL</b>	<b>\$ 15,000.23</b>	
FINANCIAL ADMINISTRATION			
CRESTON CIT WATER WORKS (2)	PASS THRU		117,051.00
SICOG	PASS THRU		5,590.00
FINANCIAL ADMINISTRATION	<b>TOTAL</b>	<b>\$122,641.00</b>	
RESTRICTED MCKINLEY PARK			
JEFF CAUDILL	COMEDY NIGHT		500.00
RINGGOLD CO CATTLEMAN	COMEDY NIGHT		200.00
RESTRICTED MCKINLEY PARK	<b>TOTAL</b>	<b>\$ 700.00</b>	
SELF FUNDING INSURANCE			
TRISTAR BENEFIT (2)	INV CHECK RUN		31,840.97
SELF FUNDING INSURANCE	<b>TOTAL</b>	<b>\$ 31,840.97</b>	
<b>MANUAL CHECK/DEBITS TOTAL</b>		<b>\$170,182.20</b>	



Mayor – Ron Smith  
Council Members – Kevin Hall – Mayor Pro-tem, Brian Eisbach,  
Deb Houghtaling, Ray Sorensen, and Carol Woosley  
Police Chief – Austin O'Brien  
Public Works Director – Charles Campbell  
City Clerk – Rebecca Haase

PO Box 95, Greenfield, IA 50849  
641.743.2183 (phone) 641.343.7362 (fax)

500 N Sumner  
Creston, IA 50801  
February 27, 2012

To the Creston Fire Department:

On behalf of the City of Greenfield, I would like to thank you for your quick response to the fire on Monday, February 20<sup>th</sup>, on the northwest corner of the public square. Had it not been for your assistance, more of the square would have been lost.

Our community is grateful for your willingness to help out when needed.  
Thank you again.

Sincerely,

Ron Smith  
Mayor

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF CURRENT CITY BUDGET**

Form 653 C1

The City Council of Creston in UNION County, Iowa  
will meet at Creston City Hall - 116 W. Adams Street  
at 6:00 PM on 03/06/2012

for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2012  
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	2,198,939	75,071	2,274,010
Less: Uncollected Property Taxes-Levy Year			0
Net Current Property Taxes	2,198,939	75,071	2,274,010
Delinquent Property Taxes			0
TIF Revenues	841,784		841,784
Other City Taxes	846,312	165,000	1,111,312
Licenses & Permits	34,000		34,000
Use of Money and Property	82,735		82,735
Intergovernmental	2,701,175	437,026	3,138,201
Charges for Services	11,485,358	57,040	11,542,398
Special Assessments			0
Miscellaneous	222,900	178,200	401,100
Other Financing Sources	2,509,107	-147,830	2,361,277
<b>Total Revenues and Other Sources</b>	<b>21,022,310</b>	<b>764,507</b>	<b>21,786,817</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	1,462,604	27,740	1,490,344
Public Works	2,202,011	219,500	2,421,511
Health and Social Services			0
Culture and Recreation	711,773	159,183	870,956
Community and Economic Development	77,740	0	77,740
General Government	2,890,014	367,237	3,257,251
Debt Service	1,060,523		1,060,523
Capital Projects	4,936		4,936
Total Government Activities Expenditures	8,409,601	773,660	9,183,261
Business Type / Enterprises	10,850,951		10,850,951
Total Gov Activities & Business Expenditures	19,260,552	773,660	20,034,212
Transfers Out	2,509,107	-147,830	2,361,277
<b>Total Expenditures/Transfers Out</b>	<b>21,769,659</b>	<b>625,830</b>	<b>22,395,489</b>
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	-747,349	138,677	-608,572
Continuing Appropriation		N/A	0
Beginning Fund Balance July 1	8,628,445	251,804	8,880,249
Ending Fund Balance June 30	7,881,096	390,481	8,271,577

**Explanation of increases or decreases in revenue estimates, appropriations, or available cash:**

Revenue increase-other city taxes-hotel/motel & LOST; intergovernmental-pass thru water works grant & road use tax; charges for services-airport fuel; misc.-reimbursement & donations; Expense increase-public safety capital equipment & grant for fire dept.; public works-airport fuel, Cottonwood Road project, & Osage St. project; culture & rec.-library repairs, restricted library funds-equipment, books, fundraising; restricted McKinley Park-improvements; general government-water works grant pass thru, engineering for Cottonwood Subdivision, & insurance.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

\_\_\_\_\_  
City Clerk/ Finance Officer Name

**ORDINANCE NO. 12-135**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO UNPAID STREET REPAIRS**

**BE IT ENACTED** by the City Council of the City of Creston, Iowa;

**SECTION 1. SECTION MODIFIED.** Section 135.09.9 of the Code of Ordinances of the City of Creston, Iowa, 1996, is repealed and the following adopted in lieu thereof:

**135.09 EXCAVATIONS.** No person shall dig, excavate or in any manner disturb any street, parking or alley unless such person first obtains a permit therefor as hereinafter provided:

9. **Responsibility for Costs.** All costs and expenses incident to the excavation shall be borne by the permit holder and/or property owner. Charges remaining unpaid and delinquent 30 days after date on statement shall constitute a lien upon the premises served and shall be certified by the Clerk to the County Treasurer and such costs shall then be collected with, and in the same manner, as general property taxes.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of the ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PROPOSED CHRISTMAS LIGHT PRICES**  
**Based on 60 decorations with LED Lighting, being purchased with Hotel/Motel Monies**

<u>ITEM</u>	<u>COMPANY</u>	<u>PRICE</u>
<b><u>Spray</u></b>		
4 Ft. Spray - \$179	Wayne Manufacturing	\$10,740/ pickup
4 Ft. Spray - \$180	Temple Display	\$10,800 + 250
4 Ft. Spray - \$255.95	All American Christmas	\$15,357 +
<b><u>36" One sided Bow Wreath</u></b>		
36" One sided Bow Wreath \$159.00	Wayne Manufacturing	\$9540/ pickup
36" One sided Bow Wreath \$160.00	Temple Display	\$9600 +\$250
36" One sided Bow Wreath \$225.95	All American Christmas	\$13,557 +
<b><u>48" two sided/side Mount Wreath</u></b>		
48" two sided/side mount Wreath \$227.00	Wayne Manufacturing	\$13,620/pickup
48" two sided/side mount Wreath \$268.00	Temple Display	\$16,080+\$250

Wayne Manufacturing is located in Chariton, Iowa

Temple Display is located in Oswego, IL

All American Christmas is located in Tenn.

# Engineering Services Agreement Amendment

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This AMENDMENT made as of the \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF CRESTON, IOWA, hereinafter called the OWNER or SPONSOR, and CLAPSADDLE-GARBER ASSOCIATES, INC., a corporation legally formed under the provisions of Chapter 496A of the 1966 Code of Iowa, hereinafter called the ENGINEER.

WHEREAS, the OWNER and ENGINEER have previously entered into an AGREEMENT dated November 15, 2011 for engineering services associated with design and construction of Entrance Road Improvements at the Creston Municipal Airport, in accordance with FAA standards.

WHEREAS, it was discovered during design that an existing non-complying septic tank was located under the existing parking lot and will require relocation;

WHEREAS, it is now necessary to provide additional coordination, layout the replacement system, and revision to the construction plans accordingly.

NOW THEREFORE, it is hereby agreed that:

1. The ENGINEER shall accomplish those tasks outlined in Attachment A.
2. The OWNER shall pay the ENGINEER for said services a fixed fee of \$2,900.
3. All other terms and conditions of the AGREEMENT shall apply to this AMENDMENT. A labor estimate deriving this fee is included herein as Attachment A.

ATTACHMENTS: The following attachments are included as part of this Agreement.

- Labor Estimate

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment the day and year first above written.

**OWNER:**

City of Creston, Iowa

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTESTED BY:**

\_\_\_\_\_

Title: \_\_\_\_\_

**ENGINEER:**

Clapsaddle-Garber Associates, Inc.

By: Will R. Gabe

Title: President

**ATTESTED BY:**

Robert D. Luching

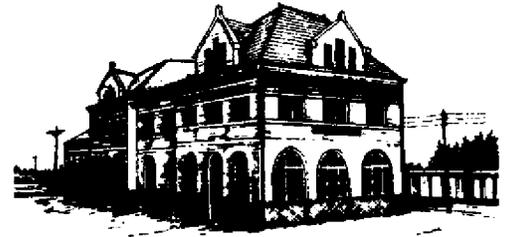
Title: Treasurer

<b>Amendment #1</b> Labor Estimate Entrance Road Improvements - Septic Tank Creston Municipal Airport AIP # 3-19-0023-08																	
Phase	Proj Man	E.I.	LABOR HOURS							Salary Cost	Over-head	Direct Exp.	Fixed Payment	Out-Side Services	FEE	% Complete	Progress Dollars
			Tech 10	Tech 9	Tech 8	Assoc 7											
<b>1.0 Septic System Replacement</b>																	
<b>1.0 Septic System</b>																	
1.1 Meeting with County Sanitarian	4								232.00	399.04	135.00	94.66				\$0.00	
1.2 Coordinate Soil Analysis	2								116.00	199.52	0.00	47.33				\$0.00	
1.3 Coordinate Alternatives and Layout	4								232.00	399.04	0.00	94.66				\$0.00	
1.4 Plan Revisions	2	8							320.00	550.40	0.00	130.56				\$0.00	
1.5									0.00	0.00	0.00	0.00				\$0.00	
1.6									0.00	0.00	0.00	0.00				\$0.00	
1.7									0.00	0.00	0.00	0.00				\$0.00	
1.8									0.00	0.00	0.00	0.00				\$0.00	
1.9									0.00	0.00	0.00	0.00				\$0.00	
1.10									0.00	0.00	0.00	0.00				\$0.00	
1.11									0.00	0.00	0.00	0.00				\$0.00	
1.12									0.00	0.00	0.00	0.00				\$0.00	
1.13									0.00	0.00	0.00	0.00				\$0.00	
1.14									0.00	0.00	0.00	0.00				\$0.00	
<b>PHASE TOTAL</b>	<b>12</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900.00</b>	<b>1,548.00</b>	<b>135.00</b>	<b>367.20</b>	<b>0.00</b>	<b>\$2,950.20</b>		<b>\$0.00</b>	

Direct Expenses:  
 Personal Vehicle Mileage: \$0.50 per Mile  
 CAD computer Time: \$5 per hour  
 Round Trip = 270 miles

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**GRACELAND CEMETERY BOARD MEETING  
GRACELAND CEMETERY CHAPEL  
December 19, 2011  
5:00 P.M.**

The meeting was called to order by Chairperson Sue Bergstrom. Others present were Board members John Coulter and Nadine Scadden, Superintendent Bruce Hodge, Council Representative Randy White and one guest.

**Agenda:**

Moved by Coulter, seconded by Scadden, motion carried.

Approval of November 21, 2011 minutes:

Moved by Coulter, seconded by Scadden, motion carried.

Approval of monument placement change request by John and Hazel Cunningham:

Moved by Coulter, seconded by Bergstrom, motion carried.

Approval to send budget request for Fiscal Year 2012/2013 to Finance Committee:

Moved by Coulter, seconded by Bergstrom, motion carried.

Motion to Adjourn:

Moved by Scadden, seconded by Coulter, motion carried.

  
Attest: John Coulter, Secretary

  
Sue Bergstrom, Chairperson

**Minutes of Gibson Memorial Library Board of Trustees  
Monday, August 2, 2010 –Creston Library, Creston, IA**

**Chairperson Ann Coulter called meeting to order at 5:10 p.m.**

**Present and answering roll call:** Ann Coulter, Ed Ritter, Dottie Dunphy, Calvin Huffman, and Karin Coleman.  
**Also present:** Marilyn Ralls, Librarian.

**Consideration of Agenda:**

Addition of Genealogy considerations for new building presented by Jane Briley was added under Old Business, Karin Colman moved to **accept the agenda** Calvin Huffman; seconded the motion. Motion passed.

Dottie Dunphy moved to **accept the minutes** from the July 12, 2010 meeting; Calvin Huffman seconded the motion. Motion passed.

Karin Colman moved to **approve the bills** for payment; Calvin Huffman seconded the motion. Motion passed.

**No financial Report.**

**Marilyn Ralls (Librarian Director) Report:**

Marilyn reported that 4,500 patrons used the Library during July. She reported that the coffee groups have donated \$10,395.50 as of the first of July 2010. Marilyn reported that 132 children, 25 teens, and 44 adults have completed the Summer Reading Program. E-Books were discussed and Marilyn reported that patrons can download books to Smart Phones and that sharing books is the issue concerning E-Books in Libraries. As of now, Marilyn said all state reports have been sent in.

**Old Business:**

Jane Briley, a member of the Genealogy Organization asked if the size of the Genealogy Room in the new building could be larger and if a door could be placed between this room and the Conference Room? The Board assured her nothing has been set in stone and these requests would be considered. There was some discussion concerning the equipment for the new room and the Board agreed to get a list of options for electronic access for the group. The issue of the leaking roof in the Library is becoming a safety issue. Ann Coulter will talk with Mayor Warren Woods and report back to the Board.

**New Business:**

The Confidentiality of Library Records Policy was reviewed and approved by the Board. Motion made by Calvin Huffman and seconded by Ed Ritter to approve the policy passed. Ann reported that the USDA is still holding up the Grant for the new building. Ann also reported that a construction manager position has been considered for on site during the renovations of the new building.

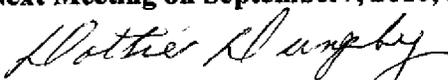
If it was decided that the Board will walk in the Balloon Day Parade and hand out bookmarks. The Library will be closed until noon on Balloon Days. Karin Colman made the motion and was seconded by Calvin Huffman. Motion passed.

The Public Relations Policy was reviewed and accepted by the Board. Karin Colman made the motion and was seconded by Ed Ritter. Motion passed.

Marilyn reported that a number of old computers and some printers are stacking up and asked for permission to sell them. It was agreed that the hard-drives would be cleaned down to Windows XP and each piece be labeled with the memory available and then sold. The Board discussed the possibility of the Genealogy Organization using the large printer. Marilyn will report back to the Board.

Chair declared adjournment at 6:00 P.M.

**Next Meeting on September 7, 2010, at 5:00 pm at the Library**

  
Dottie Dunphy, Secretary

**Minutes of Gibson Memorial Library Board of Trustees  
Monday, October 4, 2010 –Creston Library, Creston, IA**

**Chairperson Ann Coulter called meeting to order at 5:00 p.m.**

Present and **answering roll call**: Ann Coulter, Ed Ritter, Dottie Dunphy, Calvin Huffman, and Karin Coleman.  
Also present: Marilyn Ralls, Librarian.

**Consideration of Agenda:**

Circulation Policy was added to the agenda.

Calvin Huffman moved to **accept the agenda**; Ed Ritter seconded the motion. **Motion passed.**

Karin Colman moved to **accept the minutes** from the September, 2010 meeting; Calvin Huffman seconded the motion. Motion passed.

Karin Colman moved to **approve the bills** for payment; Calvin Huffman seconded the motion. Motion passed.

**Bills:**

Calvin Huffman moved to accept payment of the bills; Ed Ritter; seconded the motion. Motion passed.

**Marilyn Ralls (Librarian Director) Report:**

Marilyn reported that the Library received \$197.00 from the coffee group this month. The Gadget Zoo was a success and the Smart Investment Class had 8 participants. The roof leak has been looked at and will possibly be fixed this Fall. The Town Meeting in Red Oak, IA dealt with the reorganization by the State Library Association. Marilyn said she is working on the annual report. The Kiwanis Origination has donated \$775.00 to the Library. Edith McFee has given a gift of \$15,600 to the Library for the purchase of new books.

**Old Business:**

Ann reported that we did not receive a USDA Grant only Exira Library received money. It is hoped that our application will be held over until next year. Marilyn will look into the possibility of offering the use of credit cards and debit cards at the Library.

**New Business: Long Range Plan**

We will investigate the upgrade of Microsoft Office through the Gates Grant, "Tech Soup." The Fall of 2011 for completion.

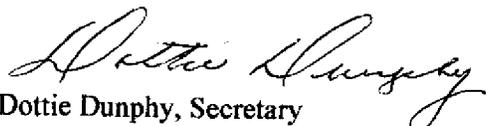
News Bank has increased to \$2,800 due to addition of the Creston News Advertiser. It was agreed to drop News Bank and use Ebsco Host database instead. Plan accepted motion made by Calvin Huffman and seconded by Ed Ritter. Motion passed.

**Circulation Policy**

It was agreed that members of Friends of the Library can have three days check out on Videos and DVD's. It was agreed the lost or damaged items replacement should be purchased by the Library or approved by the Librarian. Policy was accepted as amended with motion made by Ed Ritter and seconded by Calvin Huffman. Motion passed.

Chair declared adjournment at 5:45 P.M.

**Next Meeting on November 1, 2010, at 5:00 pm at the Library**

  
Dottie Dunphy, Secretary

**Minutes of Gibson Memorial Library Board of Trustees**  
**Monday, March 7, 2011 – at Gibson Memorial Library, Creston, IA**

**Chairperson Ann Coulter called meeting to order at 5:10 p.m.**

**Roll Call:** Ann Coulter, Calvin Huffman, Ed Ritter, Karin Coleman. Also present: Marilyn Ralls, Librarian, and Warren Woods, Mayor.

**Consideration of Agenda:**

Karin moved to **accept the agenda**; Calvin seconded the motion. Motion passed.

Calvin moved to **accept the minutes** from February 7, 2010 and February 24, 2011 meetings as amended, stating that Board had not indicated preference on the windows in the building relocation project; Ed seconded the motion. Motion passed.

**Bills:**

Karin moved to **pay the bills**; Calvin seconded the motion. Motion passed.

**Finance Report:**

Marilyn reported that finances are on track for the fiscal year.

**Director's Report:**

Marilyn stated that stats in general are down, but number of registered borrowers is up.

Also, the elevator is out of order as of February 25. After repair on the 25<sup>th</sup> it worked until the 26<sup>th</sup>. Parts are on order which should fix problem.

Marilyn also stated that her laptop isn't working.

Marilyn mentioned that Dianne Osmun will have a book signing March 30<sup>th</sup> from 5p-7p.

**Old Business:**

Building relocation –

Board discussed fundraising groups. Warren spoke with Scott Larson of the Strawhecker group during meeting for clarification on a few issues. Karin moved to initiate working with the Strawhecker group. Ed seconded the motion. Motion passed.

Marilyn said that her staff members, Donna, Sue and Terry, toured the Lincoln school building and had concerns regarding mold on fountains and walls and a leak at the northeast corner. Calvin and Ann made plans to investigate further.

**New Business:**

The Board reviewed the Equipment Policy. Calvin moved to approve the current policy; Ed seconded the motion. Motion passed.

Meeting was adjourned at 6:20 p.m.

**Next meeting will be Monday, April 4, 2011, at 5 p.m. at the Library.**

Minutes respectfully submitted by Karin Coleman.



**Minutes of Gibson Memorial Library Board of Trustees**  
**Monday, January 9, 2012 – at Gibson Memorial Library, Creston, IA**

**Chairperson Ann Coulter called meeting to order at 5:15 p.m.**

**Roll Call:** Ann Coulter, Ed Ritter, Calvin Huffman, Jean Ide, Karin Coleman. Also present: Librarian Marilyn Ralls, Mayor Warren Woods, Councilperson Nancy Loudon, Scott Larson from Strawhecker.

**Consideration of Agenda:**

Ed moved to **accept the agenda**; Calvin seconded the motion. Motion passed.

**Minutes:** Ed moved to **accept the minutes** from December 2011 meeting; Jean seconded the motion. Motion passed.

**Bills:**

Karin moved to **pay the bills**; Ed seconded the motion. Motion passed.

**Finance Report:**

Budget is on track for the year. Received check for \$400.00 from EAST program from haunted house proceeds.

**Director's Report:**

Marilyn reported that stats were down for December, but computer usage was up. And inter-library loans were up as well.

**Old Business:**

Building relocation –Scott distributed draft of Business Plan and requested corrections and figures to finalize the plan, such as budget and asbestos removal cost. Still need to identify all committee heads. Jan and Carl Knock have agreed to head the lead gift committee and Tom Frey has agreed to head the community gift division. Scott would like to have some senior employees from area businesses and schools represented. No word yet any possible grant funds.

**New Business:**

Reviewed Internet Access Policy. Jean moved to approve without changes; Calvin seconded the motion. Motion passed.

Reviewed new policy Video Chatting Policy. Karin moved to instead of creating a new policy, amend the current Cell Phone policy. Amendment would state: "Video chatting will be treated the same as the use of cell phones within the library. Those who video chat will be restricted to the front entryway of the library building. Any exceptions to this policy would need to be approved by the library director or assistant director."

Meeting was adjourned at 6:45 p.m.

**Next meeting will be Monday, February 6, 2012, at 5 p.m. at the Library.**

Minutes respectfully submitted by Karin Coleman.



Park and Recreation Board  
Meeting Minutes  
Tuesday, February 21, 2012

The Park and Recreation Board met in regular session. Attending were: John Kawa, Mark Huff, Jane Brown, Doran Peterson, Troy Peterson, Betty Shelton, Todd Kinkade and Gary Borcharding.

The Board approved the minutes of the January 24, 2012 meeting.

Motion-- Kawa

Second-- Brown

All voted aye. Motion carried

The Board reviewed claims/payments through February 21, 2012.

The Board voted to recommend that Gary Borcharding ask the City Council for \$5,000 in Hotel/Motel tax money for concert advertising.

Motion-- Kawa

Second-- Brown

All voted aye. Motion carried

The Board approved a request from Doran Peterson to construct a 16x20 shelter house on the southwest corner of the park near the spillway. The project will be Petersons Eagle Scout Project.

Motion-- Kawa

Second-- Borcharding

All voted aye. Motion carried

The Board approved the Hurley Creek/Lake clean up to begin in April.

Motion-- Kawa

Second-- Brown

All voted aye. Motion carried

The Board discussed the concert and comedy/dinner fundraising events.

The next meeting is scheduled for Tuesday February 28, 2012 at 5:30pm in the Mealsite at the Restored Depot.

The meeting adjourned at 6:30pm.

  
John Kawa, Chairman

  
Jane Brown, Secretary

Park and Recreation Board  
Meeting Minutes  
Tuesday, January 24, 2012

The Park and Recreation Board met in regular session. Attending were: John Kawa, Jane Brown, Gary Borcharding, Mark Huff, Teri Koets and Todd Kinkade.

The Board approved the minutes of the January 17, 2012 meeting.

Motion--Kawa

Second--Brown

All voted aye. Motion carried.

The Board discussed applying for the Watershed Protection Fund Grant. Deadline for the grant is April 1, 2012.

The Board discussed the Bowling Tournament.

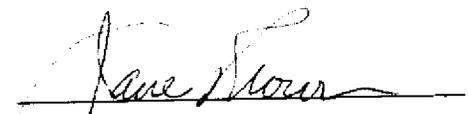
The Board discussed the comedy/dinner show for March 3, 2012

The next meeting is scheduled for February 7, 2012 at 5:30pm in the Restored Depot.

The meeting adjourned at 6:20pm.



John Kawa, Chairman



Jane Brown, Secretary